

State Rehabilitation Council (SRC)

New Member Orientation Ad Hoc Meeting Minutes

April 1, 2026

Attendance

Members Present

Janette Lopez
Lenny Ovadia

Members Absent

Zane Cobb

Staff Present

Lindsey Powers

Guests Present

Minutes

Call to Order

Janette Lopez called the meeting to order at 1:03 pm. Introductions were made, and a quorum was present.

Roll Call

Members introduced themselves, and a quorum was established.

Call to the Public

A call to the public was made with no response forthcoming.

New Member Orientation Review

Janette Lopez stated that another ad hoc committee would be reviewing the SRC New Member Manual and suggested the committee review the SRC New Member Power Point. Ms. Lopez stated the National Coalition of State Rehabilitation Councils (NCSRC)

had a Power Point on SRC Basics, which could be partially used for new SRC members. She noted the Power Point included the regulations that defined the SRC and the mandated responsibility of the council was to “review, analyze and advise”. Lenny Ovadia noted that it would be interesting to know why the SRC was created as a historical understanding of the council. Janette Lopez agreed that would be interesting to include. Ms. Lopez stated the Power Point could include the purpose of the council as well as all the required positions on the council. She noted the information could be condensed, although there was a lot of good information. Lenny Ovadia stated that he liked the condensed information included in the Power Point and it would be helpful for new members. Janette Lopez stated that new members could receive the new member materials and current SRC members could hold an orientation so new members could ask questions. Janette Lopez suggested that new council members be required to attend a Vocational Rehabilitation (VR) new client orientation meeting also to get a better understanding of the VR process. Lenny Ovadia agreed that new members should feel comfortable asking questions which would help them to feel more engaged with the council. Lenny Ovadia stated that he attended industry specific orientations or workshops where vendors could provide information regarding different vendor services. Janette Lopez stated that Vocational Rehabilitation Counselors would benefit from that kind of workshop also or an annual training on the different services offered by VR. Lenny Ovadia noted that he would be attending an awareness training and he could share the information with Janette Lopez also.

Janette Lopez stated the NCSRC Power Point could be revised to be more specific for Arizona SRC. She noted the new member materials could include information regarding the VR history, the SRC history, roles and responsibilities, Rosenberg’s Rules of Order, and an overview of the VR program. She noted the new member checklist could include the SRC Member Manual and the requirement that new members attend a VR Orientation.

Agenda and Next Date of Meeting

The next SRC New Member Orientation Ad Hoc meeting TBD.

Adjournment

Lenny Ovadia motioned to adjourn the meeting. Janette Lopez seconded the motion. The meeting was adjourned at 2:00 p.m.