



Interagency Coordinating Council (ICC) for Infants and Toddlers

Fiscal Committee Meeting Minutes

Approved 3/13/2025

Virtual Meeting

Thursday, January 9, 2025

11:00 a.m. - 12:15 p.m.

Attendance

Members

Amber Neubauer, Chair (Present)

Leo Huppert, Vice Chair (Present)

Dana Hutchings, ICC Member (Present)

Kelly Lalan, ICC Member (Absent)

Sylvia Acosta (Present)

Lauren Encinas (Present)

Senator Rosanna Galbaldon (Absent)

Kristin Mancuso (Absent)

Peggy Peixoto (Absent)

Cristina Renteria (Present)

Jenee Sisroy (Present)

Gini Britton (Present)

Christina Quast (Absent)

Staff (AzEIP)

Lisa Casteel (Present)

Jeremiah Hale (Present)

Dayna Karnick-Hultgren (Present)

Amanda Honeywood (Absent)

Public

none

Minutes

1. Call to Order
 - a. The meeting was called to order at 11:10 a.m.
2. Read Public Member Notice
 - a. The Public Member Notice was read by committee chair, Amber Neubauer.
3. Minute Approval from Previous Meeting
 - a. Leo moved that the minutes from the November 7, 2024, meeting be approved. Jenee seconded the motion. Amber, Lauren, Cristina, Leo, Dana, Jenee and Sylvia all voted in favor. None opposed. The minutes were approved.
4. Discussion Items/Topics
 - a. Goals and Strategic Planning

- i. Leo will be prepared to move forward with this topic at the next meeting.
 - b. Budget Request - ICC Administrative and Family Participant Support Costs
 - i. The proposal to the full ICC to approve the family support costs was shared and discussed. The option to include additional child care reimbursement as needed was added.
 - ii. Leo moved that the letter be approved and sent to the ICC Executive Committee for review. Dana seconded the motion. Amber, Lauren, Dana, Sylvia, Jenee, Leo and Cristina voted, Aye. There were none opposed. Motion passed.
 - iii. Service Coordination Reimbursement
 - 1. The May 2022 proposal for Service Coordination reimbursement was reintroduced and there was discussion around making some changes and possibly resubmitting the proposal to AzEIP.
 - 2. Further discussion included creating a separate proposal for reimbursement for Child Find and other costs. Data from billing in ITEAMS would not cover all of the cost currently associated with Service Coordination. Additional cost include:
 - a. Child Find
 - b. Training and supervision meetings
 - c. Compliance requirements has expanded which has a cost component for SC duties including monitoring preparation
 - iv. A workgroup will be formed
 - c. Impact No Shows and Cancellations have on the AzEIP System and upcoming ITEAMS data collection
 - i. The committee asked how the data being collected on cancellations and no shows will be used. Jeremiah shared that the impact on providers of these costs will allow us to consider funding no shows in the future. Data is needed to advocate appropriately and effectively for financial support.
 - ii. The committee also discussed how this impacts families and the importance of tracking this information to better support families.
 - iii. Concerns were expressed that the data may not be reliable unless it is mandatory. It would be helpful to have a better understanding of why this information is needed to encourage participation.
 - d. Budget Transparency
 - i. DES/AzEIP Update and Possible Impacts (no discussion)
 - e. Parking Lot Items
 - i. AzEIP Eligibility Changes Subcommittee (no discussion)
 - ii. Professional Development Opportunities (no discussion)
 - iii. Centers for Medicare & Medicaid Services (CMS) Billing - Speech units (no discussion)
 - iv. Arizona Health Care Cost Containment System (AHCCCS) issues (no discussion)
 - v. Arizona Early Intervention Program (AzEIP) Fiscal Responsibility and Timely Reimbursement (no discussion)
 - vi. 2023 AzEIP Rate Rebase Study (no discussion)
- 5. Action/Follow-up
 - a. Leo will continue preparations to complete the Strategic Planning process with the committee
 - b. Amber will forward the budget for family support costs proposal to the Executive Committee for review
 - c. Sub group will be formed to draft an updated SC Reimbursement proposal
 - d. Sub group will be formed to draft recommendation to AzEIP regarding the tracking of No Shows and Cancellations
- 6. Public Comment
 - a. none
- 7. Schedule Next Meeting
 - a. The next meeting will be March 13, 2025 from 10:00 - 11:30 a.m.
- 8. Adjourn
 - a. The meeting was adjourned at 12:14 p.m.

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The Interagency Coordinating Council may hear items on the agenda out of order. The Council may discuss, consider, act, or solicit public comment regarding a matter any time on the agenda.