

Developmental Disabilities Advisory Council (DDAC) Meeting Minutes

Department of Economic Security
Division of Developmental Disabilities
1789 W. Jefferson St.
4th Floor SW
Phoenix, AZ 85007
January 10, 2018
10:00 am - 1:00 pm

Call to Order	Gina Judy
Start Time	10:12 AM
Facilitator	Gina Judy
Note Taker	Anthea Quinn-Hough
Attendees	<p>DDAC Members Present: Renaldo Fowler, Karen Van Epps, Rick Hargrove, Liz Archuleta, Jill Ryan, Gina Judy, Maureen Casey</p> <p>DDAC Members Absent: Michael Williams</p> <p>Division of Developmental Disabilities (DDD) Staff: Ileen Herberg, Alissa Vander Veen, Director Michael Traylor, Anthea Quinn-Hough</p> <p>Remote Participants: Liz Archuleta</p> <p>Members of Public in Attendance: None</p>
Agenda	<ul style="list-style-type: none"> • Welcome and Introductions • Approval of November 2017 Minutes • Bylaws, Open Meeting Laws, Conflict of Interest, and Roster • DDAC 2018 Meeting Schedule • DDD Priorities • DDD Update • DDAC Priorities • Article 9 Update • Update on the African American Conference on Disabilities (AACD) • Cholla Pilot Project • Vendor Call Changes • Member Reports • CSTF Update • Call to the Public • Adjourn
Topics	

Welcome and Introduction

Committee

Discussion	The Developmental Disabilities Advisory Council (DDAC) members introduced themselves. DDD staff introduced themselves as Division of Developmental Disabilities staff members.
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Approval of November 2017 minutes

Gina Judy

Discussion	No changes were made Gina Judy made a motion to approve minutes.
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Bylaws, Open Meeting Laws, Conflict of Interest, and Roster

Gina Judy

Discussion	Gina Judy read through all of these items from the handbook. Liz Archuleta will pull the most recent e-mail with the most recent rules and bi-laws and send to Gina Judy. Gina will forward to everyone.
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DDAC 2018 Meeting Schedule

Gina Judy

Discussion	<p>Gina Judy the meeting will remain bi-monthly held on the 2nd Wednesday from 10:00am to 1:00pm; public forum months will be February, April, June, August and October.</p> <p>Liz Archuleta suggested adding more time to the schedule.</p> <p>Rick Hargrove it depends on the effectiveness of the council. If we are effective and we matter then let's spend all the time it takes.</p> <p>Gina Judy let's identify the next 2 districts we will visit.</p> <ul style="list-style-type: none">• Kingman in February towards the end of the month• DE or DW in April• Window Rock, Flagstaff will do a virtual meeting in August <p>Reynaldo Fowler would like to visit areas when they have an event of festival in progress. We need to make sure the public attends these meetings.</p> <p>Rick Hargrove stated now days young families are better suited with a virtual forum</p> <p>Liz Archuleta stated this is a wonderful idea</p> <p>Rick Hargrove meetings need to be anywhere but the DDD offices. Security is far too strict; you need a badge to get anywhere.</p> <p>Maureen Casey if you want the Director and myself to attend these meetings it would be easiest of they were held here in the DDD office. All council members will send to Alissa Vander Veen a copy of their driver's license and a photo of their licenses plates and we will make sure security has these items at all DDAC meetings so there is no hold up entering the building. We will also look into getting the council some type of building badge so they can move about freely.</p> <p>Liz Archuleta let's keep the meetings at DDD</p>
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DDD Priorities

Maureen Casey

Discussion	Maureen Casey it is our priority to make sure everyone is informed of changes and that everyone receives services in a timely manner. All Arizonans who qualify will receive timely services and achieve their potential.
	Gina Jody will there be data by the March meeting regarding timeliness and quality? Also the 14/30 is this still in effect right?
	Maureen Casey yes it is in effect. 14 day assessments are for existing members and 30 day assessments are for new members.
	Karen Van Epps you need to educate the providers on what we/the council are doing
	Maureen Casey we do

DDD Update

Maureen Casey

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DDAC Priorities

Gina Judy

Discussion	The committee would like to review their list from the retreat last year.
	Gina Judy directed the staff to create a comparison of the committee and DDD priorities to review at the next meeting.

Article 9 Update

Stephanie Schwartz-Jacobs

Discussion	Stephanie Schwartz-Jacobs Article 9 - we paused our process held a webinar and hit pause again. We are going to make revisions on Article 9. We are going to post our changes for 30 days then move forward with the changes.
	Karen Van Epps what are the revisions?

Discussion

Stephanie Schwartz-Jacobs Article 9 was picked by the previous director because this is 20+ years old and needs to be updated. It addresses integrated healthcare. Article has not had any changes; it's had updates but not changes. Our problem was having a SHME start working on it without a process. We are moving forward with a new process. We are posting our changes for 30 days looking for input from everyone.

Karen Van Epps we want a big explanation regarding integrated health plan

Renaldo Fowler seen over the years plans are being favored over the other because of a mechanism. Members are sitting at home because providers are not following the proper vision of article 9.

Rick Hargrove how does an article change?

Stephanie Schwartz-Jacobs directors office approves then sends to governor's policy staff that approves the changes

Karen Van Epps are all DDD services now part of a health plan?

Maureen Casey 80%....?

Rick Hargrove restitution was taken away across the board. You took away people's ability to learn from that exercise; you just took it away. Consequences. Kids that grew up in group homes don't know consequences; or dignity of risk.

Reynaldo/Maureen - Article 9 - implementation issues. How do we protect the member's rights? If you are going to destroy stuff or not go to school then you are not going to get....

Maureen Casey I hope you are realizing staff are interested in moving forward and aware we had some missteps and we are working on these issues

Karen Van Epps is worried members are going to miss out

Maureen Casey How do we insure a intergraded approach....how do we get to yes. We want your feedback and support on all of this so we can move in a way that benefits everyone.

Rick Hargrove integrated approach is awesome because they do spectacular. Integrated approach is very necessary

Gina Judy no more dialog. Publicly recognize and celebrate the fact the way the division is handling this is what we wanted. Acknowledge this. #2 remember what we went over high enough profile issue systematic issue; this is what we tend to do....do we want a position statement from the DDAC to DDD our role is to advise; do we want something right now?

Reynaldo Fowler protect the members rights and talk about the integrated system

Rick Hargrove motion to put a in order that we are going to put a subcommittee together that will define a lot a things.

Gina Judy This has been seconded and this motion has been passed.

Article 9 Update Continued

Stephanie Schwartz-Jacobs

Discussion	<p>Gina Judy the Subcommittee will be Rick and Karen, they will work on 3 or 4 bullet points incredible simple in 2 weeks from today. This will be routed to everyone for approval. 5 minute conference call to vote on this.</p> <p>Rick Hargrove can we reach out to members?</p> <p>Gina Judy YES....keep it simple. You can gather information but can't discuss the issue.</p> <p>Week 3 letter format and approval</p> <p>Week 4 beginning will be given to Stephanie for posting. This will be put into a letter format and given to Stephanie for posting.</p>
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Update on the African American Conference on Disabilities (AACD) Renaldo Fowler

Discussion	<p>Reynaldo Fowler the 7th Annual African American Conference is coming up on February 16, 2018; 8:00am – 5:00pm. This is a great conference with a lot of terrific information. This is the 7th year we are putting this on.</p> <p>Anthea Quinn-Hough we are sending 18 DDD staff members to this conference this year. Our staff get very excited for this and look forward to it.</p>
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Cholla Pilot Project

Chris Deere

Discussion	<p>Chris Deere was able to clarify the new ISP is being piloted by two units and will be branching out to four more this month. In spring of 2018 they plan to use this new ISP statewide.</p> <p>Gina Jody the DDACs has concerns regarding the pilot program/ISP.</p> <p>Chris Deere - Cholla Pilot - AMS document changes -</p> <p>Rick Fowler - change planning document to correspond to life events of the members? What is the purpose?</p> <p>Chris Deere was noted our document was more of a checklist it was not meaningful in the member. It was not member driven. We are working toward making it member driven. Make less paperwork with more meaning.</p> <p>Karen Van Epps my concern is the documents I need are being removed.</p> <p>Rick Fowler didn't know about anything until his SC mentioned it to him. Arbitrary decision making; SC are not experts we get new SC every 10 minutes they are not experts on the members. Providers are the experts 2nd to the families.</p> <p>Liz Archuleta copy of this document; comments about pilot program. What are the aspirations of DDD? Can fully comment until she sees the document. Would like to have this put on the agenda for next month.</p> <p>Gina Judy what kind of time frame are we looking at?</p> <p>Chris Deere it should be stabilizing in the next week or so. We will still be making changes but...</p> <p>Gina Judy what are we looking at for time for a final document?</p>
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Discussion	<p>Chris Deere timeframe for our next franchising is in March; we will start training staff at that time.</p> <p>Gina Judy in March please bring back survey data for us.</p> <p>Chris Deere to get Rick on the meeting invitation</p> <p>Rick Hargrove spoke with Jeff Amberson regarding his new company software and needs to know about the AMS document to make sure they work together. Looking at 10's of thousands of dollars to create this module not to mention the teaching he's put his staff through. Needs to talk to someone really quickly to get this finalized.</p>
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Vendor Call Changes

Discussion	<p>Chris Deere spoke briefly on this subject on behalf of Nicolette Fidel</p> <p>Chris Deere vendor calls - 3 days to pick an option or DDD will assign.</p> <p>Karen Van Epps doesn't like this. How do you know if there will be a good match? No face to face?</p> <p>Rick Hargrove auto assignment is only for people who have an interest in helping members. What makes me nervous taking the option away from the family or the member with such a short timeline?</p> <p>Liz Archuleta 3 days is a short time frame; it took me 5 days to make a decision and get ahold of someone. Can the member request a vendor change YES</p> <p>Karen Van Epps vendors are reluctant to take on members; a lot of members don't get services because of this.</p> <p>Rick Hargrove your process just tied my hands so I'm not going to express an interest. Now I have to hire someone and monitor my que to see if something comes into my FOCUS file that I have to respond to. I've been stuck serving people because I have clicked on them accidentally.</p> <p>Gina Judy how long has this been in the works?</p> <p>Chris Deere about 9 months</p> <p>Gina Judy that concerns me; we are just now hearing about this</p> <p>Alissa Vander Veen - it was posted for 30 days.</p> <p>Gina Judy how does this council want to wrap all of this up?</p> <p>Karen Van Epps expansion GH with newbies are a real problem. Providers don't trust the system.</p> <p>Rick Hargrove auto assignment bothers everyone</p> <p>Liz Archuleta 3 days is too short. Providers may not respond. Are we supposed to tell people to respond? A few unintended consequences from this. Try to identify in a paragraph.</p>
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Vendor Call Changes Continued

Chris Deere

Discussion	Renaldo Fowler timeline is short. Karen Van Epps didn't have 3 days on it when it went out for public comment Rick Hargrove this is one approach to resolving our 14/30 problem.
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Member Reports

Council Members

Discussion	Gina Judy let's put this subject on hold until the next meeting due to time constraints
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CSTF Update

Alissa Vander Veen

Discussion	Gina Judy tabled until March
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Call to the Public

Gina Judy

Discussion	
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Adjournment

Gina Judy

Discussion	Gina Judy closed the meeting until March
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