



# Interagency Coordinating Council (ICC) for Infants and Toddlers

## Development Committee Meeting Minutes - Approved 8.12.25

Virtual Meeting

May 13, 2025

2:30pm-3:30pm

The role of the ICC is to advise, assist, and advocate for the Arizona Early Intervention Program and its partnering agencies to administer, promote, coordinate, and improve early intervention for families and professionals.

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### Attendance

#### Members

Dr. Christopher Keck - Present  
Amy Munoz - Present  
Carina Brokamp - Absent  
Olivia Jasmine Lindly - Present

Frances Altmaier - Absent  
Jennifer Forschino - Present  
Melissa Busby - Present

#### Staff (AzEIP)

Erica Melies - Present  
Amanda Tipotsch - Present

Pamela Meurer - Present  
Brittany Page - Present

#### Public

Janna Stickney - Present

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### Minutes

1. Meeting called to Order by Dr. Christopher Keck at 2:38pm
2. Public Member Notice read by Dr. Christopher Keck
3. Minute Approval from Previous Meeting:
  - a. 04/08/25
    - i. Motioned by Melissa Busby
    - ii. Seconded by Jennifer Forschino
    - iii. Motion passed (Aye: Dr. Christopher Keck, Jennifer Forschino, Olivia Jasmine Lindly, Melissa Busby)
4. Discussion Items/Topics
  - a. Review and Summarize Survey Results

- Reviewed survey and the 25 responses
  - Reviewed all comments from each section of survey
  - Discussion of hands on therapy hours comment
  - Any other observations - none stated
  - b. Translate Results into Action Items
  - c. Review of Bylaws
  - 5. Action/Follow-up
    - a. Send any observations to Dr. Keck by the end of the week to compile a presentation for the ICC General Council meeting on May 22, 2025.
  - 6. Public Comment- no public comments
  - 7. Next meeting scheduled for August 12, 2025 1:00pm-2:00pm
  - 8. Meeting Adjourned at 3:28pm by Dr. Christopher Keck
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The Interagency Coordinating Council may hear items on the agenda out of order. The Council may discuss, consider, act, or solicit public comment regarding a matter any time on the agenda. **This agenda is subject to amendment up to 24 hours before the meeting.**