



INTERAGENCY COORDINATING COUNCIL (ICC)  
FOR INFANTS AND TODDLERS

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**ICC: Transition Committee**

**Friday, April 15 · 9:00 – 11:00am**

**Google Meet joining info**

**Video call link: <https://meet.google.com/rqq-gqrs-qyz>**

**Or dial: (US) +1 530-436-6175 PIN: 877 124 366#**

**More phone numbers: <https://tel.meet/rqq-gqrs-qyz?pin=3281307154943>**

**Members (ICC Governor Appointees)**

Stephanie Collier, Chair/Head Start  
Suzanne Perry, ADE

Kendra Benedict, ASDB  
Sonia Samaniego, ACDHH

**Members (Subcommittee Appointees)**

Alexandra Oropeza, Courts  
Lorena (Lori) Reyna, DDD  
Crystal Ghica, Provider  
Dr. Leslie Paulus, UHC, AHCCCS Plan

Sandra Makrias, Catholic Charities  
Sue Damiata, Pinal County  
Jaymie Jacobs, First Things First  
Kristy Thornton, Provider

**Staff (AzEIP)**

Annie Converse, Data Manager  
Chantelle Curtis, CSPD Coordinator

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**Transition Committee Mission Statement:** The committee is committed to assisting the Arizona Early Intervention Program (AzEIP) in reaching and maintaining 100% compliance with the timely and high quality transition of all children out of Part C services (early intervention) to Part B preschool and/or other community services, by providing support, guidance, and feedback on policies and procedures.

1. Call to Order: 9:05 am
  - a. Present: Stephanie Collier, Alexandra Oropeza, Suzie Perry, Kristy Thornton, Annie Converse, Chantelle Curtis, Jaymie Jacobs, Sonia Samaniego, Crystal Ghica, Kendra Benedict, Dr. Leslie Paulus, Lori Reyna
  - b. Absent: Sue Damiata, Sandra Makrias
2. Read Public Member Notice:
  - a. Stephanie shared at 9:05 am
  - b. Contact Kellie Verdicchio at AzEIP office at [kverdicchio@azdes.gov](mailto:kverdicchio@azdes.gov)
3. Minute Approval from Previous Meeting
  - a. Alexandra motioned to approve
  - b. Suzie seconded motion to approve
  - c. Minutes approved

#### 4. Discussion Items/topics

##### a. AzEIP Updates: Transition Data availability and dashboard

- i. Annie shared a data dashboard example and discussed that one could be created for this group with different types of data the group feels would be useful.
  1. Group shared that the simple graphics are helpful for providing an easily understandable visual representation.

##### b. AzEIP Updates: Status and Purpose of Data Sharing Agreement with Arizona Department of Education (ADE)

- i. Data Sharing Agreement has been completed.
- ii. Data Sharing Agreement allows us to share certain information with ADE
  1. This will help with Public Education Agency (PEA) notifications as it will allow this information to be shared automatically and both ADE and AzEIP will have access to this information.
  2. Also allows us to see how many kids transitioned on time, how many were late.
  3. Will allow us to answer questions we've not been able to answer previously in our state.
  4. Data will be linked at the child level - this will allow us to see school districts, critical dates, results of transition activity, etc.
  5. Will be able to track school district participation in transition conferences.
  6. Will be able to see the result of the referral, such as how many kids get an Individualized Education Plan (IEP).
  7. Data will be in real-time.
  8. Automation allows more time for analysis.
  9. Need to determine go-live date: projected time-frame is this summer or shortly after.

##### c. Break out groups meet

#### 5. Action/follow up

##### a. Break out group updates

##### i. Program Compliance Break Out Group

1. Reviewed existing data from the survey to the field and discussed surveying leadership only on transition practices. Created a [Google Folder with the survey data](#) to share with workgroup members.
2. Group brainstormed supports
  - a. Creating a rubric to identify supports for programs who need general support, targeted support, and intensive support
  - b. Creating one sheet guides with the law, available support or resources.
  - c. Setting up a community of practice which might be mandatory vs optional for programs with repeated noncompliance or below the statewide average.

##### ii. Quality Practices Break Out Group

1. Reviewed notes from last workgroup meeting.
2. Reviewed resources from DEC, focusing on Transition Connect module.

3. Group brainstormed what would be helpful to make Transition process valuable to families
  - a. Potentially create a flier about different resources available in urban versus rural areas for families after exiting AzEIP.
  - b. Create side-by-side comparison table of different options for transitioning out of AzEIP for easy visual.
  - c. Create talking points for service coordinators (SCs) to share with families during transition planning meeting.
    - i. What to expect
    - ii. What options are available
    - iii. Child profile - interests, needs of child and family
    - iv. Help family determine what option(s) would be best for their individual needs based on rich discussion
  - d. Next steps: Group members will come up with ideas of what they would like to cover in the talking points, which will be compiled into a template for SCs

6. Public Comment: None

7. Schedule Next Meeting August 19, 2022 - 9:00am-11:00am

8. Adjourn 10:48am