

**Transition Committee
Meeting Minutes
January 18th, 2019
9:00am-11:00am**

Members Present

Suzanne Perry
Stephanie Colter
Kate Dobler-Allen
Katie Murdoch
Sonia Samaniego

Absent

Zarai Hernandez
Rob Pfister

Staff Present

Ashley Boruff
Sharon Pierson

Members of the Public Present

Kristy Thornton
Alma Espinoza

Discussion on goal for committee. Committee created a goal statement as follows:

Develop professional development for support coordinators for foundational knowledge, support and options available for transitions out of AzEIP.

Notes for all committee meetings/agendas are posted on the ICC webpage
<https://des.az.gov/interagency-coordinating-council-for-infants-and-toddlers>

Discussion on accountability of transition meeting, information for family

1. Who holds Support Coordinator (SC) accountable?
2. Can we provide appropriate training to SC? Webinar/classroom
3. There is no consistency in training
4. Use current resource-based capacity (RBC) training and natural learning opportunity (NLO) training classes to add transition discussion.
5. ADE data sharing agreement with Part C and Part B
6. FTF funded partners offer to connect with regional FTF list serves

Training Proposal Ideas:

Create Outline

Content of curriculum

Audience

Data (current knowledge of SC's, survey (successes/challenges) experiences, what they need to know, what options would you offer your families?)

Timeline for entire project

Training can be embedded in (RBC/NLO)

ADE, Head Start, all resources

Next Steps

- Sharon will send out notes to the committee by next week
- Make sure Zarai, Transition Chair is up to speed on work of committee
- Zarari /Committee Set up next meeting date/time/webex(AzEIP will do this)
- Padlet instructions will be sent out by S. Perry to the transition committee. Committee to use to post minutes, ideas etc.
- Create survey for SC's, ensure that it goes out to all program directors.
- Create a written plan of action to present to ICC council in April meeting

Meeting adjourned at 11:00am