



Interagency Coordinating Council (ICC) for Infants and Toddlers

Family Engagement Committee Meeting Minutes - Approved 8.14.25

Virtual Meeting

May 08, 2025

9:30am - 11:00am

Attendance

Members

Sandra Caudillo (present)
Alissa Eromae (absent)
Robin Hale (absent)
Alison Lucas (present)

Dani Merrill (present)
Sonia Samaniego (present)
Laurie Shook (present)
Marisol Vazquez (present)

Staff (AzEIP)

Jerrilene Antone Morton (present)
Tanya Goitia (present)
Amanda Honeywood (present)

Brittany Page (present)
Lisa Vallee (absent)

Public

Mr. Delgado (present)

Christie Conlee (late)

Minutes

1. Call to Order: meeting called to order by Laurie Shook at 9:34am
2. Read Public Member Notice
3. Minute Approval from April 10, 2025 Family Engagement Committee Meeting
 - a. Sonia motioned to approve the minutes from April 10, 2025
 - b. Sandra seconded the motion to approve the minutes from April 10, 2025
 - c. Sonia, Dani, Marisol, Laurie, Sandra, and Alison approved the minutes from April 10, 2025
4. Discussion Items/Topics
 - a. Community Feedback
 - i. Concerns: PCH doesn't contract with ALTCS; families are interested in services but are looking for other resources where they don't have to share their demographic information because they don't want their family's information in the system, parents are nervous about being in the system for fear of "getting on the list" and don't want their names associated with government assistance, families are showing up at local food distribution

- locations so that they don't have to give their demographic information; families enrolled with CRS are concerned about DMG closing and the effect it will have on services
- ii. Positives: don't hear a lot about transition any longer so feel like that is going well now, families have shared that once the service coordinator steps in to assist with transition it goes smoothly; recent calls to Raising Special Kids (RSK) have also reported that DDD referrals have been submitted before transition so DDD eligibility is already in place at the time of transition; if family didn't qualify for DDD early on in early intervention, then the IFSP team revisits DDD eligibility (and ALTCS) around the transition period, IFSP includes a prompt for applying for DDD at exit
 - iii. AzEIP Family Connection forums feedback: two Family Engagement Committee members attended but had to call in because they were not able to access the link in Gerrie's Gazette; recommend using Zoom in the future because it is easier to access from phones; could also consider ask Raising Special Kids or another entity to help promote the event, host the virtual setting, and keep track of attendance; suggest offering three separate sessions (English, Spanish, American Sign Language); one committee member shared that in the past when she hosted family forums the most attended session was on Saturday and the hardest part of the event was technology (what to do with links and how to access them), some families were also intimidated about how to participate; loved how everything was put together for the AzEIP Family Connection and how the information was shared
- b. Family Story - Marisol will be sharing her family story at the May 22, 2025 ICC meeting; a family story is also lined up for the September ICC meeting
 - c. Rack Cards for ICC and AzEIP
 - i. ICC Rack Card - discussed the two picture options that were provided and committee would prefer to explore an alternative option that includes a team picture of professionals and parents with a child; once an alternative is identified the committee will vote via email so the proposed option can be presented at the May 22, 2025 ICC Meeting
 - ii. AzEIP Rack Card - need to check if this is still needed since the trifold ICC brochure with the new DES branding is now available
 - d. Develop Next Meeting Agenda
 - i. Call to Order
 - ii. Read Public Member Notice
 - iii. Minute Approval from May 8, 2025 Family Engagement Committee Meeting
 - iv. Discussion Items/Topics
 - v. Community Feedback
 - vi. Family Story
 - vii. Update from July 16 AzEIP Family Connection forums
 - viii. Rack Cards for ICC and AzEIP
5. Action/Follow-up
 - a. Check with AzEIP on AzEIP tri-fold/rack card
 - b. Committee members vote via email on ICC rack card to present at the May ICC Meeting
 6. Public Comment - none
 7. Adjourned at 10:37am by Laurie Shook

sex, age, or disability. Persons that require a reasonable modification based on language or disability should submit a request as early as possible to ensure the State has an opportunity to address the modification.

Persons with a disability may request reasonable accommodations, such as a sign language interpreter, by contacting Amanda Honeywood at (602) 532-9960 or email at AzEIP@azdes.gov. Requests should be made 48 hours prior to the meeting.

The Interagency Coordinating Council may hear items on the agenda out of order. The Council may discuss, consider, act, or solicit public comment regarding a matter any time on the agenda. **This agenda is subject to amendment up to 24 hours before the meeting.**