

WHEN TO START

Now

Make sure the Division of Child Support Services (DCSS) has your employment information so an Income Withholding Order (IWO) can be arranged.

Make your first payment now because an IWO may not start for 1-2 months.



In 1-2 Months

IWO is likely being processed and may take up to 2 months.

In the meantime, continue making monthly payments by phone, online, mail, or in person.



After 2 Months

Look at your paystub to confirm that an IWO has begun. Contact DCSS if it has not.

If you do not have an IWO, continue to make payments using other methods.

DID YOU KNOW?

Your child support obligations never automatically change, even if your income or job changes.

If your order is three or more years old, or you have had a change in circumstances, you may be eligible for a modification to your child support obligation.

Please contact us at 602-252-4045 or 1-800-882-4151 to learn more about the modification process.

4 EASY WAYS TO MAKE YOUR CHILD SUPPORT PAYMENTS

By Phone: 1-866-562-0140

Online: www.azdes.gov/dcss/statedis/

U.S. Mail: Include your Name & ATLAS # with each payment and mail it to:

Support Payment Clearinghouse
P.O. Box 52107 | Phoenix, AZ 85072-2107

In-Person: Find a local DCSS office at:
www.azdes.gov/dcsc

Equal Opportunity Employer/Program • Under Titles VI and VII of the Civil Rights Act of 1964 (Title VI & VII), and the Americans with Disabilities Act of 1990 (ADA), Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and Title II of the Genetic Information Nondiscrimination Act (GINA) of 2008; the Department prohibits discrimination in admissions, programs, services, activities, or employment based on race, color, religion, sex, national origin, age, disability, genetics and retaliation. The Department must make a reasonable accommodation to allow a person with a disability to take part in a program, service or activity. If you believe that you will not be able to understand or take part in a program or activity because of your disability, please let us know of your disability needs in advance if at all possible. To request this document in alternative format or for further information about this policy, contact the Division of Child Support Services at 602-252-4045; TTY/TDD Services: 7-1-1. • Free language assistance for DES services is available upon request. Disponible en español en línea o en la oficina local.

Your Child Support Payment Calendar



Customer Service

602-252-4045 | 1-800-882-4151

Hours: 8:00 a.m. — 5:00 p.m.

P.O. Box 40458

Phoenix, AZ 85067

CHILD SUPPORT PAYMENT CALENDAR

Year

ATLAS #

PIN #

FC/Court Case #

MONTH	DUE DATE	AMOUNT DUE	AMOUNT PAID	DATE PAID	METHOD/ REFERENCE #	BALANCE OWED	NOTES
January							
February							
March							
April							
May							
June							
July							
August							
September							
October							
November							
December							

SUPPORTING YOUR CHILD

Making regular, on-time payments will provide your child with greater stability.

If you miss a payment, you will accumulate past due support, owe a higher amount, and face possible penalties. This is why it is so important for you to make on-time payments, starting now.

IMPORTANT

If you cannot pay the full amount this month, pay as much as you can. All unpaid support will become debt that you still owe.

Contact our office immediately so we can discuss your options.