

## ARIZONA EARLY INTERVENTION PROGRAM FORMS AND PROCESS

For each Process below, there is a listing of all the possible forms that could be used. The AzEIP service coordinators and team members select the forms appropriate for any specific visit based on AzEIP requirements and the child and family's individual path through the AzEIP process.

Process	Form Number	AzEIP Forms and Documents	Technical Assistance/Guidance
Referral			
	GCI-1087A	AzEIP Child Data Form	AzEIP SC Video : <a href="http://www.nau.edu/SBS/IHD/Programs/ASDTP/Training-Videos/AzEIP-Policy-Change-Webinars/">www.nau.edu/SBS/IHD/Programs/ASDTP/Training-Videos/AzEIP-Policy-Change-Webinars/</a>
		Service Coordination Log	
	GCI-1034A	AzEIP Records Released and Accessed	
	GCI-1046A	Referral Letter	Team Based EI Overview video: AzEIP and NAU ASDTP websites
	GCI-1051A	Follow-up Letter	
	GCI-1059A	Unable to Process Letter	PWN Table <a href="http://www.azdes.gov/main.aspx?menu=98&amp;id=6039">www.azdes.gov/main.aspx?menu=98&amp;id=6039</a>
	GCI-1049A	No Contact Letter	
Eligibility Determination by Record Review			
	GCI-1087A	AzEIP Child Data Form	Eligibility video
		Service Coordination Log	AzEIP and NAU ASDTP websites
	GCI-1050A	PWN (Eligibility)	
Initial Visit			
	GCI-1021 A-T	Interim IFSP (complete only appropriate pages)	7 Key principles of Early Intervention AzEIP and NAU ASDTP websites
	GCI-1082A	Consent for Screening-PWN	Screening video
		Screening Instrument, if needed/appropriate	AzEIP and NAU ASDTP websites
	GCI-1085A	Vision Screening Checklist	Procedural Safeguards video
	GCI-1084A	Hearing Screening Tracking Form	AzEIP and NAU ASDTP websites
	GCI-1038A	Consent for Evaluation/PWN	Family Guide to Funding link: <a href="http://www.azdes.gov/main.aspx?menu=98&amp;id=6039">www.azdes.gov/main.aspx?menu=98&amp;id=6039</a>
	GCI-1050A	PWN (Refuse to evaluate, if applicable)	
	GCI-1039A	Consent to Obtain Information	
	GCI-1020A	Authorization to Disclose Protected Health Information	Data Form Guidance link <a href="http://www.azdes.gov/main.aspx?menu=98&amp;id=6039">www.azdes.gov/main.aspx?menu=98&amp;id=6039</a>
	GCI-1040A	Consent to Share Early Intervention Records and Information	AzEIP List of Approved Tools <a href="http://www.azdes.gov/main.aspx?menu=98&amp;id=6043">www.azdes.gov/main.aspx?menu=98&amp;id=6043</a>
	GCI-1086-APAM	Family Guide for Funding Early Intervention Services	
	GCI-1064A	Percent to Pay Table	Explanation of funding/FCP forms sent to families, link <a href="http://www.azdes.gov/main.aspx?menu=98&amp;id=6039">www.azdes.gov/main.aspx?menu=98&amp;id=6039</a>
		FCP Rate Sheet	
	GCI-1018A	Financial Information Form	
	GCI-1068A	Hardship Reduction Request	
	GCI-1041A	Consent for Insurance	Hearing Screen Resources link <a href="http://www.azdes.gov/main.aspx?menu=98&amp;id=6039">www.azdes.gov/main.aspx?menu=98&amp;id=6039</a>
	GCI-1083A	Consent for Child Assessment	
	GCI-1088A	Child and Family Assessment Guide for Families	Child and Family Rights link <a href="http://www.azdes.gov/main.aspx?menu=98&amp;id=6039">www.azdes.gov/main.aspx?menu=98&amp;id=6039</a>
		Child & Family Rights in AzEIP	
	GCI-1087A	AzEIP Child Data Form	

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Evaluation Visit/ Eligibility Determination by Evaluation			
		AzEIP Approved Evaluation Instruments	Eligibility Video
		Discipline- Specific Tools, if desired	AzEIP and NAU ASDTP websites
	GCI-1043A	AzEIP Developmental Evaluation Report	
		If needed, address financial matters using forms listed under initial visit	AzEIP list of Approved Tools <a href="http://www.azdes.gov/main.aspx?menu=98&amp;id=6043">www.azdes.gov/main.aspx?menu=98&amp;id=6043</a>
	GCI-1083A	Consent for Child Assessment	
	GCI-1088A	Child and Family Assessment Guide for Families	
	GCI-1050A	PWN (eligibility)	
	GCI-1087A	AzEIP Child Data Form	
Child and Family Assessment			
	GCI-1083A	Consent for Child Assessment, if not previously obtained	Assessment video AzEIP and NAU ASDTP websites
	GCI-1088A	Child and Family Assessment Guide for Families	Decision Making Tree link : <a href="http://www.azdes.gov/main.aspx?menu=98&amp;id=6039">www.azdes.gov/main.aspx?menu=98&amp;id=6039</a>
		Child and Family Assessment pages of the IFSP	Rating Definitions link <a href="http://www.azdes.gov/main.aspx?menu=98&amp;id=6039">www.azdes.gov/main.aspx?menu=98&amp;id=6039</a>
	GCI-1060A	Child Entry Indicator Summary	
		Child Indicator Rating Definitions	
		Child Indicator Decision Making Tree	
	GCI-1044A	IFSP Meeting Notice	
Initial IFSP			
	GCI-1021 A-T	Individual Family Service Plan - IFSP	IFSP video
	GCI-1037A	PEA Notification/Referral (if applicable)	AzEIP and NAU ASDTP websites
	GCI-1040A	Consent to Share Early Intervention Records and Information	IFSP Guidance Document (coming soon??)
	GCI-1039A	Consent to Obtain Information	Guidelines for Requesting EPSDT Services <a href="http://www.azdes.gov/main.aspx?menu=98&amp;id=6039">www.azdes.gov/main.aspx?menu=98&amp;id=6039</a>
	GCI-1041A	Consent for Insurance	
	GCI-1018A	Financial Information Form	
		Rate Sheet	
	GCI-1064A	Percent to Pay Table	
		Family Cost Fact Sheet	
	GCI-1068A	Hardship Reduction Request	
		Child and Family Rights in AzEIP	
Immediately After Initial IFSP			
	GCI-1074A	Request for EPSDT (if applicable)	
	GCI-1087A	AzEIP Child Data Form	

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6-Month or Other IFSP Review			
	GCI-1021 A-T	Child's Current IFSP	
	GCI 1021 Q-T	IFSP Addendum Pages	
	GCI-1037A	PEA Notification/Referral, if applicable	
	GCI-1040A	Consent to Share Early Intervention Records and Information	
	GCI-1039A	Consent to Obtain Information	
	GCI-1020A	Authorization to Disclose Protected Health Information	
	GCI-1087A	AzEIP Child Data Form	
Annual Assessment			
	GCI-1088A	Child and Family Assessment Guide for Families (send to family 2 weeks before the IFSP meeting date)	Assessment Video AzEIP and NAU ASDTP websites
		Child and Family Assessment pages of the IFSP	Hearing Resources link <a href="http://www.azdes.gov/main.aspx?menu=98&amp;id=6039">www.azdes.gov/main.aspx?menu=98&amp;id=6039</a>
	GCI-1083A	Consent for Child Assessment	
	GCI-1085A	Vision Screening Checklist	
	GCI-1084A	Hearing Screening Tracking Form	
Annual IFSP			
	GCI-1044A	IFSP Meeting Notice (send to family prior to meeting)	IFSP video AzEIP and NAU ASDTP websites
	GCI-1021 A-T	IFSP (complete, new form)	Procedural Safeguards videos AzEIP and NAU ASDTP websites
	GCI-1042A	Family Survey & AzEIP Envelope	
	GCI-1037A	PEA Notification/Referral (if applicable)	
	GCI-1039A	Consent to Obtain Information	Guidelines for Requesting EPSDT Services <a href="http://www.azdes.gov/main.aspx?menu=98&amp;id=6039">www.azdes.gov/main.aspx?menu=98&amp;id=6039</a>
	GCI-1020A	Authorization to Disclose Protected Health Information	
	GCI-1040A	Consent to Share Early Intervention Records and Information	IFSP Guidance Document (coming soon)
	GCI-1041A	Consent For Insurance	
	GCI-1087A	AzEIP Child Data Form	
Transition			
	GCI-1021E	IFSP Transition Plan page	Transition video AzEIP and NAU ASDTP websites
	GCI-1021F	IFSP Transition Timeline page	
	GCI-1037A	PEA Notification/ Referral	
	GCI-1040A	Consent to Share Early Intervention Records and Information	Transition Activities Table link <a href="http://www.azdes.gov/main.aspx?menu=98&amp;id=6039">www.azdes.gov/main.aspx?menu=98&amp;id=6039</a>
	GCI-1032A	Invitation to Transition Conference	
	GCI-1033A	Transition Conference Summary	
	GCI-1087A	AzEIP Child Data Form	
Exit			
	GCI-1060B	Child Exit Indicators Summary	
	GCI-1042A	Family Survey & AzEIP Envelope	
		Family offered copy of records	
	GCI-1087A	AzEIP Child Data Form	