

**ICC Council
Committee Meeting
Minutes**

Date: 1/17/20

Members Present

Katie Murdoch, Chair
Lana Graber, Vice Chair
Suzie Perry, ADE
Sonia Samaniego, ADHS
Christopher Keck, DCS
Dana Hutchings, Committee Chair
Stephanie Collier, Committee Chair
Kate Dobler, FTF
Rob Pfister, Parent
Sara Clancey, EI Provider
Sarah Green, Parent
Barbara Schrag, ASDB

Staff Present

Jenee Sisnroy
Alicia Amundson
Ashley Boruff
Sharon Pierson
Tanya Goitia
Annie Converse
Lisa Casteel, Phone
Chantelle Curtis
Anissa Moussa
Deanna Pisiso
Dr. Jennifer Miernicki-Nojunas

Members of the Public Observing

Names of the public attending are available on the sign-sheet

Lana Graber, ICC chair called the meeting to order, welcomed the council and public attending. Lana read the Open Meeting Law public comment script for those attending who want to post a comment and to ensure we comply.

Lana Graber asked for approval of the ICC November 15th Council minutes, Kate Dobler made a motion to approve the minutes, Suzie Perry 2nd the motion. The following council members approved the minutes from November 15th, Katie Murdoch, Lana Graber, Susie Perry, Sonia Samaniego, Christopher Keck, Dana Hutchings, Stephanie Collier, Kate Dobler, Sara Clancey, Sarah Greene, Barbara Schrag. Having the motion approved by a quorum, the approval will be entered into the minutes.

ICC Updates/Reminder:

Sharon Pierson, AzEIP, ICC council liaison reported that there will be two educational topics

during the April ICC council meeting, the first will be a review of open meeting law provided by Navid Askarinya, the new DES staff representative. The second will be a Tribal Cultural Awareness presentation provided by Archie Marino, covering the 22 tribes and basic information.; the training may also be available to contractors during their team meetings

Subcommittee Updates: Lana asked each committee chair to give current status report.

Stephanie Collier, chair reported the following from the Transition committee.

Four work groups identified leads to guide the work of:

1. Transition and TA needed for transition (Part C to Part B)
2. Video vignettes (first video focus on Service Coordinators)
3. Resource development (regionally based: focus on resources in Southern Arizona first, add a AzEIP website resource tab, create a pocket guide)
4. Brochure (for families)

Subgroups will work individually to begin and then may be combined in the future
Recommendation from the transition committee to AzEIP; have AzEIP work with ADE to offer joint training/networking opportunities for Part B and Part C providers regionally across the state.

Dana Hutchings, chair reported from the Fiscal committee.

A phone call with AHCCCS today to streamline process for billing issues

Meeting once a month to discuss provider billing and try to resolve other issues
Discussion

Stephanie: What is the overarching challenge everyone is having?

Dana: The EI providers having a hard time billing AHCCCS

Lana: Has there been any response to the letter that went out to the Governor's Office?

Dana: I left 3 messages with no response to date, but this is a very busy week.

Annie Converse, staff representative reported for the Family survey committee.

1. Brittany Miller from RSK will be new chair of this subcommittee, appointed by Lana and Katie.
2. AzEIP adopting electronic version of the family survey: 2 options, Annie exploring more to see which will work best for collecting information; will continue to also offer a paper version
3. Gathered information from Service Coordinators (SCs) with most family survey responses across the state, 90% of families complete surveys if SCs ask to complete while still in the home.
4. Next meeting of the committee will develop a script for SCs.
5. AzEIP office provided draft samples of survey to review
6. Would like to change questions to ensure families have a voice and EI programs can use for meaningful improvements; will finalize survey questions at next subcommittee meeting.

Discussion

Lana: I really like the script idea, always helpful for SCs and providers as a guideline on what to address

Jenee: Would it be a recommendation at this point to change anything in our P&P or adopt any other guidance documents other than a script?

Sarah: it's a little bit soon but will be meeting again in February to review questions and script.

Jenee: When APR goes out (being finalized), the success on the family survey subcommittee has been captured in the report.

Lana Graber, New chair for Development committee

This committee has been on break but will be getting back up and running in February. The focus will be recruitment and retention of the ICC membership as well as professional development for statewide EI providers. If anyone is interested in participating, let the ICC know; more information about this subcommittee will be shared in next meeting.

Family Story: Sharon Pierson shared a family story from the central Early Intervention unit on behalf of a DDD Support Coordinators.

ICC Council Member Updates: Lana asked ICC members if they had any brief updates to share.

Sarah Greene, parent- has stepped down as Family Survey Chair but will remain active on the committee.

Barbara Schrag, ASDB- Reported she is still attending as ASDB representative until Kendra is appointed by Boards and Commissions Office.

Kate Dobler, FTF; reported Strategic funding plans approved by FTF state board for all 28 councils; some areas have RFGAs being released soon; each regional partnership council has 5-6 seats available for terms that will begin next July

Jenee: What does the membership look like?

Kate will send to Sharon the set of seats that are defined by statute; 4 years terms, each council has 11 seats defined by geography of region; email will include the email link to the video, job description, application.

Jenee: Would love to see more AZEIP representation on the councils, so would like to send out via AZEIP mail chimp and other methods. Kate agreed this would absolutely be okay

FTF regional council information:

There is a big button on the home page <https://www.firstthingsfirst.org/> for people who are interested in applying for regional council seats. On the 'Serve your Arizona Community' page <https://www.firstthingsfirst.org/serve-az-community/>, there are links to the job description, an online application form, as well as a guidance document for completing the application itself.

Kate is reconvening Early Childhood Partner Group and Birth-Community Partner (2/20)

Lana Graber- Dynamite Therapy during the month of December, Region 4b SCs and providers approached Lana to do an adopt-a-family for an AZEIP family with 7 children because the family is so involved with their child, video is posted on DDD website now; Dynamite team adopted the family.

Katie Murdoch- She reported being excited to move into the ICC chair position

Suzie Perry- Have been preparing "in-by-3" data which has improved this year; thank you to participants in the upcoming Education Summit (1/30 and 1/31); Preschool Development Grant- ADE was not awarded the PDA, which will impact the work we had been doing to support regional plans the past year, however have some other possible options through the state legislature or federal partners.

Sonia Samaniego- EDHI Latino Community Event (1/25- resources available for children

who are deaf/HH; numbers continue to grow); will be presenting at ADE Summit (1/30 and 1/31), developing guidance documents for all children out of OCSHCN; rule making process in March; developmental screening for trainers will be provided in March/April.

Jenee: Has seen from the beginning Sonia supporting the EDHI Latino community- supporting so many more families, huge that you continue to listen to that group and are responsive to their needs.

Stephanie Collier- Arizona will be hosting National Head Start Conference (last week of March, first week of April). Stephanie was selected to present on Early Head Start and Head Start, 10% of all enrolled children must have an IFSP or IEP, so will be highlighting programs that are meeting that requirements, along with the partners with which they collaborate.

Dana Hutchings- Have been focusing on providing quality services for all our families; have started a master coach mentor for providers.

January Educational Topics: March of Dimes and Arizona Deaf Mentor presentations to the ICC Council members. Both programs presented information relevant to the membership. For more information about these programs, visit their websites at <https://www.marchofdimes.org/> and <https://asdb.az.gov/deafmentor/>.

AzEIP Updates

Jenee, Part C Coordinator reported the following updates for AzEIP:

AzEIP is about to go out for RFP in 3 regions: R17 (Southern Apache), R19 (Coconino and Hopi Nation, excluding Colorado Strip), R21 (Colorado Strip); if interested, would need to be registered with Arizona Procurement Portal.

AzEIP is still working on rate rebase with the vendor, moving forward to finalize rate rebase which will be submitted to inform future funding decisions

Lana: Is there a schedule for meetings about this?

Jenee: will notify all EI providers when we are having a meeting with contracted providers, we anticipate soon.

AzEIP is required through IDEA, Part C to go out for public comment for the Federal grant application and policies and procedures; we will be conducting two public hearings (onsite in Phoenix, Flagstaff, and Tucson)

Discussion:

Lana: In terms of public and/or AzEIP updates that come out, would it be possible to identify those changes being made, so if can state specific changes being it would be very helpful?

Jenee: thank you for that feedback, we will be putting out track edit changes with the draft documents.

AzEIP has been partnering with Arizona Speech and Hearing Association (ARSHA); AzEIP will have Early Intervention (EI) track in their conference (4/3/2020 and 4/4/2020); assisting in supporting primary service provider approach.

Office of Special Education Programs (OSEP) had their on-site visit with AzEIP last April; we are still waiting for letter of findings in regard to fiscal and transition, once this is received, we may need to adjust the P&P manuals.

Alicia Amundson, AzEIP Quality Improvement Manager reported on the State Systemic Improvement Plan, receiving TA from ECPC, looking at infrastructure around personnel development and early childhood perspective for consistency and collaboration; working on action plans and strategic plans. It will be good to get advice and participation from ICC; in April will provide more of an update on our data
OSEP extended our reporting period by one year because they are looking at making changes

Public Comment: Lana asked if there were public comments:

Astrid, ASDB: thank you so much Christina from Deaf Mentor program , because of this program we are able to speak for so many individuals; deprivation out there that impacts school and future employment; very excited about this opportunity, hope we can work together on this and push forward.

Missy: thank you, I am the president for Az Association for the Deaf; hoping we can find a deaf individual who can be involved in the ICC; I was a deaf child and now I'm a deaf adult; in 1971 my sister and I were the poster children for the March of Dimes so to have them present today; my mother had two daughters, both profoundly deaf; a few months after starting preschool our mother knew we were still struggling, she recommended we go to ASDB- only in Colorado because they were using sign, but they didn't make that public at the time; my whole family became fluent in ASL sign, now I own my open business and my sister is a teacher, and obviously I'm okay!

Public comment written by Daisy- Sharon Pierson read highlights to the ICC.

Jenee responding as a general statement regarding appointments to the ICC.

The AzEIP Office and ICC council doesn't appoint anyone to the Council, an application has to be submitted to the Governor's Office Boards and Commissions, this office appoints all seats to the council. For more information regarding the composition of the council , here is the link to the ICC By Laws <https://des.az.gov/sites/default/files/ICC-Bylaws-2019.pdf> Please let the AzEIP office know if you have any questions or email spierson@azdes.gov.

Next Meeting Date: April 17th, 2020 Katie will take over as Council chair
Subcommittee 9am-11am
Board 11:30am-2pm

Executive Committee

February 21st, 2020 10:30am-12:30pm

Attendance is required for Subcommittee chairs, Chair, Vice chair and other members previously appointed. A notice will be sent out to the committee; public is welcome to attend.

With no further business, Lana Graber adjourned the meeting at 1:51pm.

Respectfully submitted, AzEIP Staff Liaison