



DEPARTMENT OF ECONOMIC SECURITY

Your Partner For A Stronger Arizona

DIVISION OF DEVELOPMENTAL DISABILITIES

Sent on Behalf of DES/DDD

POLICY UPDATE

Target Audience - Qualified Vendors and Providers

Transmittal Date - 03/09/2022

The DDD Policy Unit published new and revised policies on Wednesday, March 9, 2022. The policies are available on the Division's [Policy webpage](#).

REVISED POLICIES

[Provider Policy Manual 20 Fraud, Waste, and Abuse](#)

This policy defines Fraud, Waste, and Abuse (FWA) and describes procedures for the prevention and detection of FWA, delineates reporting requirements for FWA, describes provider training requirements for FWA, and specifies FWA policy requirements for providers.

Revisions:

- The purpose section was updated.
- The Fraud Contact section was added which includes the various ways fraud, waste, and abuse can be reported by providers.

[Division Medical Policy Manual 970 - Performance Measures](#)

Revisions:

- Reflects CYE 2021 contract amendment changes related to definitions (adds a definition for Performance Standard Performance Standards) and reporting.
- Clarifies the Division's oversight role in monitoring the AdSS activities, evaluating their performance results and reporting them to AHCCCS in accordance with contractual requirements.

[Division Medical Policy Manual 1620-A Initial Contact/Visit Standard](#)

Outlines the timeframe requirements for initial contact and visit standards for Division members enrolled in the Arizona Long Term Care Services (ALTCS). This policy was revised to align with AHCCCS contract requirements.

Revisions:

- Clarifies an in-person on-site visit to initiate the Person-Centered Service Plan shall be done by the Support Coordinator within ten (10) working days of the member's enrollment notification.

[Division Medical Policy Manual 1620-L Case File Documentation](#)

This policy establishes requirements for member case file documentation. This policy was revised to align with AHCCCS contract requirements.

Revisions:

- The definition section was updated.
- Specifies that Support Coordination is responsible for ensuring documentation is done in a professional, factual, and objective manner.
- Specifies the member/responsible person shall be given a copy of the signed planning document after each meeting.

[AdSS Medical Policy Manual 970 - Performance Measures](#)

Revisions:

- Revised to reflect CYE 2021 contract amendment changes related to definitions (adds a definition for Performance Measure Performance Standards - PMPS) and reporting.
- Clarifies that the AdSS' management of performance measures is focused on achieving the goals of the triple aim.
- Adds language clarifying that performance measures are essential components of achieving integrated care, and addressing health disparities and social determinants of health.
- Clarifies language around performance measure requirements, analysis, reporting and inter-rater reliability to comport with AMPM changes.

POLICY PUBLIC COMMENT

The Division is currently accepting public comments regarding these Division policies:

- Division Medical Policy Manual 920 QMPI Administrative Requirements
- Division Medical Policy Manual 961 Incident, Accident and Death Reporting
- Division Medical Policy Manual 966 Immediate Jeopardy
- AdSS Medical Policy Manual 920 QMPI Administrative Requirements
- AdSS Medical Policy Manual 961 Incident, Accident and Death Reporting

Public comments are being accepted until March 31, 2022. The policy revisions can be found on the [Policy page](#) of the Division's website. Members and families can use this form, <https://forms.gle/4MGCsdyKTRPJna3m9>, to submit public comments if they are interested in providing feedback.