Your Change Reporting Requirements

Standard and Simplified Reporting

Don't Take a Chance... Report a Change!

See your Approval or Change Notice or call your local office for your reporting type. You may report changes in writing, in person, by fax, or by telephone, to your local office.

STANDARD REPORTING

AHCCCS Health Insurance/Medical Assistance (MA) — You must tell us about changes within 10 days of the day you know of the change.

Food Stamps (FS) or FS and Cash Assistance/ TANF/State Public Assistance (CA) — You must tell us about changes within 10 days of the day you know of the change.

This chart shows you what to report for each type of assistance.

STANDARD REPORTING			
Changes to Report	**CA**	**FS**	**MA**
Address	•	•	•
Any household member moving in or out	•	•	•
Marital status	•		•
School attendance:			
Children 6 - 15 years old	•		
Children 16 years and older			•
Adult dependent care expense			•
Housing expense, when address has changed	•	•	
Earned income *FS - only when the gross income change is $100 or more	•	*	•
Unearned income *FS - only when the gross unearned income change is $50 or more	•	*	•
Resources CA - when value of resources is more than $2,000 FS - when the value of resources is more than $2,000, *OR* when there is a household member age 60 and older, resource value is more than $3000 MA - For the MED Category only, when the value of resources *(including your home)* is more than $100,000 *(no more than $5,000 are liquid resources)*	•	•	•
Child Support Payments legally obligated to pay, when the payment increases by $50 or more, or when you stop making payments.	•	•	•
Medical expenses Your worker will explain when you are required to report changes in medical expenses.		•	

SIMPLIFIED REPORTING

Food Stamps (FS) or FS and Cash Assistance/ TANF/State Public Assistance (CA) — You ONLY have to tell us about changes in your gross (before deductions) earned or unearned income when it is more than the income limit for FS and/or CA family size *(see charts below. Contact your local office when there are more than 4 members in your household)*.

Food Stamp (FS) Gross Monthly Income Eligibility Standard (130% of Federal Poverty Level)

Effective October 1, 2014

No. of Household Members	Maximum Gross Monthly Income
1	$1265
2	$1705
3	$2144
4	$2584

Cash Assistance (CA) Payment Standards

No. of Household Members	CA Payment Standard
1	$204
2	$275
3	$347
4	$418

FS -Transitional Benefit Assistance (TBA)

Your worker will explain these benefits to you. When you receive TBA, you are not required to report any changes during this approval period.

MA -Transitional Medical Assistance (TMA)

Your worker will explain these benefits to you. When you receive TMA you must tell us about the following changes: (1) when your family no longer includes a child under the age of 18; (2) you move to another state; (3) a family member moves into or out of the home.

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DEPARTMENT OF ECONOMIC SECURITY
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