



## DIVISION OF DEVELOPMENTAL DISABILITIES

*Sent on Behalf of DES / DDD Business Operations*

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### COMPLIANCE WITH INSURANCE COVERAGE

The Qualified Vendor Agreement (QVA) outlines the minimum insurance coverage required for vendors doing business with the Division. Please review your agency's insurance coverage against the requirements found in Section 6.7.6 of the QVA *Standard Terms and Conditions* (See attached link to Section 6 of the QVA; the insurance coverage requirements are set out in section 6.7.6, beginning on page 6-34):

[https://des.az.gov/sites/default/files/qv2014.section\\_6\\_standard\\_terms\\_and\\_conditions.pdf](https://des.az.gov/sites/default/files/qv2014.section_6_standard_terms_and_conditions.pdf)

Beginning 10/06/2014, the DDD Contracts Unit is conducting a review of compliance with the insurance coverage requirements of the QVA. An assigned Contract Specialist will be contacting Qualified Vendors that may have issues regarding compliance with these requirements. As appropriate, the Contract Specialist may provide these Qualified Vendors technical assistance to meet compliance standards.

Failure to meet the insurance requirements of the QVA could result in the Division's exercise of contractual remedies, up to and including termination of the QVA.

For general questions about this communication, please contact [DDDContractsManager@azdes.gov](mailto:DDDContractsManager@azdes.gov).

For specific questions about your agency's compliance status please contact your assigned Contract Specialist via email or by calling (602) 542-6874.