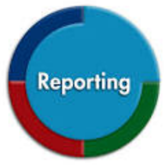
AJC NEWSLETTER SPECIAL EDITION

AJCs Special Edition Newsletter is brought to you by the Employment Administration IT Section

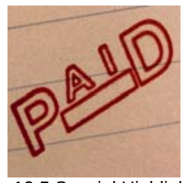
VOL. 1, ISSUE 1

Top stories in this newsletter


AJC Move to Kansas



12.4 Special Highlights



12.5 Special Highlights

12.6 Special Highlights

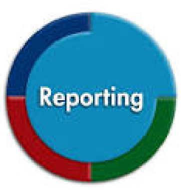
AJC Move to Kansas

We want to share some exciting news! The near future is here, America's Job Link Alliance (AJLA) will now be hosting the AJC application with a Go Live date of April 14th. What does this mean for Arizona? It means that we will have the latest releases as soon as AJLA-TS uploads them. Any mandatory changes to DOL reporting will be available more readily enhancing Arizona's ability to accurately and timely provide federal reports to DOL. This also means any system issues can be corrected without unnecessary delays by the folks that have created the application.

On April 14th all of the changes we are raving about in this article will become available to you. In addition to the amazing New Resume Builder (detailed in 12.6 Highlights) we will now have a new link available to staff after logon with AJC's Quick Start and User Guides that will be located under Training Resources as a flyout. The Guides will receive updates as changes occur in AJC as well.

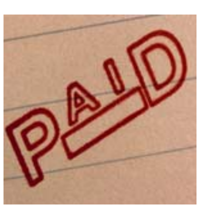
Please read the AZ Job Connection Enhancements, it has been attached with this Newsletter and is a complete list of Enhancements that will be available after "Go Live".

12.4 Special Highlights



In 12.4 many of the changes are Client, Employer and Reporting focused having added new job search capabilities, Client/Program/Enrollment note functions, and social sharing links for clients to share job listings. Staff can now track Employer approvals and denials, view closed job orders without reactivating them and when a casetracker updates an Employer record, the next page allows them to apply the update to Job Orders for that employer. A variety of reporting categories have been added that include Service Status Report to provide support for staff to keep the service status updated, Leveraged Funds that will accommodate and track leveraged funds and the Client Expenditure Report which can display all expenditures associated with the client. Several new Report 8 selections have been added too.

12.5 Special Highlights



In 12.5 the changes are concentrated mainly on the TAA Payment system. Changes to FiscalLink-TAA include a new Budget Status Sheet (BSS), a new participant payment screen, new Region Admin payment screen, and a new vendor payment screen. The new payment screens are for TAA only and will mirror changes to TAA budget to show FY totals by Quarters. TAA Obligations Report, TAA Participant Budget, and TAA Payment Query have been added to allow Budget to breakdown/show FY amounts by FY. Several changes to ETP have been added as well. The Vendor ID name is ETP Provider Details page has been extended from 9 to 20. For Providers the "Accredited by" field have been lengthened also.

12.6 Special Highlights

12.6 Release deals mostly in correcting minor errors and additional user search capabilities. The best of all is the New Resume Builder tested and approved of by Jobseekers and Employers. There are many exciting functions within the new Resume Builder among them are the "no limitations" to the amount of resumes created, uploaded or in active status. Clients can preview their resume at any time during creation as well as build resumes specific to a job title. Our client's talents are listed and with just the click of the mouse, clients can check off what talent to be added to the resume that relates to their job title. This ability extends to other sections of resume builder. The user can choose what education, job titles and work experience they want displayed on the resume. The amount of time they want the resume to be active in AJC. After all of the choices have been made, Resume Builder reviews the data entries and makes suggestions for corrections. Resume Builder has so many great capabilities they cannot all be listed here. It is highly recommended that our clients take the virtual training to learn all of the great options.

AZ Job Connection - Enhancements

Monday, April 14, 2014 Kansas will go live Hosting AJC. Go Live will include all of the enhancements detailed below.

12.4 Arizona Specific Enhancements

Redmine Ticket#	Category	Subject	Description	Navigation Comments
5497	Budget	Modify Budget Enhancement	When a person modifies a budget, add a screen popup that asks "Are you sure you want to save this?" to allow for view only when no changes are needed.	N/A
8918	Budget	BSS Display	The BSS will show the breakdown of the budget by year in a three year breakdown.	N/A
1163	Client	Add a Call-In Button	A Call in button has been added to the staff view of the Resume search results on the Resume Details page.	Resume Search>Resume Details>Client Phone Number>After the call-in is made, return to the Resume Details page.
4843	Client	EEO pages different for different enrollments	Provide for the ability to have different EEO pages for different enrollments. Many times, Job Service, WIA, SCSEP and other enrollments will have different EEO procedures. The ability to display a different EEO page for each enrollment will facilitate this.	N/A

Redmine Ticket#	Category	Subject	Description	Navigation Comments
5038	Client	Primary Casetracker	Add Primary Case Tracker display to be added to enrollment page in LE. LE, Vet staff, and others need to be able to change this. Display the Primary Casetracker on all enrollments, on Enrollment Details, including LE self-registrations. For self-registrations, display Primary Casetracker with the default 'Please Select'.	Case Details>Enrollment Details>Primary Casetracker listed.
5183	Client	Job Search - Preferred Education Level	Checkbox added to Preferred Education Level on Advanced Job Search, allowing the jobseeker to include jobs in the results with a education level less than selected level or allow more than one Preferred Education Level selection.	Advanced Job Search>Screen selection "Preferred Education Level">Select more than one if applicable. (Allow selection of more than one (same as Employer>Resume Search>Preferred Education Level).
5369	Client	Out of state supplemental wages	Out of State Supplemental wages are now displayed.	Client Search>LE Program Details>Wages>Prior to Participation Wages (link). "Out of State Supplemental Wages are present in the quarter" "Out of State Supplemental Wages State Total $" (if client has out of state wages reported/present).
5924	Client	Notes and Last Contact	Add a screen to the Enrollment notes section that says "add to this program" so that we don't have to copy and paste. If a new note is added, you will see the option: "Add to Other Programs/Enrollments" Button.	Case Details>Program Registrations>Enrollment Notes.

Redmine Ticket#	Category	Subject	Description	Navigation Comments
6969	Client	Address Changes do not update the Contact Info Snapshot	The Contact Info Snapshot can now be edited. An option will be added to the Mailing Address screen to check that would update this field or make the Contact Info Snapshot Editable just like the Demographics Snapshot is.	(State Director access). Client>Case Details>Program Registrations>Enrollment>Select Contact Info Snapshot (link), an Edit button appears.
7051	Client	Develop Function to Change Primary Casetracker	Allow global changes, i.e. all clients with a specified primary casetracker are moved to another specified casetracker. Allow selective changes, i.e. from a list of clients for a specified primary casetracker, users can select a new primary casetracker.	This is a separate function from moving My Cases and My Follow-Up.
7996	Client	Delete Wages Button	Add Delete button for staff to be able to delete Prior and Post Wages for IN State and Out-of-State Supplemental Wages.	(Staff access required). Client Search>Program>Wages. A Delete option on right of screen opposite the Wage for each quarter to delete a wage. (Allows the functionality to re-enter/correct the wage). After pressing Delete, a confirmation screen with Continue or Cancel will appear.
8368	Client	Do not allow Case Managers to Delete Staff Recorded Self Service	Case Manager cannot Delete Staff Recorded Self Services.	Go to Case Details>Staff Entered Self-Service Activity>Case Managers have view rights only and cannot delete.

Redmine Ticket#	Category	Subject	Description	Navigation Comments
8537	Client	Service History Button	A Service History button has been added to the Case Details page to show a list of all the services for a client and the following fields are included: Training, Fund, Provider, Start Date, End Date.	Go to Case Details>Service History>All services listed to include Columns for Training, Fund, Provider, Start/End Date.
9358	Client	Adding contact type to case notes	Add a "Type of contact" section to case notes with option including face to face, email, and phone. This would allow at a quick glance whether the client has been receiving face to face contacts on a regular basis.	Client Notes or Program Notes or Enrollment Notes.
11013**	Client	Client, Program, Enrollment Notes	"Add a Note" and "Return to ______ Details" buttons at the top of the page. This will prevent staff from having to scroll through dozens of case notes to reach the links that are currently at the bottom of these screens.	Client Notes or Program Notes or Enrollment Notes.
11014	Client	Change to Notes Screens	Reverse the number order to show the oldest note entered is numbered as "1". Do not reverse the order of display just the numbering. Note one will move down the list and remain note one regardless of how many notes are added.	Client Notes or Program Notes or Enrollment Notes.
11017	Client	Client, Program, Enrollment Notes	Currently the notes screen automatically lists the name of the case tracker that enters the notes. Add the case tracker's "office" to populate automatically from the case trackers assigned office.	Client Notes or Program Notes or Enrollment Notes.

Redmine Ticket#	Category	Subject	Description	Navigation Comments
11074	Client	Dislocated Worker - Layoff Details - Tenure at employer of dislocation (months)	Dislocated Worker - Layoff Details - Tenure at employer of dislocation (months) allows an entry of 0. When a TAA Petition Number is present, field requires an entry other than 0.	Case Details>Demographic Information>Select Dislocated Worker Edit (link).
11416	Client	Change to Years of Experience Field	In the Resume Builder, the "Years of Work Experience Required" field was changed from a dropdown to years and months fields. Screens that are affected by this change are "Set Search Parameters" and "Post a Job" screens. The field label was changed to "Work Experience Required".	Go to Client>Resume>Resume Experience now reflected in Years and Months.
11494	Client	Employment Plan Print Function	Printable link added for Employment Plan.	Case Details>Program Registrations>Select Program (link)> Select Program Details Enrollment (link)>Employment Plan (link). There is a new link for Printable Version with Print button.
11711	Client	Demographics - Public Assistance	Ensure correct data entry of Case Details Demographics - Public Assistance section by correcting data entry to be "no" and correct "not entering" of sometimes appearing.	(Client should have a plus account). Case Details>Demographic Information (link)>Select Public Assistance Information Edit (link). If entering "No", there should not be any "Not Entered" comments.

Redmine Ticket#	Category	Subject	Description	Navigation Comments
12338	Client	Service and Training Plan Summary List	Please add "actual start date" to the sortable list. This is a data validation (DV) item and will prevent staff from having to actually go into the service itself to see this date.	Case Details>Enrollment Details>Service and Training Plan> Actual Start Date added to sortable list.
12502	Client	Add Asterisk to Veteran Reserve/Guard Unit Information Questions	The two Veteran Reserve/Guard Unit information questions asked of military members having less than 180 days of active duty during job seeker registration are now required.	If client is military, if active duty < 180 days>The Guard/Reserve Questions appear. These questions are now required to complete once they appear, if relative to the client and will reflect an "asterisk" to indicate that the questions are required. (Note: Report 8 lists Veterans).
12778	Client	Social Sharing Links	Social media sharing now available. Client can share the job listing on social media of choice.	Job Search>Select criteria for job>Select Job. Social media sharing now available. Client can share the job listing on social media of choice.
5714	Employer	Employer Update	When a casetracker updates an Employer record, the next page allows them to apply the update to Job Orders for that employer. Sometimes the casetracker may inadvertently not read the narrative and do not realize they are changing job orders from all offices, not just their office. This change prevents mass changes to job orders that should not be applied.	When the casetracker selects to update job orders, a question of “Are you sure?" will appear. The caseworker would then not apply the update to any Job Orders that are not assigned to the casetracker’s office.

Redmine Ticket#	Category	Subject	Description	Navigation Comments
11037	Employer	Change how expired Job Orders are resulted.	When Job Orders expire after 30 days if resulted by system, results as "not known" instead of non-AJC. When the Job Order is resulted by staff or employer, the page for the field is set to "JobLink candidate" instead of non-AJC.	Go to Employer>JobPosting>Closed. If filled by on-JobLink candidate, should state "not known". If resulted by staff or employer, should state "JobLink Candidate".
12772	Employer	Text Change to Employer Account Information Update Screen	When an employer makes changes to their account information on the Company Information screen and clicks Save, they go to Account Information Update screen. Text on the Account Information Update screen suggests the employer can select the types of job orders their changes are to be applied to which isn't a functionality available to them. The text should be: "You have entered changes to the employer account information page. These changes may affect information displayed under current job openings. If these changes should update existing job location information on these job openings, click the Update button. Otherwise, click Continue. To make changes to the contact information address on Step 4 of the job order, those changes will have to be made manually.	This is a text-only change. The functionality of the page is to be unchanged.

Redmine Ticket#	Category	Subject	Description	Navigation Comments
1172	Employer	Add/Remove My Job Orders	Staff is able to now manually add and remove job orders from My Job Orders. Supervisors and above also have the ability to manually add and remove job orders from the My Job Orders of staff they supervise, as they do My Cases.	Supervisor, Regional Director, State Director access. Job Orders>Move job orders in the same way as cases are moved. Case Workers will see "My Job Orders" just as they do "My Cases" and at the bottom of page, will see "Remove Job Orders".
10213	Employer	Track Employer Approvals and Denials by Admin Account	There is a new "Employer Approval Report" link added to the admin account under the JobLink link where the current Approve Employers link is located.	/admin/JobLink landing page
10321	Employer	Employer Searches for Field staff (case workers) to include Self Service Employers	Include column on employer search results to indicate whether the employer is a Staff Assisted or Self Service type employer.	Employer Search Results>an additional column for Self-Assisted and Staff Assisted displays. Change also reflects under the Employer Account Information.
10323	Employer	Self-service employers and staff assisted employers view of closed job orders	Functionality added to view or print Inactive Job Orders without reactivating the Job Order.	Job Order>Employer Details>Job List>Click on any Job Order to include Inactive to view or print without reactivating the Job Order.

Redmine Ticket#	Category	Subject	Description	Navigation Comments
11430	Employer	Ascending/descending sort with the "Posted" column for job orders does not work	The sort on the "Posted" column for Job Orders now sort in ascending or descending order for Active, On Hold and Inactive/Closed Job Orders.	Employer Search>Job Orders>Dates will reflect in ascending or descending order.
8172	ETP	WIB Request	A Transfer button is available to transfer the Provider information to other programs for the same provider.	(ETP Access). Login to ETP Provider Menu>Provider Menu>Select the (new link)>Select Transfer Provider Details (link). Select All Programs, and then select those to be transferred. A new User page is displayed. Create a new user for new provider, if applicable.
10137	ETP	Fix Training Provider Dropdown	The drop down of local area numbers is now a required field.	(ETP State Administrator access). ETP>Program Renewal> Approve a new program. (Use the dropdown required field that is default to blank).
5656	Reporting	Service Status Report	A new report has been developed, similar to the Exit Warning Report; for services that are still in scheduled status and the estimated begin date is more than seven days in the past. The purpose of the report is to provide support for casetracker's to keep the service status updated. This change resolves the issue for local areas when payments cannot be processed due to lack of updated service status.	Reporting

Redmine Ticket#	Category	Subject	Description	Navigation Comments
6935	Reporting	Additional Report Options and Reports	Add an option on the Report 8 function that will allow generation of a report for TAA statewide and not have to do so by the WIA areas. There is now a new TAA Statewide report.	Reporting>Case Manager Reports>Select any Report 8.
9018	Reporting	Leveraged Funds	New report built that will accommodate and track all leveraged funds including, but not limited to, Pell Grants, NEG, or any additional grants that may be used by local areas.	Reporting>Educational Grant Report
10934	Reporting	Client Expenditure Report	Request to create a report in Fiscal Link which can display all expenditures associated with a client on a single report.	Reporting>New Expenditure Report
11724**	Reporting	Revise the Combined Performance Report	The Combined Performance Report has been revised to display all statutory measures to include common measures indicators for Exceeding, Meeting, and Not Meeting for each measure based on comparison of YTD performance to negotiated goal and sanction levels.	Reporting>Miscellaneous Combined Performance Reports
11815	Reporting	Job Search Workshop Report - Statewide Report	The Job Search Workshop Report, Statewide, is also available in HTML format.	
12054	Reporting	Notes and Last Contact on Report 8	Report 8 to return the most recent date of program note or enrollment note when the Date of Last Contact is requested.	Reporting>Case Manager Reports>Report 8.

Redmine Ticket#	Category	Subject	Description	Navigation Comments
11645	Reporting	Report 8 Revision	Revise the Report 8 functionality to add two new buttons. The first button says "Show All rows", which is the default. Second button says "Remove empty rows"; if selected, the rows with no data will not be displayed to apply to any columns checked where all were empty when cliid and/or name is checked. There are two new buttons: Show All Rows (default); Remove empty rows (rows with no data will not be displayed).	Reporting>Case Manager Reports>Select any Report 8.
11881	Reporting	Non Veterans Served By Vet Reps Report	Revised the existing Non Veterans Served by VET Reps Report to include all cliids where there is a mismatch between the veterans' information in demographics and the demographics snapshot even when service has not been provided by a DVOP or LVER. The revised functionality will allow staff with access to the report to update the demographics snapshot. To facilitate the process, a filter will be provided to allow the results to be displayed by enrollment type.	Reporting>Employment Service Reports>Veterans Reports >Non-Veterans Served by Vet Reps.
11527	TAA	Revised Specification for Tax Withholding	Withholding taxes for TRA and RTAA payment amounts withheld are rounded to the nearest dollar; i.e., $0.49 and below round down to the nearest dollar $0.50 and above round up to the nearest dollar.	N/A

Redmine Ticket#	Category	Subject	Description	Navigation Comments
10283	User Login	Automate Username Retrieval	Functionality added to automate username retrieval. Username retrieval will ask users to enter their email address. The system compares what is entered to what is on file. If there is a match and the email address is only tied to one username, the username is emailed to the job seeker. The user will request the password by submitting username and answering the security question. When the user receives the password (via email), the user will be required to update it. If the email is used by more than one account or does not match any account, then the system would ask a set of questions based on the information on hand, such as the SSN, birthdate, zip code for a Job Seeker, and an FEIN for an Employer, in addition to the challenge question.	N/A
12523	User Login	Password - two special characters on acceptable list do not work	The following special characters "; \" are now accepted when creating a new password.	N/A

12.5 Arizona Specific Enhancements

Redmine Ticket#	Category	Subject	Description	Navigation Comments
11726**	Client	Print Option for Current Note Entered	New functionality for printing a note has been added.	After saving a note, there should be an option to print the note. Instead Staff is forced to highlight the note, right clink on it, and then use the print selection option. This is cumbersome and then there is no line for Staff to sign and date. If a Staff member just clicks on the print icon on the notes screen, they are forced to print all the notes. This is a waste of paper especially if there are several notes for the client/participant.
11018**	Client	Add optional user entered date field on note	Added a new field called "Reference Date" to all notes, for use if an action referenced in the note was performed on a certain date. This date prefills with the current date, but can be modified.	N/A
10324	Employer	Employer Contact name to be displayed for case worker employer search.	When doing an Employer Search, the search will be sorted by contact name and will now include the contact name.	Staff performing employer searches, need to have the contact name displayed with the results, and sorted by contact name. (Refer to attachments)
12878	Employer	Employer Subordinate SA jobs not Saving email resume Selection	Job Order Email Resume update issue has been corrected.	When a primary employer looks at the staff-assisted job orders of a subordinate, (skillmatch/employer_sm/emp_joblist_dsp.cfm) and clicks the Email Resume checkbox and then [Save Email Selections], the screen updates but with the box unchecked, indicating a save was not made.

Redmine Ticket#	Category	Subject	Description	Navigation Comments
10251	Employer	Federal Contractor Search and Job Order Filter	A new search option for Federal Contractors has been added to the Employer Search screen.	This is an enhancement request to add a new search option to the employer search screen for Federal Contractor orders. This request will also add an option under Advance Job Order search to look for job orders attached to Federal Contractor employer accounts. I am assigning this to myself as a place holder with more information to come. (See attached).
11718	Employer	Job Orders	"Date Expires" has been added to the Job Order Page for both self-service and staff-assisted employers.	The field staff would like to see job expiration date: It would be very nice if on the job order page there was an additional column for 'Date Expires'. This information would make monitoring these job orders and my life easier. Additionally, I suggest the job order expiration date also be shown in a column on the self-service and staff-assisted employer's "Job List" for active jobs.
10908	ETP	Increase Character Maximum on ETP Vendor ID field	The Vendor ID name in the ETP Provider Details page has been extended from 9 to 20 to accommodate a longer ID#.	Increase the character maximum Vendor ID field from 9 to 20 to accommodate Vendor ID #'s that currently exceed the 9 character maximum; this field is located on the AJC ETP Training Provider Details page For example: Maricopa County has a Vendor ID # that is 11 characters long; this number is required to be entered into AJC to ensure that vendors are paid for WIA participants that attend their training programs.
11808	ETP	Character Field not long enough	The field length for "Accredited by" is now 80-100 fields in length to allow for more characters.	For the Providers, when entering "Accredited by" name on the Institution Info page they receive an error" The value you have supplied for Accredited by: is too long." if the name entered exceeds the space allowed. The current max amount of letters and spaces it accepts is 50. This should be 80-100 max and if possible the field should be larger to view the full name (within 80-100 characters max.

Redmine Ticket#	Category	Subject	Description	Navigation Comments
10451	FiscalLink - TAA	FiscalLink - TAA	Reporting of budget information on a quarterly basis is now available on FiscalLink for TAA.	TAA needs to report budget information on a quarterly basis, yet current functionality of FiscalLink is annual. I am attaching a WORD document that describes what we need and some possible options.
12005	FiscalLink-TAA	TAA Participant BSS	A new Budget Status Sheet (BSS) has been created.	Create new participant BSS for TAA only. New BSS will reflect changes to TAA budget and payments to show FY amounts by quarters.
12002	FiscalLink-TAA	TAA Participant Payment	A new participant payment screen for TAA has been created.	Create new participant payment screen for TAA only. New screen will reflect changes to TAA budget to show FY amounts by quarters.
12004	FiscalLink-TAA	TAA Region Admin Payment	A new Region Admin payment screen has been created.	Create new Region Admin payment screen for TAA only. New screen will reflect changes to TAA budget to show FY amounts by quarters.
12003	FiscalLink-TAA	TAA Vendor Payment	A new vendor payment screen for TAA has been created.	Create new vendor payment screen for TAA only. New screen will reflect changes to TAA budget to show FY amounts by quarters.
12009	FiscalLink-TAA	TAA Region Admin BSS	New Region Admin Budget Status Sheet for TAA only has been created.	Create new Region Admin BSS for TAA only. New BSS will reflect changes to TAA budget and payments to show FY amounts by quarters.
12001	FiscalLink-TAA	TAA Region Admin Budget	A new Region Admin contract budget screen has been created.	Create new Region Admin contract budget screen and process for TAA only. Budget will allow user to breakdown FY amounts by quarter.3-20-14/HS: Note: appears to be same as 12009

Redmine Ticket#	Category	Subject	Description	Navigation Comments
12007	FiscalLink-TAA	TAA Vendor BSS	A new Vendor Budget Status Sheet has been created.	Create new vendor BSS for TAA only. New BSS will reflect changes to TAA budget and payments to show FY amounts by quarters.
12000	FiscalLink-TAA	TAA Vendor Budget	A new menu for TAA Vendor Budget has been created.	Create new Vendor budget contract for TAA only. Budget will allow user to breakdown FY amounts by quarter.
12219	Reporting	MIC Report Compliance Issue	The Migrant Indicators of Compliance (MIC) Reports issues relating to Part Four#2 and #3 field issues has been corrected.	On the attached MIC Reports there appears to be an issue with the displaying data for Part Four #2 and #3, fields for Compliance Indicator and Compliance Level.(please see attachments)
12010	Reporting	TAA Obligations Report	A new TAA Obligations Report has been creating reflecting changes to TAA budget and payments by quarter.	Create a new Obligations Report for TAA only. New report will reflect changes to TAA budget and payments to show FY amounts by quarters.
11999	TAA	TAA Participant Budget	A new participant budget contract has been added for TAA.	Create a new participant budget contract for TAA only. Budget will allow for the user to breakdown FY amounts by quarter.
12011	TAA	TAA Payment Query	A new payment query for TAA has been created and reflects budget and payments by quarters.	Create new payment query for TAA only. New query will reflect changes to TAA budget and payments to show FY amounts by quarters.
6933	TAA	Vendor table suggestion	A field indicator has been added to indicate last used for vendor activity.	At the end of each FY, we send a letter to all of our vendors requesting that they get any invoices for the FY into our fiscal unit for processing. It would be extremely helpful if the Vendor table had a field for last used. We never delete our vendors, but only want to pull those that have submitted invoices during the year.

Redmine Ticket#	Category	Subject	Description	Navigation Comments
11148	TAA	RTAA Calculation Screen	On RTAA, Continuing R/ATAA Eligibility, the fields for address, city and zip are now optional.	On the RTAA, Continuing R/ATAA Eligibility, the company name is a mandatory field as well as address, city and zip. The company name should be a mandatory field, however, the program manager is requesting the address, city, and zip be optional fields for this screen. 1) This section is used to calculate the amount of the RTAA payment each month and may require several entries and 2) Opening any of the previously entered items, this screen is requiring the zip code to be reentered any time any information is changed. The program managers would like the address, city and zip to be optional to avoid duplicative entry of the same information, thereby saving time. Attached is a screen shot requiring the address, city and zip code when entering RTAA calculations.

12.6 Arizona Specific Enhancements

Redmine Ticket#	Category	Subject	Description	Navigation Comments
14175	Client	The Job Posting Display has been corrected.	Revise Job Posting Review Display	N/A
1170	Client	Create Staff and Administrator User Lookup	Added Date of Birth to the Client Search for Case Managers. The search results pages for the Client Search and User Lookup for Case Managers now also include a sortable DOB column.	(Client > Client Search), User Lookup for Case Managers (Client > User Lookup), and Admin User Lookup to refine searches by the last four digits of the SSN.
11257	Client	Name Change for Enrollment Details Page (Grades & Syllabi)	Changed the “Grades and Syllabi” link on TAA Enrollment Details to “Grades and Schedules” to more accurately reflect the information being captured in this section. Also changed “Syllabi” to “Schedules” on all related pages.	N/A
10906	Client	Result Multiple Services Simultaneously	Case managers can now result multiple services using the same status and actual start and end dates as the last service they updated.	After the case manager results a service and clicks Save, the Result Multiple Services page displays. The case manager can review the status and dates from their last update at the top of the page, and then select the other open services within the same enrollment they would like to update with the same information. If the case manager does not want to update any other services, they may click Return to Return to the Service and Training Plan page. After clicking Save, a confirmation page displays.

Redmine Ticket#	Category	Subject	Description	Navigation Comments
11716	Client	Revise The Display on the Documentation Items List	Added a new field called "Document Item" to the Document Uploader. This field allows case managers to provide a description of the document item that will appear in the list of documents. This field has a 15 character maximum. Case managers may still enter notes into the File Description box which has a 2500 character maximum, but information entered there will not display in the documents list. The new "Document Item" column displays between the "Document Name" and "Uploaded By" columns on the Documentation Items page. Documents can be sorted alphabetically by the Document Item column.	The Display on the Documentation Items list now has the file title and description displays.
13754	Client	SS jobseeker creates account - active duty question needs an asterisk	The missing asterisk from one of the active duty questions has been corrected.	N/A
12716	Client	Privilege for deleting uploaded documents	Approved users can now control which individual staff have the privilege to delete uploaded documents. The staff person must still be at or above the privilege level set by your state using the FileStorageDeleteLink application variable.	Director access can now delete uploaded documents. This setting is available in the staff page level security section of ServiceLink and AJL Admin (AJL Admin > ServiceLink > Security > Staff > Page Level Security; ServiceLink > Management > Security > Staff). To grant the staff person delete privileges, select the "Delete Uploaded Docs" check box.
13770	Client	Incorrect Data in Printable Version of Case Details	The incorrect data issue in printable version of Case Details has been corrected.	N/A

Redmine Ticket#	Category	Subject	Description	Navigation Comments
13669	Client	Create jobseeker lookup function	Added a new Admin user lookup tool called "User Lookup Extended." This tool allows Admin staff to search user accounts using a variety of database keys including basic user data and all programs and enrollments.	ABE and ESL educational levels are now captured.
14164	Client	Some Needs And Barriers Characteristics Not Saving	Issue of needs and barriers not saving has been corrected.	N/A
13846	Client	Resume formatting issues	Corrected issue so that Word and PDF versions of resumes have the same spacing.	The resume formatting spacing issue has been corrected.
12405	Client	Identification of Preferred Language	Clients can now identify preferred language when registering. The fields were added to both the self-service and staff-assisted job seeker registration flows between the Race and Gender questions.	On the Step 2 (About You) page of client registration, added the fields "Limited English Proficiency," "LEP Primary Language," "LEP Primary Language (If Other selected)" and "Do you prefer to communicate in sign language?" have been added to capture the client's preferred language.
14162	Employer	JO Pending Queue Missing from AR/DE QA Environments	Issue of Job Order pending queue missing from AR/DE QA environments has been corrected.	N/A
12587	Employer	Posted date to mirror the date Job Order is Made Active	The job order posted date now indicates the date the job order was made active or reactivated, not the date the job order was created. This is to more accurately represent how long a job order has been visible to job seekers.	If the job order has not been posted, a "No" link displays in the Posted column. Users can click the link to complete the job order if necessary and activate it.
14346	Employer	Job Order Date Display Labels	The Job Order Date displays have been corrected.	N/A

Redmine Ticket#	Category	Subject	Description	Navigation Comments
13731	Employer	Staff Navigation Issue on Viewing employer job orders	Display the Job Orders as Staff or Self-Assisted.	N/A
14135	Employer	Zip code dropping off	The dropping of zip code from R/ATAA page has been corrected.	N/A
13726	Employer	Rapid Response Event Number Issue	Corrected issue of the Rapid Response Event Number not being inserted when an employer is selected on the Layoff Details page.	The Rapid Response Event Number Issue appearing on layoff details screen.
11872	Fiscal Link	Voucher Confirmation page, add a "Check All" & "Uncheck All" button, fix Confirm button.	In FiscalLink, on the voucher confirmation page, added a “PID” column displaying the participant ID if applicable. This is to assist the user in distinguishing payments. "Check All" and "Uncheck All" buttons have also been added to improve efficiency when there are a large number of payments to be vouchered.	New buttons of Check All and Uncheck all on Voucher Confirmation Page have been added.
12585	Reports	Veterans Column added to Exit Warning Reports	Added a “Veteran” column to the Exit Warning Report (Reporting > Exit Reports) for easy identification of veterans who are nearing their exit date.	A Veteran's column has been added to the Exit Warning Reports.
12588	Reports	New Report for Staff Assisted Employer Contact Tracking Counts Report	A new Labor Exchange Report titled “Employer Contact Reasons Report” has been added to track reasons for employer contacts. The report is by office and month. The links in the total column drill down to the Reason for Contact, Employer, and Contact Date.	Reporting > Labor Exchange Reports > Employer Reports There is a new report for Staff Assisted Employer Contact Tracking Counts.

Redmine Ticket#	Category	Subject	Description	Navigation Comments
14041	Reports	REA report showing additional clients in drill down of #4 Number reporting for reemployment services or training	The REA Report showing clients from additional quarters in drill down has been corrected.	N/A
13862	Reports	Client Contact Report Fails to Build	The Miscellaneous Client Contact Report creation issue has been corrected.	N/A
11679	Reports	Labor Exchange Performance Reports	Added applicable cohorts to the report headers of the online 9002/VETS 200 report, also known as the Job Service Quarterly Report The four cohorts are: Report Period: mm/dd/yyyy Through: mm/dd/yyyy Exit Period: mm/dd/yyyy Through: mm/dd/yyyy Entered Employment Rate (EER) Report Period: mm/dd/yyyy Through: mm/dd/yyyy Average Earnings (AVG) & EER Report Period: mm/dd/yyyy Through: mm/dd/yyyy Corrected the Labor Exchange Performance Report to have same footer as DART version.	Reporting > Labor Exchange Reports > Performance Reports

Redmine Ticket#	Category	Subject	Description	Navigation Comments
3475	Reports	Employer Report incorrect	Added applicable cohorts to the report headers of the online 9002/VETS 200 report, also known as the Job Service Quarterly Report The four cohorts are: Report Period: mm/dd/yyyy Through: mm/dd/yyyy Exit Period: mm/dd/yyyy Through: mm/dd/yyyy Entered Employment Rate (EER) Report Period: mm/dd/yyyy Through: mm/dd/yyyy Average Earnings (AVG) & EER Report Period: mm/dd/yyyy Through: mm/dd/yyyy The Job Service Employer Activity Report incorrectly attributing job orders to wrong person has been corrected.	Reporting > Labor Exchange Reports > Performance Reports).
13884	TAA	TRA Enrollment issue in AJC	Corrected issue occurring when enrolling TAA participants in TRA.	Petition Issue for TAA Enrollments has been corrected.
14066	RTAA	REA 9128 check to make sure new service for Reschedule is created before end of reporting quarter	Changed REA 9128 extract to make sure new services for Failed to Report were created before the end of the reporting quarter. If not, then they will not be counted as rescheduled.	Rescheduling correction has been made on 9128 Report.

** AJC Workgroup Change Control Request