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DEPARTMENT OF ECONOMIC SECURITY

*Your Partner For A Stronger Arizona*

**DIVISION OF DEVELOPMENTAL DISABILITIES**

*Sent on Behalf of DES/DDD Business Operations*

*Please do not reply to this message*

**To all DDD Providers and Staff:**

**TRANSMITTAL DATE: May 18, 2015**

**TOPIC: Email Encryption - Beginning June 5, 2015**

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**Beginning June 5, 2015, all DES departments will begin using a new Microsoft based email encryption tool. This encryption tool will be used on qualifying outbound emails from DES employees. DES employees will initiate the encryption when they create and send the outbound email.**

Please [review the attached information](#) to prepare for the change.

**If you have any questions, please contact Donna Schneider in the DDD MIS Unit at [donnaschneider@azdes.gov](mailto:donnaschneider@azdes.gov)**