



Clarification of QM Portal Registration Requirements for Provider Organization Accounts

Target Audience - Qualified Vendors and Providers

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Pursuant to Section 8 of the Provider Participation Agreement (PPA), the provider shall register for the AHCCCS Quality Management (QM) Portal within thirty (30) calendar days following the effective date of the PPA.

All reportable Incidents, Accidents, and/or Deaths (IADs) must be reported in accordance with the AHCCCS Medical Policy Manual (AMPM) AMPM 961, AMPM 830 and AMPM 962.

The first Provider Organization employee who registers an account will become the Master Account Holder for that Provider Organization. Affiliated Providers and associated employees of the same Provider Organization must register using the same AHCCCS Provider ID and National Provider Identifier for their accounts to be associated with the Provider Organization's Master Account. Registering as a different National Provider Identifier will be considered registering as a separate Provider Organization.

Provider Organizations may have multiple AHCCCS Provider IDs and service locations affiliated with the same TAX ID. If, during the registration process, an employee or employees registered under one of these Provider IDs/service locations require that they will report on behalf of other affiliated AHCCCS Provider IDs/service locations, then employees from these other affiliations are not required to register individually.

For more information on the QM Portal account maintenance and registration, please review the user guides available at <https://qmportal.azahcccs.gov/Account/FAQ.aspx>.

Providers that are registered under a provider organization account within the QM Portal are considered in compliance with this requirement and are not required to complete individual registration. Providers that fall under this category must ensure that the accurate site-location where the IAD occurred is correctly reported in the QM Portal and in accordance with the above referenced AHCCCS policies.