

Arizona Department of Economic Security
Rehabilitation Services Administration (RSA)

Documentation Requirements for Public Benefits and Vocational Rehabilitation (VR)

To qualify for public benefits, an individual must be a citizen of the United States, a legal resident, or lawfully present in the United States. Arizona State law requires that any agency in Arizona providing federal, State, or local public benefits must verify an individual's ability to qualify for public benefits. Arizona Vocational Rehabilitation (VR) must verify that non U.S. citizens interested in VR meet the requirements for public benefits. This verification is done through the U.S. Citizenship and Immigration Services (USCIS) by using the Systematic Alien Verification for Entitlements (SAVE) service, which is part of the U.S. Department of Homeland Security. Vocational Rehabilitation also verifies an individual's ability to legally work in the United States.

Vocational Rehabilitation (VR) requires the following documentation:

1. Documentation that proves an individual's identity and employment authorization. This documentation must meet the guidelines for the I-9 form set by the U.S. Citizenship and Immigration Services (USCIS). These guidelines can be found at the I-9 Employment Eligibility Verification link (<https://www.uscis.gov/i-9-central/form-i-9-acceptable-documents>), and
2. Social Security Card.

See page 6 for EOE/ADA disclosures

Non-U.S. citizens must provide at least one unique immigration identifier document, including but not limited to the following:

1. USCIS/Alien Registration card,
2. Form I-94, Arrival/Departure Record,
3. Student Exchange Visitor Information System (SEVIS) Identification,
4. Naturalization/Citizenship Certificate, or
5. I-797 Receipt.

Examples of acceptable immigration documents are available on the U.S. Citizenship and Immigration Services (USCIS) website under the Commonly Used Immigration Documents link (<https://www.uscis.gov/save/current-user-agencies/commonly-used-immigration-documents>).

This information is required to participate in the Vocational Rehabilitation (VR) application process.

U.S Citizenship I-9 Acceptable Documents

<p>List A Documents that Establish Both Identity and Employment Authorization</p>	<p>or</p>	<p>List B Documents that Establish Identity</p>	<p>and</p>	<p>List C Documents that Establish Employment Authorization</p>
<p>1. U.S. Passport or U.S. Passport Card</p> <p>2. Permanent Resident Card or Alien Registration Receipt Card (Form I-551)</p> <p>3. Foreign passport that contains a temporary I-551 stamp or temporary I-551 printed notation on a machine-readable immigrant visa</p>		<p>1. Driver’s license or ID card issued by a State or outlying possession of the United States provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address</p>		<p>1. U.S. Social Security Card</p> <p>A card that includes any of the following restrictive wording is not an acceptable List C document:</p> <ul style="list-style-type: none"> 1. Not valid for employment 2. Valid for work only with ins authorization 3. Valid for work only with dhs authorization

<p>List A Documents that Establish Both Identity and Employment Authorization</p>	<p>or</p>	<p>List B Documents that Establish Identity</p>	<p>and</p>	<p>List C Documents that Establish Employment Authorization</p>
<p>4. Employment Authorization Document that contains a photograph (Form I-766)</p> <p>5. Foreign passport with Form I-94 or Form I-94A with Arrival-Departure Record, and containing an endorsement to work</p>		<p>2. ID card issued by federal, state or local government agencies or entities, provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address</p> <p>3. School ID card with a photograph</p> <p>4. Voter's registration card</p>		<p>3. Valid for work only with dhs authorization</p> <p>2. Certification of report of birth issued by the Department of State (Forms DS-1350, FS-545, FS-240)</p> <p>3. Original or certified copy of birth certificate issued by a State, county, municipal authority, or territory of the United States bearing an official seal</p> <p>Security (DHS)</p>

<p>List A Documents that Establish Both Identity and Employment Authorization</p>	<p>or</p>	<p>List B Documents that Establish Identity</p>	<p>and</p>	<p>List C Documents that Establish Employment Authorization</p>
<p>6. Passport from the Federated States of Micronesia (FSM) or the Republic of the Marshall Islands (RMI) with Form I-94 or Form I-94A indicating nonimmigrant admission under the Compact of Free Association Between the United States and the FSM or RMI</p>		<p>5. U.S. Military card or draft record</p> <p>6. Military dependent's ID card</p> <p>7. U.S. Coast Guard Merchant Mariner Card</p> <p>8. Native American tribal document</p> <p>9. Driver's license issued by a Canadian government authority</p>		<p>4. Native American tribal document</p> <p>5. U.S. Citizen ID Card (Form I-197)</p> <p>6. Identification Card for use of Resident Citizen in the United States (Form I-179)</p> <p>7. Employment authorization document issued by the Department of Homeland Security (DHS)</p>

<p>List A Documents that Establish Both Identity and Employment Authorization</p>	<p>or</p>	<p>List B Documents that Establish Identity</p>	<p>and</p>	<p>List C Documents that Establish Employment Authorization</p>
		<p><i>For persons under age 18 who are unable to present a document listed above:</i></p> <ul style="list-style-type: none"> 10. School record or report card 11. Clinic, doctor, or hospital record 12. Day-care or nursery school record 		

For more information about acceptable documentation go the USCIS website (<https://www.uscis.gov/>), under the 1-9 Central section.

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