



DEPARTMENT OF ECONOMIC SECURITY

Your Partner For A Stronger Arizona

DIVISION OF DEVELOPMENTAL DISABILITIES

Sent on Behalf of DES/DDD

CHANGES IN OWNERSHIP INVOLVING THE QUALIFIED VENDOR AGREEMENT

Target Audience - Qualified Vendors and Providers

Transmittal Date - 05/19/2023

In accordance with the Standard Terms and Conditions of the existing contract RFQVA DDD-710000 and upcoming RFQVA DDD-2024, a proposed merger, reorganization, affiliation, or change in ownership of the Qualified Vendor Agreement shall require prior approval and written consent of the Division. This means that although a Qualified Vendor is free to sell their business, they cannot sell, transfer or delegate the Qualified Vendor Agreement (also known as the “contract” and QVA) without the prior approval and written consent of the Division.

As of March 31, 2023, the Division is no longer adding contracts/QVAs to the current RFQVA DDD-710000 AND is not accepting amendments to add services to the existing QVAs. As of November 1, 2023, the Division will no longer accept amendments to make changes to a Qualified Vendor Agreement, including changes in signatories, that require Division review and approval. Qualified Vendors planning to sell or restructure their business should consider this information and obtain legal advice when making decisions about the type of purchase agreement they will enter into. This information will also need to be disclosed to the buyer. The Division will be unable to consider requests for approval of the sale, transfer or delegation of an existing Qualified Vendor Agreement to a buyer who will be using a different FEIN than the one on the seller’s contract/QVA. Additionally, the potential buyer MUST have an approved QVA application or an existing QVA for DDD-710000.

For more information on the new Agreement, please go to <https://des.az.gov/services/disabilities/developmental-disabilities/vendors-providers/qualified-vendor-agreement>.