

State Complaint

Who should fill out this form?

Anyone who believes that an early intervention service (EIS) provider has broken the [law](#) and would like Arizona's Early Intervention Program (AzEIP) to investigate.

Do I have to use this form?

No, a complaint can be filed without a form as long as the complaint is written, signed, and indicates that the [law](#) has been broken by an EIS provider or AzEIP.

Name of Person(s) or Entity filing complaint _____

Contact information for the person or entity filing the complaint

If the complaint is regarding a specific child:

Name of Child (If complaint is regarding a specific child) _____

Address of the child's residence (*No., Street, City, State, ZIP*)

Name of the Early Intervention Services provider who is working with the child:

Please tell us what you believe the AzEIP early intervention program, or the EIS provider has done wrong:

Please give us details about what happened. Examples of details that would be helpful are dates that things happened, the names of people you communicated with, and what was said:

If your complaint is about a specific child and you have a suggestion for how the concern can be resolved, please tell us your suggestion(s):

Has the violation happened within the last year (365 days)? Yes No

(Optional question) Do you believe the alleged violation(s) continue today? Yes No

Your signature is required in order to investigate your complaint.

Signature: _____ Date _____

If your complaint is regarding the actions of an AzEIP Service Providing Agency or an Early Intervention Services Provider, a copy of this complaint must be forwarded to them at the same time that you send it to AzEIP.

You can send your complaint along with any other documents you would like to submit by mail, fax, or email to:

Arizona Early Intervention Program AzEIP
Attention: Dispute Resolution
1789 W Jefferson St Mail Drop 2HP1
Phoenix, AZ 85007
Fax: 602-200-9820
Email: azeipqualityimprovement@azdes.gov

What happens after I send this form to AzEIP?

AzEIP will review your complaint and decide if it indicates that the law has been broken. If AzEIP finds that the law may have been broken, we may open an investigation. AzEIP will send you a letter within 10 days to let you know if an investigation will be opened.