

State Rehabilitation Council (SRC) Program Review Committee Meeting Minutes

April 20, 2026

Attendance

Members Present

Julie Oliver
Janette Lopez
Adam Robson
Paula Seanez
Martin Appel
George Garcia

Members Absent

Jenny Nordine
Lisa Livesay

Staff Present

Lindsey Powers

Guests Present

Minutes

Call to Order

Julie Oliver called the meeting to order at 11:03 am. Introductions were made, and a quorum was present.

Roll Call

Members introduced themselves, and a quorum was established.

Call to the Public

A call to the public was made with no response forthcoming.

Approval of Meeting Minutes

Adam Robson motioned to approve the minutes from the March 16, 2026, SRC Program Review Committee meeting. Paula Seanez seconded the motion. The motion was approved by a unanimous vote.

Committee Activities Discussion

Julie Oliver inquired whether there had been any updates to the SRC Action Log tracker sheet. Janette Lopez stated she made some minor updates to the tracker sheet and developed the Power Point presentation for the upcoming Full Council meeting. Ms. Lopez stated the Program Review Committee had discussed the process for requesting, tracking, and reviewing items listed on the tracker sheet. Julie Oliver inquired regarding the step after receiving a response from Rehabilitation Services Administration (RSA) and whether the council was voting on a response. Janette Lopez stated the Executive Committee could review any responses before sharing with council members. Adam Robson inquired how the full council would be informed regarding the responses from RSA and whether they would be brought to the full council. Paula Seanez agreed that the Executive Committee could review any responses from RSA. Julie Oliver stated the Executive Committee could let RSA know if the response was sufficient or if there were additional questions. Janette Lopez stated the Power Point also included the assertion that the SRC asked questions in order to provide advisory oversight as long as the questions were under the purview of the council. She noted that she included the categories of WIOA or Section 105 inquiries that the council could inquire about. Adam Robson inquired whether that slide could go towards the end of the presentation for better flow. Paula Seanez agreed and noted the presentation could discuss the council's partnership with the agency. Janette Lopez inquired whether the presentation should include the goals listed on the SRC recruitment flyer. Paula Seanez stated that David Carey's future SRC goals from the SRC Annual Report could be included. Adam Robson stated the presentation could also include the overall goals listed in the Annual Report.

Janette Lopez stated the presentation included the steps for any items on the open tracker tab, a list of the WIOA and Section 105 descriptions and a list of the primary/secondary categories. Janette Lopez stated she included the question for the full council regarding the timeframe for expecting a response from RSA. Adam Robson stated that it would be good to have that discussion with RSA present to provide information also. Janette Lopez noted that the timeframe would depend on the question also and whether it required research or was a simple answer. Ms. Lopez stated that one of the committees was in the process of reviewing the SRC bylaws and noted verbiage indicating the Governor's office involvement. Janette Lopez stated the bylaws indicated that "any disagreement could be resolved by the Governor's office". Adam Robson noted that would be the final step. Paula Seanez suggested the verbiage be

changed from a “formal response” to requesting a “written response”. Julie Oliver suggested the #6 step be moved to the last as it would be an exception. Paula Seanez suggested the verbiage be changed to “contact the Governor’s office as needed”.

Janette Lopez stated that she would make those changes to the tracker and Power Point and have them ready for the Full Council meeting. Julie Oliver stated that she let David Carey know the Program Review Committee would be presenting at the Full Council meeting. Ms. Oliver inquired whether any of the information should be shared with the full council to formulate questions prior to the meeting. Paula Seanez noted her understanding that the Program Review Committee would be presenting the information and walking the council through it. Janette Lopez agreed that the committee could present the information, so that it would make more sense for council members. Ms. Lopez stated that she would make those changes before the upcoming meeting.

Agenda and Next Date of Meeting

The next SRC Executive Committee meeting was scheduled for May 18th from 10:00-11:00 am.

Adjournment

Paula Seanez motioned to adjourn the meeting. Adam Robson seconded the motion. The meeting was adjourned at 12:00 p.m.