

**MINUTES**  
**Interagency Coordinating Council**  
**Executive Committee Meeting**  
**March 9<sup>th</sup>, 2018 10:30am to 12:30pm**  
**250 North 17<sup>th</sup> Ave, Phoenix AZ 85012**

**Present:**

Sonia Samaniego (OCSHCN) Lana Graber (Dynamite Therapy- Public/Private Services Provider)  
Brianna Carreras (Parent) Justin Bayless (Other)  
Christopher Keck(DCS)

**DES/AzEIP Staff:** Jenee Sisnroy, Annie Converse, Tanya Goitia, Sharon Pierson

**1. Meeting Called to Order at 10:38am**

**2. Approval of previous meeting minutes**

Having no previous minutes to review or approve, Board Chair moved on in the agenda

**3. Call for Public Comment**

Having no one from the Public present at this meeting, there was no call for public c

**4. ICC Membership/Recruitment Process**

- Discussion on current vacant positions for the ICC Council, what is a reasonable number for a seated council. Upon explanation of IDEA required positions, ICC members elected to have an inventory of current roles, vacant roles and those potential roles that have been already recruited for developed. S Pierson will send this document to Lana to review and send to the Executive Committee.
- Discussion on creating an ICC Council Development subcommittee as an on-going workgroup for building the future continued strength of the ICC.
- Board Chair will review this information during the ICC meeting April 20<sup>th</sup>, ask for volunteers for subcommittees, and appoint a chair for each workgroup.
- It was suggested to have a Standing Agenda Item of Education for each meeting, to continue to build their knowledge as well as the community.
- It was suggested to build a template for the workgroups that includes barriers of AzEIP, potential challenges as they are working in these committees to reduce frustration and increase overall AZEIP awareness and knowledge. This may also include the purpose of the workgroup, directing the focus of the workgroup to stay on course.

**5. Executive Committee Meeting March 27<sup>th</sup>**

- **Meeting to revise the By Laws, and to bring these revisions to full ICC membership April 20<sup>th</sup>**

**6. Adjournment**

Board Chair Lana Graber made a motion to adjourn the meeting at 12:15pm