



DEPARTMENT OF ECONOMIC SECURITY

Your Partner For A Stronger Arizona

Division of Developmental Disabilities

April 2010

e – Therapist Bulletin



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From Miriam Podrazik's desk...

A few gentle reminders:

- ♦ Families need to sign off on a time sheet when therapy occurs.
- ♦ Claims submitted must bill hours using the NPI for the therapist who actually provides the service.
- ♦ Missed appointments can be made up at the discretion of the family and the therapist but the therapist must follow the prescription order on frequency. Therefore the missed appointment must be made up in the same week.

SPEECH AND LANGUAGE ASSISTANTS NEWS

The Division plans to incorporate new language in the service specification for Speech and Language Assistants (SLPA). Contracts will need to be amended and it is hoped that providers will be able to use SLPAs starting July 1, 2010. More information will be forthcoming in the May e-bulletin. A committee of Speech and Language Pathologists will be assisting the Division on this project.



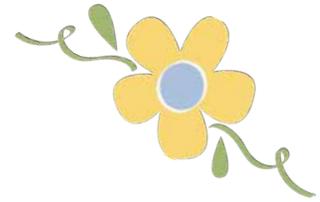
Equal Opportunity Employer/Program

Under Titles VI and VII of the Civil Rights Act of 1964 and the Americans with Disabilities Act of 1990 (ADA), Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975, the Department prohibits discrimination in admissions, programs, services, activities, or employment based on race, color, religion, sex, national origin, age, and disability. The Department must make a reasonable accommodation to allow a person with a disability to take part in a program service or activity. For example, this means if necessary, the Department must provide sign language interpreters for people who are deaf, a wheelchair accessible location, or enlarged print materials. It also means that the Department will take any other reasonable action that allows you to take part in and understand a program or activity, including making reasonable changes to an activity. If you believe that you will not be able to understand or take part in a program of activity because of your disability, please let us know of your disability needs in advance if at all possible.

To request this document in alternative format or for further information about this policy, contact the Division of Developmental Disabilities ADA Coordinator at (602) 542-6825; TTY/TTD Services: 7-1-1.

Please share with staff / others who don't have access to your emailed copy. e-Therapist Bulletins are also on the web! Go to www.azdes.gov/ddd and click on News & Events. All DDD bulletins are available for viewing.

Third Party Liability...



The following information is intended to provide clarification of the Division's requirements for use of a consumer's or family's private insurance in payment for covered services.

Program Participants Birth to 3 Years of Age: A family whose child is Arizona Long Term Care System (ALTCS) eligible must consent to use of their private insurance for covered services as a requirement of the ALTCS program. Families who are state-only eligible for Division early intervention services have the option to consent to the use of their private insurance. When the AzEIP Family Cost Participation program for state-only eligible families is implemented, the family's choice to allow use of their private insurance could reduce their assessed share of covered service costs. Should a family whose child is state-only eligible refuse to consent to use of their private insurance, the Division will waive their provider's responsibility to bill private insurance first. As a result, the Division becomes the primary payer for the services on the family's Individualized Family Service Plan (IFSP).

Program Participants Age 3+: Families and/or consumers with private insurance are required to provide the Division with the relevant insurance policy information to allow providers to bill prior to the Division reimbursing for covered services. If the private insurance denies the claim, the provider submits a waiver request for payment and the Division then becomes the primary payer through the end of the calendar year.

Private Insurance Co-pays: Therapy providers are not allowed to collect any form of payment from the consumer or family. Per section 6.4.5.1 of the Standard Terms and Conditions of the Division's Qualified Vendor Agreement (QVA), the qualified vendor "...shall impose no fees or charges of any kind upon consumers for services authorized under this agreement."

Private insurance Payments and/or Deductibles: If private insurance pays the claim but the payment is less than the provider's contracted service rate with the Division or the payment is applied against the family's deductible, the Division will pay the provider up to the Division contracted rate for the service provided. As a result, families will not be required to pay the deductible for use of their private insurance.





What is Raising Special Kids?

Raising Special Kids is an organization of families helping families. Our mission is to improve the lives of children with disabilities by providing parents with information, training, and support. We serve parents of children with the full range of disabilities from birth to age 22. Our services are provided to families free of charge, in English and Spanish. Over 9,000 parents and professionals benefitted from our family support programs and services in the past year.

A Comprehensive Family Resource Center

Parent to Parent programs for providing one-to-one emotional and informational support for parents of children with the full range of disabilities. Carefully selected and trained, mentor parents with experience are matched with parents who have children recently diagnosed or identified. The emotional support and shared wisdom of parenting experience are often among the services most valued by parents. Developing leadership skills is the hallmark of a successful parent program. Raising Special Kids has an active network of over 250 parent leaders and volunteers, and was one of the founding members of the national network of parent centers, Parent to Parent USA. <http://www.p2pusa.org/>

Arizona's Parent Training and Information Center provides special education training and assistance to families of children with disabilities from birth through high school and the professionals who serve them. Every state has a PTI center funded through the U.S. Department of Education under Part D of the Individuals with Disabilities Education Act (IDEA). See <http://www.taalliance.org/>

Arizona's Family-to-Family Health Information and Education Center assists families in making informed health care choices. The centers were established under the 2006 Family Opportunity Act, through the U. S. Department of Health and Human Services, Maternal Child Health Bureau <http://www.familyvoices.org/info/ncfpp/f2fhic.php>

Arizona's Chapter of Family Voices is part of a national grassroots organization directed by parents of children and youth with special health care needs. Family Voices provides information about health care issues affecting children throughout the United States, to ensure that children's health is addressed as public and private health care systems undergo change

5025 E. Washington St., Ste. 204, Phoenix, AZ 85034-2005
(602) 242-4366 Voice/TTY (800) 237-3007 FAX (602) 242-4306

www.raisingpecialkids.org



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<http://www.raisingpecialkids.org>

Family Waiver/Release of Information

Raising Special Kids provides support, information, resources, training and assistance to parents of children with the full range of disabilities or special health care needs in Arizona. **All programs and services are offered free of charge** in both English and Spanish.

By providing the following information, and a signature, parents are giving permission to initiate contact between Raising Special Kids and the family you are referring for services. Upon receiving your referral, the family will be contacted within 48 hours, or immediately for urgent matters. All information is treated as confidential and will not be released to outside organizations or individuals. Raising Special Kids conducts 100% follow-up on all referrals.

I, _____ am referring the following family to Raising Special Kids for support and services:

Signature: _____

Printed Name _____

Agency / Org.: _____

Phone: _____ Best time to call _____

Family Information (please print)

Name: _____

Phone: _____

Address: _____

City / Zip Code _____

Child's Name: _____

Date of Birth: _____

Child's Diagnosis/Special Needs: _____

Family Waiver / Release of Information

I hereby give permission to my care provider to release information to Raising Special Kids. I understand I can expect a phone call within a few days of this referral.

Signature of Parent/Guardian: _____ Date: _____

You may download additional forms at <http://www.raisingpecialkids.org/quick-links/im-a-professional.aspx>



Free Conference

for Parents of Children Birth to Five

Phoenix Children's Hospital

Saturday, May 1, 2010

8:30 a.m. - 4 p.m.

Practical Therapy Techniques You Can Use at Home

Sessions Presented by

- Developmental Pediatrician
- Speech Therapist
- Occupational Therapist
- Physical Therapist
- Panel of experienced Parents who've "been there" will share their experiences

Topics covered

- How to work with your doctor and therapist
- How to recognize and encourage communication, including basic baby sign language
- Coping with sensory issues
- Interactive hands-on physical therapy techniques.

Presented in English and Spanish.

Breakfast and lunch are included.

Space is limited; please register by contacting Raising Special Kids at **602-242-4366**

No child care will be available.

District 3 Therapy Provider Meeting

Date: Monday, April 26th, 2010
Where: East Flagstaff Community Library
3000 North 4th Street (next to Coconino Community College)
Time: 2:00 pm to 3:00 pm - TPL billing/issues/ Questions and Answers
3:00 pm to 5:00 pm - Therapy training/issues/Questions and Answers



Please join us to discuss:

* EPSDT * TPL billing / TPL * Statewide E-mailed Waitlist
Quarterly Therapy Progress/Evaluation Reports * No-Shows * Home Programs – Participation Based Approach
What Works for You—Providers Helping Providers * Questions and Answers

Presenters:

Tobie Trejo RN
Miriam Podrazik
Kim Maldonado
Judy Niebuhr
Melanie Herrera

Therapy Coordinator for District III
Director of Policy and Program Development
DDD TPL Billing
DDD Business Operations—Central Office
DDD Business Operations District III

Please RSVP to: TTrejo@azdes.gov



Let us know!

Please let us know about any training that is offered in your community. We will share it with other therapists. Fax (602-364-1322) or email Miriam Podrazik (MPodrazik@azdes.gov) the details for submission in the next e-Therapist Bulletin.

Therapy Payer Source

The chart below is a means to help understand the many different ways that individuals with developmental disabilities receive therapy services. These guidelines have been written to better explain procedures for the coordination of therapy services under the Early Periodic Screening Diagnostic and Treatment (EPSDT) Program.

Early and Periodic Screening, Diagnosis and Treatment (EPSDT) is a comprehensive child health program of prevention, treatment, correction, and amelioration of health problems for Medicaid members under the age of 21. An individual with developmental disabilities falls under the targeted category when he/she qualifies for AHCCCS financially but not medically.

Payer Referral Source for Therapy

Age Range	Final Payer
0-3 (AzEIP) DDD only (non-AHCCCS) - If family has TPL and agrees to usage, provider bills TPL first. If there is no TPL, the Division is the primary payer.	DDD, if TPL denies
0-3 AHCCCS eligible (targeted/TSC)** - If family has TPL, provider obtains a prior authorization from the health plan before billing the TPL.	AHCCCS Health Plan* (EPSDT) DDD if Health Plan Denies
0-3 ALTCS - If family has TPL, provider bills TPL first.	DDD, if TPL denies
3 and above-DD only (non-AHCCCS) with no TPL	DDD-only when funding is available
3 and above-DD only (non-AHCCCS) with TPL	TPL only
3-21 AHCCCS eligible (targeted/TSC)	AHCCCS Health Plan*
21 and above AHCCCS eligible (rehabilitative therapies only)	AHCCCS Health Plan*
3 and above-ALTCS - If family has TPL, provider bills TPL first. If there is no TPL, the Division is the primary payer.	DDD, if TPL denies

*Acute Care Health Plans (Targeted): APIPA (Arizona Physicians Independent Physician Association), CMDP (Comprehensive Medical & Dental Program). Health Choice AZ, Mercy Care Plan, Phoenix Health Plan, Pima Health Plan, UPH/UFC (University Physicians/University Family Care). Care 1st, Bridgeway Acute Plan, Maricopa Health Plan, AIHP (American Indian Health Program).

DDD Long Term Care contracted Acute Care Plans (APIPA, MCP, Care 1st, Capstone) pay for rehabilitative therapy (therapy after surgery, etc.) for individuals who are ALTCS eligible. DDD is responsible for habilitative service payments.

**For 0-3 population covered by (EPSDT)

The team completes the IFSP and the Service Coordinator (SC) sends the "approved coversheet" and copies of the evaluation/developmental summaries completed during the IFSP process to the Maternal Child Health Coordinator (MCH) at the specific health plan. The MCH Coordinator works with the PCP to have the PCP determine whether the therapy services identified on the IFSP are medically necessary. If yes, the therapy authorization request is then sent to the health plan. If approved, the family is referred to the provider in the health plan for the authorized therapy sessions.

Revised 4/6/10





Monthly reminder about evaluation reports...

Quarterly progress reports are due to Support Coordinators no later than fifteen(15) days after the end of each quarter that the service is provided. There are no exceptions to this contractual rule.

On the first Friday of the month you will receive a Statewide list of ALTCS-eligible individuals who are in need of therapy services. Individuals will be identified by age, district, and zip code. The intent of sharing this information is to help both you and the Division coordinate the provision of therapy services. Therapists should contact the appropriate District Therapy Coordinator in initiate the therapy service referral process.

Your contact person for each district is listed below.

District I: Kathy Hornburg
Phone: **602-246-0546**
Fax: 602-246-0880
KHornburg@azdes.gov

District II: Altagracia Gasque
Phone: **520-519-1711 x 1133**
Fax: 520-748-8765
AGasque@azdes.gov

District III: Tobie Trejo
Phone: **928-526-0334**
Fax: 928-773-8496
TTrejo@azdes.gov

District IV: Esther Panuco
Phone: **928-669-9293 x 231**
Fax: 928-669-5539
EPanuco@azdes.gov

District V: Peggy K. Lopez
Phone: **520-723-2636**
Fax: 520-723-2637
PeggyLopez@azdes.gov

District VI: Linda Southwell
Phone: **928-428-0474 x 1140**
520-860-0044 (cell)
Fax 928-348-7725
LSouthwell@azdes.gov

Central Office/TPL Trainer
Kim Maldonado
Phone: 520-742-7679 x 130
Fax: 520-742-1045
KMaldonado@azdes.gov

