



DEPARTMENT OF ECONOMIC SECURITY

Your Partner For A Stronger Arizona

DIVISION OF DEVELOPMENTAL DISABILITIES

Sent on Behalf of DES/DDD

POLICY UPDATE

Target Audience - Qualified Vendors and Providers

Transmittal Date - 03/27/2024

The DDD Policy Unit published revised policies on Wednesday, March 27, 2024. The policies are available on the Division's [Policy webpage](#).

REVISED POLICIES

[Division Medical Policy Manual 1024 Drug Utilization Review](#)

This policy was revised to align with recent revisions to AMPM 1024. Revisions include:

- The Purpose statement was revised to more clearly describe the Division's responsibility for the oversight of the Drug Utilization Review (DUR) process that includes retrospective, concurrent and prospective drug utilization edits developed and implemented by the Administrative Services Subcontractors (AdSS).
- The Definition section was revised to add definitions for "Abuse", "Exclusive Provider", "Fraud" and "Waste".
- The Reference section was updated after going out for early notification, 42 USC 1396A(OO) and Social Security Act Section 1927 (g) Drug Use Review were added.
- Formatted to align with current Policy standards.

[AdSS Medical Policy Manual 1024 Drug Utilization Review](#)

This policy was revised to align with recent revisions to AMPM 1024. Revisions include:

- The Purpose statement was revised to more clearly describe the AdSS's responsibility for developing and implementing a Drug Utilization Review (DUR) process that includes retrospective, concurrent and prospective drug utilization edits.
- The Definition section was revised to add definitions for "Abuse", "Exclusive Provider", "Fraud" and "Waste".
- The Reference section was updated after going out for early notification, 42 USC 1396A(OO) and Social Security Act Section 1927 (g) Drug Use Review were added.
- Formatted to align with current Policy standards.

[Division Operations Policy Manual 436 Network Standards](#)

This policy was updated to align with current AHCCCS guidance. Revisions include:

- Updated the "Definitions" section to align with ACOM 436.
- Formatted to align with current Policy standards.

AdSS Operations Policy Manual 436 Network Standards

This policy was updated to align with current AHCCCS guidance. Revisions include:

- Updated the “Definitions” section to align with ACOM 436.
- Formatted to align with current Policy standards.

Division Operations Policy Manual 438 Administrative Services Subcontracts

This policy has been revised to establish guidelines and requirements for Administrative Services Subcontractors (AdSS) or Management Service Agreement (MSA), and, monitoring subcontractor performance, reporting performance review results, and notifying AHCCCS of subcontractor non-compliance and corrective action plans (CAPs).

- Refined the Purpose statement.
- Added new definitions and updated existing definitions.
- Updated Approval of Subcontracts, Monitoring and Reporting, Administrative Services Subcontractor Evaluation Report, and Additional Requirements sections.
- Formatted to align with current Policy standards.

AdSS Operations Policy Manual 438 Administrative Services Subcontracts Evaluation

This policy has been revised to establish guidelines and requirements for the AdSS entering into Administrative Services Subcontracts or Management Services Agreement (MSA), and monitoring subcontractor performance, reporting performance review results, and notifying the appropriate entity of subcontractor non-compliance and Corrective Action Plans (CAPs).

- Refined the Purpose statement.
- Added new definitions, removed unnecessary definitions, and updated existing definitions.
- Updated Approval of Subcontracts, Monitoring and Reporting, Evaluation Report, and Additional Requirements sections.
- Added Supplemental Information.
- Formatted to align with current Policy standards.

POLICY PUBLIC COMMENT

The Division is currently accepting public comments regarding Division policies. The policy revisions can be found on the [Policy page](#) of the Division’s website. This form, <https://forms.gle/4MGCsdyKTRPJa3m9>, can be used to submit public comments.