

# Arizona Early Intervention Program (AzEIP) Job Aid

## Service Coordinator Talking Points: Teaming and Coaching Job Aid

### Purpose of Job Aid

The purpose of this job aid is to provide talking points for service coordinators to use when discussing the Teaming and Coaching Approach to early intervention services with families and other community partners.

### Teaming and Coaching Approach Talking Points

#### Early Intervention Team

- Your family will receive support from a multidisciplinary team that minimally consists of an early intervention educator (formerly known as a developmental special instructionist), occupational therapist, physical therapist, service coordinator, and speech-language pathologist. Additional disciplines may also be available to serve on the team, depending on the needs of your family.
- You and your team will make the decision together about the one team member who will serve as your team lead. This is the team member your family will see on a regular basis to support you and your child in achieving the outcomes on your Individualized Family Service Plan (IFSP).
- The team lead will remain constant to support you during your time with AzEIP. The team lead is chosen based on your current concerns and also looking at how those concerns may change as your child gets older. The Selecting the Most Likely Team Lead Worksheet will be used to consider multiple factors in the identification of your team lead.
- All team members (except for service coordinators that are only providing service coordination) are available to potentially serve as a team lead and have knowledge of:
  - Child development across all domains;
  - How to promote child learning and participation within the context of everyday activities in the home, community, and early childhood settings; and
  - Parent supports, such as health care, transportation, education, and basic needs.
- The final decision of the team lead will not occur until the IFSP meeting. Your opinion is very important in identifying who will be the best fit for your child and family.
- Your team lead and service coordinator work closely together to support you and your child in accomplishing your IFSP outcomes.



## Early Intervention Services

- Services will be based on your IFSP outcomes and on the current needs of your child and family. Your team will work with you to schedule depending on the unique needs of your family.
- Your team lead will support you within your everyday routines and activities to learn how to enhance your child's learning and development.
- Your team lead will receive support from the other members of your team during informal conversations with them, at team meetings, and when they come out with the team lead to support your family during joint visits.
- Team members supporting you and your team lead will meet during the activity in which you, your child, or team lead needs support. These visits are called joint visits.
- Teams meet regularly to discuss the children they provide services for and receive coaching from other members of the team.
- Your child will be discussed in the regular team meeting at least quarterly, and more frequently if the team lead and/or you have a question and/or need support from another team member.
- You will be invited to participate in the team meeting when the team plans to discuss your child. If you are unable to attend, your team lead will share what was discussed with you.
- The team lead should rarely change to allow you to build a strong relationship with them. Your team lead will remain constant even if your child's IFSP outcomes are changed, accomplished or new ones are developed. In the rare circumstance that a new team lead is needed, you will again participate in the discussion of identifying the team lead.

This job aid is adapted from The Early Intervention Teaming Handbook: The Primary Service Provider Approach by M'Lisa L. Sheldon & Dathan D. Rush



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