



Sent on Behalf of DES/DDD

BEHAVIOR PLAN PERFORMANCE IMPROVEMENT PROJECT

Target Audience - Qualified Vendors and Providers

Transmittal Date - 06/09/2025

As announced in the [DDD Shout Vendor & Provider Newsletter published on May 19, 2025](#), the Division has been working on a Behavior Plan Performance Improvement Project.

The Division has identified members without compliant Behavior Plans. Over the next several months, the Provider Network Support Team will begin contacting the Qualified Vendors supporting members who need a current Behavior Plan and requesting corrective action. This outreach will start on June 16, 2025.

As a reminder, Qualified Vendors are responsible for writing behavior plans in most cases, as stated in the [Behavior Supports Manual](#). Failure to write and maintain current behavior plans is contractual non-compliance and may result in contract action as outlined in RFQVA DDD-2024.

Qualified Vendors who have questions about:

- A Request for Corrective Action received should contact the [Provider Network Support Team](#).
- A specific member's plan should contact that member's Support Coordinator.
- PRC scheduling, modifications, or status updates should send an email to the DDD PRC inbox for their respective district, and a PRC Chair or Admin Assistant will respond.
 - District East: dddeastprc@azdes.gov
 - District West: dddwestprc@azdes.gov
 - District Central: dddcentralprc@azdes.gov
 - District North: dddnorthprc@azdes.gov
 - District South: dddsouthprc@azdes.gov

Qualified Vendors can contact the PRC District Chair or the Administrative Assistants from the [Statewide PRC Contact Information list](#).

Qualified Vendors who need technical assistance on writing a behavior plan should contact the PRC Administration at dddprcadministration@azdes.gov.

Available Resources:

- PRC Monthly Update in [Provider Shout](#)
- Behavior Plan Writing Workshop [Course Schedule](#)