

## AzEIP Service Coordinator Education Plan

This form identifies the courses required to fulfill the AzEIP Service Coordinator Education Plan. Service coordinators hired with an Education Plan will use the form to track progress and document completion of the required courses. The Education Plan must be approved by the AzEIP Professional Development Coordinator (PDC) prior to hire. Service coordinators are required to complete their Education Plan within one year of hire. Service coordinators are responsible for notifying their supervisor if they are unable to access a required course. The supervisor must contact the PDC for assistance as soon as possible to ensure the candidate can complete the education plan before the scheduled end date.

Employee Name: \_\_\_\_\_

Employee Agency \_\_\_\_\_

Date of Hire: \_\_\_\_\_

Date of AzEIP Approval: \_\_\_\_\_

Date Education Plan Started: \_\_\_\_\_

Date Education Plan Completed: \_\_\_\_\_

### Arizona Department of Education: Infant Toddler Developmental Guidelines (ITDG)

- Log in to [ADE Connect](#)
- Select "View Applications" on the left side of the screen
- Select "ADE Professional Learning and Development"
- Select "Register for Course" from the menu on the left
- Search "ITDG"
- Click "Add to cart" for each course
- Click on the cart icon in the upper right corner
- Click "Proceed to checkout"
- Click "Confirm"
- Click "Go to LMS" in the menu on the left to access your courses

Course Title	Method of Delivery	Date Completed	Comments
Introduction to the Infant Toddler Developmental Guidelines	1 hour virtual		

Course Title	Method of Delivery	Date Completed	Comments
Social and Emotional Development	1 hour virtual		
Approaches to Learning	1 hour virtual		
Language Development & Communication	1 hour virtual		
Cognitive Development	1 hour virtual		
Physical and Motor Development	3 hours in-person Contact <a href="mailto:ECEInbox@azed.gov">ECEInbox@azed.gov</a> to inquire about virtual options		

**Strong Families AZ: <http://strongfamiliesaz.com/>**

- Select “Home Visitor Portal Login” in the top right corner of the page
- Log in or create an account.
- After logging into the system, select “View all professional development opportunities” to locate the courses.

Course Title	Method of Delivery	Date Completed	Comments
<a href="#">Baby Behavior (Long)</a> Located in “Nutrition” section	6-9 hours virtual		
<a href="#">Breaking the Diagnosis</a> Located in “Breaking the Diagnosis” or “Home Visiting” sections	2-4 hours virtual		
<a href="#">Home Visitor Safety</a> Located in “Strong Families AZ Learning Festival for Home Visitors”	1 hour virtual		

<b>Course Title</b>	<b>Method of Delivery</b>	<b>Date Completed</b>	<b>Comments</b>
<a href="#">Perinatal Mood and Anxiety Disorders</a> Located in "Perinatal Mood Disorders" section	2.5 hours virtual		
<a href="#">Strengthening Parental Resilience</a> Located in "Home Visiting" section	1 hour virtual		
<a href="#">Strengthening Family Social Connections</a> Located in "Home Visiting" section	1 hour virtual		
<a href="#">Promoting Maternal Wellbeing and Resiliency in the Face of Trauma</a> Located in "Home Visiting" section	1.5 hours virtual		
<a href="#">Stress, Trauma, and the Trauma-Informed Approach</a> Located in "Home Visiting" section	1 hour virtual		
<a href="#">Working with Families in a Strength-Based Way</a> Located in "Home Visiting" section	1-2 hours virtual		
<a href="#">Supporting Parent-Child Interactions</a> Located in "Parent-Child Interactions" section	1 hour virtual		
<a href="#">Connection Before Correction: Why Attachment Matters</a> Located in "Home Visiting" section	1 hour virtual		

## **Virginia Early Intervention eLearning Center @VCU**

- Click “Professional Development Course Enrollment” dropdown
- Click “View Catalog and Enroll” button
- Click “Yes, Service Coordinators Can Use Coaching Too!”
- Click “Enroll”
- Complete fields to create an account

<b>Course Title</b>	<b>Method of Delivery</b>	<b>Date Completed</b>	<b>Comments</b>
<a href="#"><u>Yes, Service Coordinators Can Use Coaching Too!</u></a>	2 hours virtual		