



## DEPARTMENT OF ECONOMIC SECURITY

*Your Partner For A Stronger Arizona*

### DIVISION OF DEVELOPMENTAL DISABILITIES

Sent on Behalf of DES/DDD

## WELLSKY CLAIMS SYSTEM IMPLEMENTATION

Target Audience - Qualified Vendors and Providers

Transmittal Date - 03/31/2022

As previously communicated through vendor announcements and the Shout newsletter, DDD is updating its claims system in order to be compliant with state and federal regulations and to resolve the AHCCCS HIPAA TCS Compliance Claims Processing System Notice to Cure. DDD has contracted with WellSky to provide this new claims system.

**The new system will be operational beginning Wednesday, June 1, 2022 for vendors to begin parallel testing.**

It utilizes the Healthcare Common Procedure Coding System (HCPCS) and standard Centers for Medicare & Medicaid Services (CMS) claims forms when reimbursing Qualified Vendors for submitted claims. This will include the use of standardized Health Insurance Portability and Accountability Act (HIPAA) Transactions and Code Sets (TCS) in lieu of DDD proprietary codes currently being used by vendors when submitting claims.

Qualified Vendors will be required to submit claims on official, nationally-recognized forms. The current DDD billing template will be replaced by these forms.

**Vendors will have three options for submitting claims:**

- Submit an electronic 837 form.
- Manually enter claims directly in WellSky for each authorization.
- Submit a CMS 1500 form in paper form.

The Division's website has additional information about this project, including:

- [WellSky General Topics and Frequently Asked Questions](#)
- [WellSky Billing Guide: CMS 1500 Form](#)
- [WellSky 837P Companion Guide](#)
- [DDD Medical Coding with Modifiers Reference Sheet](#)
- [DDD Provider Coding Guide-Rate Book Companion](#)
- [Vendor Reimbursement Rate Sheet](#)

These guides are to inform and assist vendors in preparing for the new claims system. Vendors will need to be ready for the parallel testing process by June 1. Vendors can use the parallel testing period to submit claims through WellSky and through Focus to ensure they are able to submit claims into the WellSky system.

Additional documents will be added to the Resource Documents section on the website as they are developed.

A schedule of training sessions is currently being developed and will be communicated to Qualified Vendors when it is finalized.