



DEPARTMENT OF ECONOMIC SECURITY

Your Partner For A Stronger Arizona

Katie Hobbs
Governor

Angie Rodgers
Director

Business Automobile Liability Waiver

I request a waiver from the Request for Qualified Vendor Application (RFQVA) DDD-2024 Section 7.6.3.1.2 of the DES/ DDD Standard Terms and Conditions for Qualified Vendors pertaining to Business Automobile Liability by providing the following assurances regarding the utilization of my automobile during the performance of any business-related travel associated with the Qualified Vendor Agreement identified below.

I drive to only one member's home per day to provide services.¹ I only commute in my automobile from my principal residence to the member's home and then commute back to my residence - **or** - I only commute from my principal residence to a clinic or business setting where I provide service to all of my assigned members and then commute back to my residence.

I do not and will not use my automobile for any contract-related business travel or to transport members.

Should the above-described utilization of my automobile change, this waiver will automatically become void. I will notify the Division of Developmental Disabilities and obtain the required insurance coverage per Section 7.6.3.1.2 of the DES/DDD Standard Terms and Conditions for Qualified Vendors.

Qualified Vendor Name: _____

Qualified Vendor Agreement #: _____

Name and Title of Signatory: _____

Adobe Certificate-Based Digital Signature: _____ Date: _____

For DES/DDD Use Only

Approved Denied Date: _____

Contract Management Supervisor or designee _____

Adobe Certificate-Based Digital Signature: _____ Date: _____

¹ The Division of Developmental Disabilities reserves the right to conduct periodic reviews of the Qualified Vendor's monthly billing statements/claims to ensure that no more than one member's home is visited per day during the time this waiver is in effect.

Equal Opportunity Employer / Program • Auxiliary aids and services are available upon request to individuals with disabilities • To request this document in alternative format or for further information about this policy, contact the Division of Developmental Disabilities Customer Service Center at 1-844- 770-9500; TTY/TDD Services: 7-1-1