

POLICY UPDATE - JANUARY 7, 2026

Target Audience - Qualified Vendors and Providers

Transmittal Date - 01/08/2026

The DDD Policy Unit published new and revised policies on Wednesday, January 7, 2026. The policies are available on the Division's Policy webpage.

NEW POLICIES

[AdSS Medical Policy 320-G Lung Volume Reduction Surgery](#)

This policy has been developed to establish the requirements for lung volume reduction surgery (LVRS) for the Administrative Services Subcontractors (AdSS) to include:

- A purpose statement
- Definitions
- General Requirements
- Prior Authorization Requirements

[Eligibility Manual Chapter 200 Eligibility Criteria for the Division of Developmental Disabilities](#)

This policy has been developed to consolidate requirements previously outlined in related Division Eligibility policies, thereby increasing clarity and ease of use. Key points include:

- The Eligibility Manual Chapter 201, Down Syndrome, has been incorporated into this document alongside the other Qualifying Diagnoses and will no longer be a standalone document.
- Guidance has also been incorporated from the following policies, which have now been retired:
 - Division Eligibility 200-H Criteria for Persons Birth to Age 6
 - Division Eligibility 200-G-Diagnostic and Functional Criteria for Persons Age Six and Above
 - Division Eligibility 200-I Adult Applicants With Limited Documentation
- Criteria for Division Eligibility under each of the Qualifying Diagnoses and Substantial Functional Limitations sections have been updated and clarified.

REVISED POLICIES

[Provider Manual Chapter 63 Workforce Development](#)

This policy was updated to align with AHCCCS Contractor Operations Manual (ACOM) 407 and AHCCCS Contract Amendment #84.

[AdSS Operations Policy 407 Workforce Development](#)

This policy was updated to align with AHCCCS Contractor Operations Manual (ACOM) 407.

[Division Operations Policy 1005-A Guardianship](#)

This policy has been updated to include the following revisions:

- The title has been updated.
- Language referring to processes that no longer fall under Division oversight was removed.
- Language to clarify guidance for Division staff to obtain verification of Guardianship status was added.
- Guidance for supporting the Member and Planning Team in conversations about Guardianship was added.
- Added language recognizing Supported Decision-Making Agreements.
- Added a Supplemental Information section.

[Eligibility Manual Chapter 400 Initial Eligibility Determination Process](#)

- This policy has been updated to include the following revisions:
- The title has been updated.
- Significant updates and revision work have been completed to better clarify guidance for the initial Eligibility determination for applicants.
- Guidance has also been incorporated from the following policies, which have now been retired:
 - 200 Requirements for Division Eligibility Overview,
 - 200-A Residency,
 - 200-B Citizenship or Legal Residency,
 - 200-C Social Security Numbers, and
 - 200-E Responsible Person and Application.

[Division Medical Policy 310-HH Advance Care Planning and End-of-Life Care](#)

This policy has been revised to establish guidelines for the provision of Advance Care Planning and End-of-Life (EOL) care as directed by the Member as part of their Planning Document. Revisions include:

- Updated the Definitions.
- Added a requirement ensuring compliance with requirements of State law, whether statutory or recognized by the courts of the State, regarding Advance Directives.
- Added a requirement for Providers to update and disseminate amended information as soon as possible, but no later than 90 days from the effective date of the changes to State law.
- Added a requirement to ensure Providers comply with policies and procedures addressing Advance Directives for adult Members as specified in AMPM Policy 640.

[AdSS Medical Policy 310-HH Advance Care Planning and End-of-Life Care](#)

This policy has been revised to establish guidelines for the Administrative Services Subcontractors (AdSS) for the provision of Advance Care Planning and End-of-Life (EOL) care to include:

- Updated the Definitions.
- Added a requirement ensuring compliance with requirements of State law, whether statutory or recognized by the courts of the State, regarding Advance Directives.
- Added a requirement for Providers to update and disseminate amended information as soon as possible, but no later than 90 days from the effective date of the changes to State law.
- Added a requirement to ensure Providers comply with policies and procedures addressing Advance Directives for adult Members as specified in AMPM Policy 640.

[Division Medical Policy 310-KK Biomarker Testing](#)

This policy has been revised to establish the coverage requirements of Biomarker Testing for the Division of Developmental Disabilities (Division) to include:

- Updated Definitions.
- Added a subsection with additional requirements that support medical necessity for biomarker testing.
- Added a statement that prior authorization requests for biomarker testing should be treated as expedited.
- Added a statement to ensure an integrated process or system is designed to assure appropriate utilization of health care resources.

[AdSS Medical Policy 310-KK Biomarker Testing](#)

This policy has been revised to establish the coverage requirements of Biomarker Testing for the Administrative Services Subcontractors (AdSS) to include:

- Updated Definitions.
- Added a subsection with additional requirements that support medical necessity for biomarker testing.
- Added a statement that prior authorization requests for biomarker testing should be treated as expedited.
- Added a statement to ensure an integrated process or system is designed to assure appropriate utilization of health care resources.

[Division Medical Policy 320-G Lung Volume Reduction Surgery](#)

This policy has been revised to outline the requirements for the lung volume reduction surgery (LVRS) for Division of Developmental Disabilities (Division) subcontracted health plans, as well as Division Fee-for-Service (FFS) providers supporting the Tribal Health Program (THP) to include:

- Developed a purpose statement.
- Deleted outdated information under the Policy section.
- Developed a new section for General Requirements.
- Deleted old information from the Prior Authorization section and updated the remaining policy statements to align with the AHCCCS Medical Policy Manual (AMPM).

[Division Medical Policy 950 Credentialing and Recredentialing Process](#)

This policy has been revised to outline the requirements for Initial Credentialing, Temporary or Provisional Credentialing, and Recredentialing of Individual and Organizational Providers conducted by the Division of Developmental Disabilities (Division) and oversight of the Credentialing responsibilities delegated to the Administrative Services Subcontractors (AdSS).

[AdSS Medical Policy 950 Credentialing and Recredentialing Process](#)

This policy has been revised to outline the requirements for Initial Credentialing, Temporary or Provisional Credentialing, and Recredentialing of Individual and Organizational Providers conducted by the Division of Developmental Disabilities (Division) and oversight of credentialing responsibilities delegated to the Administrative Services Subcontractors (AdSS).

RETIRED POLICIES

Eligibility Manual Chapter 200 Requirements for Division Eligibility Overview

- This policy has been retired as information has been included in the new policies, Eligibility Manual Chapter 200 and Eligibility Manual Chapter 400.

Eligibility Manual Chapter 201 Applicants with Down Syndrome

- This policy has been retired as information has been included in the new Eligibility Manual Chapter 200.

Eligibility Manual Chapter 200-A Residency

- This policy has been retired as information has been included in the Eligibility Manual Chapter 400.

Eligibility Manual Chapter 200-B Citizenship or Legal Residency

- This policy has been retired as information has been included in the Eligibility Manual Chapter 400.

Eligibility Manual Chapter 200-C Social Security Numbers

- This policy has been retired as information has been included in the Eligibility Manual Chapter 400.

Eligibility Manual Chapter 200-E Responsible Person and Application

- This policy has been retired as information has been included in the Eligibility Manual Chapter 400.

Eligibility Manual Chapter 200-G Diagnostic and Functional Criteria for Individuals Age Six and Above

- This policy has been retired as information has been included in the new Eligibility Manual Chapter 200.

Eligibility Manual Chapter 200-H Criteria for Children Birth to Age 6

- This policy has been retired as information has been included in the new Eligibility Manual Chapter 200.

Eligibility Manual Chapter 200-I Adult Applicants with Limited Documentation

- This policy has been retired as information has been included in the new Eligibility Manual Chapter 200.

POLICY PUBLIC COMMENT

The Division is currently accepting public comments regarding Division policies. The policy revisions can be found on the [Policy page](#) of the Division's website. This form, <https://forms.gle/4MGCsdyKTRPjna3m9>, can be used to submit public comments.