

Draft

## **State Rehabilitation Council (SRC)**

### **New Member Orientation Ad Hoc Meeting Minutes**

April 14, 2026

#### **Attendance**

##### **Members Present**

Janette Lopez  
Zane Cobb

##### **Members Absent**

Lenny Ovadia

##### **Staff Present**

Lindsey Powers

##### **Guests Present**

Trinity Chin

#### **Minutes**

##### **Call to Order**

Janette Lopez called the meeting to order at 1:03 pm. Introductions were made, and a quorum was present.

##### **Roll Call**

Members introduced themselves, and a quorum was established.

##### **Call to the Public**

A call to the public was made with no response forthcoming.

##### **Approval of Meeting Minutes**

Zane Cobb motioned to approve the meeting minutes from the April 1, 2026 New Member Orientation Ad Hoc meeting. Janette Lopez seconded the motion. The motion was approved by unanimous voice vote.

## **New Member Orientation Review**

Janette Lopez stated that she had attended the National Coalition of State Rehabilitation Councils (NCSRC) Conference where there was a presentation on “SRC 101” and she was able to borrow some of the information for the SRC New Member Orientation Power Point. She noted that she included the main topics for the presentation as well as a checklist for new member training. Zane Cobb agreed with the information although she suggested removing the due dates for the training as the Power Point would be for all new members. Janette Lopez stated that all new council members would receive all the information needed in the Power Point although she would also create a summary of information to be helpful for new members. Janette Lopez suggested that all new council members be required to attend a Vocational Rehabilitation (VR) orientation in person or virtually also. Zane Cobb inquired whether VR would allow SRC members to attend VR orientations. Janette Lopez stated that any member of the public should be able to attend an orientation as a group or they could request a one-on-one orientation with a counselor. Zane Cobb suggested the council offer a point of contact with VR to assist members in attending an orientation. Janette Lopez noted that members could go to the Office Locator on the website to find an office nearest them. Zane Cobb stated her concern that new members would not be able to attend an orientation and the SRC would not want to make it harder for new members. Janette Lopez stated that it could be a discussion for the Full Council. She noted the council would also offer a new member orientation to be able to guide new members.

Janette Lopez stated the Power Point also included information regarding the SRC duties/responsibilities, the Federal/State structure flow chart, the Rehabilitation Act of 1973, the mandated purpose of the council as well as the composition of the council. Ms. Lopez stated that any council member could recommend one of their contacts as a potential council member. She noted that individuals could also participate on a committee and not be an appointed council member. Janette Lopez stated that a new member orientation would be helpful for new members so they could ask questions. She noted that she would update the Power Point and develop a summary for the committee to review at the next meeting. Zane Cobb stated she had just started a new position on the Workforce Cabinet Steering Committee, and she planned to encourage members to participate on the SRC. Janette Lopez stated that at the NCSRC Conference, another state presented about their utilization of social media to recruit new council members, which was great to hear about.

## **Agenda and Next Date of Meeting**

The next SRC New Member Orientation Ad Hoc meeting TBD.

## **Adjournment**

Janette Lopez motioned to adjourn the meeting. Zane Cobb seconded the motion. The meeting was adjourned at 1:55 p.m.