



## DEPARTMENT OF ECONOMIC SECURITY

*Your Partner For A Stronger Arizona*

# DIVISION OF DEVELOPMENTAL DISABILITIES

Sent on Behalf of DES/DDD

## POLICY UPDATE

Target Audience - Qualified Vendors and Providers

Transmittal Date - 05/15/2024

The Division of Developmental Disabilities Policy Unit has two revised policies and one retired policy to report this week. Policies may be viewed by accessing the Policies screen located on the Division's external website. Please direct any questions or comments to the Policy Unit at [DDDPolicy@azdes.gov](mailto:DDDPolicy@azdes.gov).

### REVISED POLICIES

[Division Provider Policy Manual Chapter 41 Termination of the Qualified Vendor Agreement Upon Request of the Qualified Vendor](#)

Provider Manual Chapter 41 has been updated to correct a typo on Page 3, Section 2, b. Policy text has been corrected to the following: "Include assurance that the QV will assist with transitioning Members to alternate providers."

[Division Provider Policy Manual Chapter 50 Vendor Call Requirements for Qualified Vendors](#)

Provider Manual Chapter 50 has been updated to better clarify Vendor Call Requirements, changes include:

- Definitions for "Behavioral Supported Group Home" and "Planning Team" have been updated.
- Formatting has been updated to current standards.
- Clarification of requirements for Supported Living services, and Expansions has been added.

### RETIRED POLICIES

Division Operations Policy Manual 6004-F Compliance Program

- Division Operations 6004-F has been retired as information is included in the Corporate Compliance Committee Charter, this policy is no longer relevant.