



DEPARTMENT OF ECONOMIC SECURITY

Your Partner For A Stronger Arizona

DIVISION OF DEVELOPMENTAL DISABILITIES

Sent on Behalf of DES/DDD

COMING SOON: ARIZONA CENTRALIZED BACKGROUND CHECKS WEB PORTAL

Target Audience - Qualified Vendors and Providers

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The State of Arizona is pleased to announce the upcoming launch of the Arizona Centralized Background Checks (CBC) web portal. This Spring, applicants and employees working in direct service positions with (or providing care for) children or vulnerable adults in Arizona will be able to use the Arizona CBC web portal to request background checks from the following sources:

- The Arizona Department of Child Safety (DCS) Central Registry
- The Arizona Department of Economic Security (DES) Adult Protective Services (APS) Registry
- Fingerprint Clearance Cards through the Arizona Department of Public Safety (DPS) [Status checks only]

The CBC will replace the current process for DCS Central Registry checks initiated through the following forms:

- DCS-1083A: Non-DES Direct Service Central Registry Clearance Form
- CSO-1083C: DES Only (English and Spanish)
- CSO-1058A: Prospective Caregiver Central Registry Check (English and Spanish)
- CSO-2040: Individual Central Registry Request

Employers will be able to obtain the background check results from the sources above through the CBC portal.

A key feature of the CBC is the addition of automated re-checks and prompts for annual reviews, which will help ensure the safety of individuals served by those required to undergo background checks.

The new platform will not only streamline the process for organizations but will also lead to more efficient screenings through automation and stronger collaboration between agencies. **More information will be provided closer to the launch of the Arizona CBC web portal.**