



# Policy Update - May 13, 2026

Target Audience - Qualified Vendors and Providers

Transmittal Date - 05/13/2026

The DDD Policy Unit published revised policies on Wednesday, May 13, 2026. The policies are available on the [Division's Policy webpage](#).

## Revised Policies

### [Division Provider Manual Chapter 42 Electronic Monitoring in Program Settings](#)

This policy has been updated to align with the Division's updated practices. Revisions include:

- Updated the Definitions section.
- Revised section titles.
- Added guidance specific to:
  - Adhering to HIPAA and other applicable state and federal laws addressing confidentiality.
  - Maintaining accurate electronic monitoring information.
  - Ensuring that electronic monitoring policies meet requirements as outlined in the policy development tool and that they are shared with the Division.
  - Ensuring a signed Member Consent For The Use of Electronic Monitoring Devices form is obtained from each Responsible Person prior to installation of devices, and a copy is maintained in the Service Setting.
  - Assisting with obtaining written consent from each Responsible Person(s).
  - Added a new section dedicated to devices that have been installed by a Responsible Person in a Service Setting.

### [Division Operations Policy 3008 Electronic Monitoring](#)

This policy has been updated to align with the Division's updated practices. Revisions include:

- Updated the Definitions section.
- Revised section titles.
- Added guidance for Service Providers regarding devices that have been installed by Responsible Persons, noting:
  - Data shared by a Responsible Person with the Service Provider shall be treated as HIPAA-protected material.

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- Updated information regarding Devices shall be maintained in the Contract Administration System for each Service Setting within two Business Days of any change.
- Clarified that the Service Provider shall develop electronic monitoring policies that at least meet the minimum requirements as outlined in the Policy Development Tool (PDT) for devices, whether or not they were installed by the Service Provider or the Responsible Person, and share them with the Division for review and approval before devices are installed.
- Service Providers shall maintain a current copy of the signed Member Consent For The Use of Electronic Monitoring Devices Installed In Group Homes (DDD-2235A) in the Service Setting.
- What to do when a Responsible Person revokes consent for a Device that has been installed by a Responsible Person.
- Included guidance for the Support Coordinator to obtain a signature from a Responsible Person who chooses to revoke consent to use of Devices in Common Areas, regardless of installation by the Service Provider or a Responsible Person(s), and update the (DDD-2235A) form.
- Moved Section D up in the document, and added language to better outline record maintenance requirements.

## **Policy Public Comment**

The Division is currently accepting public comments regarding Division policies. The policy revisions can be found on the [Policy page of the Division's website](#). This form, <https://forms.gle/4MGCsdyKTRPJna3m9>, can be used to submit public comments.