

AZ JOB CONNECTION NEWSLETTER SPECIAL EDITION



Employment Administration
Workforce Case Management and Reporting System Project

December 2011

WCMRS PROJECT STATUS

After reviewing the status of interface testing the WCMRS Project Executive Council has decided to move the **implementation date** to **Tuesday, February 21, 2012**.

The Executive Council duly considered the impact (especially to testing and reporting) of going live in January and the risks associated with a January implementation date. The Executive Council is in agreement with the Project Sponsors, that the risks are too great and therefore made the decision to move the implementation date to February 21.

From the beginning of the project the Executive Council's mandate to the team has been - when the system is implemented, it will be as stable as possible and have little or no "bugs" issues (an error, flaw, mistake, failure, or fault in the software application or system that produces an incorrect or unexpected result, or cause software to behave in unintended ways). If bugs were part of the system, they would seriously interfere with the ability of staff to perform their job and affect the data captured for the Department of Labor reports.

The system testing that has been completed to date shows that the application is very good, however, a new release of the software is expected on December 16th, Information Technology standards require complete testing of all system functions. The analyst will not be able to complete testing of all system functions or resolve issues that are a consequence of a failed test to a level of comfort by the initial Tuesday, January 17 implementation date.

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The Executive Council is aware that training has begun and will be completed the first week of January 2012. To support the maintenance of content learned in the module training the EASU Training Section is creating a mandatory, scored Computer Based Training (CBT) course for all staff with a release date within the second week of January. Staff and customers are also encouraged to take advantage of the training site at - <https://training.azjobconnection.gov/ders/ea/wcmrs/> to keep their training knowledge fresh until the implementation date.

The Executive Council, Project Sponsors, and WCMRS Project Team Members apologize for any inconvenience this may cause, but in order to deliver the most stable and functional system customers will expect it is necessary to completely test the system; this requires delaying implementation to Tuesday, February 21, 2012.

Your continued support is appreciated as the project nears completion.



DILBERT by Scott Adams - November 6, 1997

CORRECTON: - The December Newsletter incorrectly listed Module 2 as a two-day course and it is actually a one-day course.

AJC TRAINING INFORMATION

The 2011–2012 Training Schedule

Week 1 – November 28th to December 2nd - ✓

Week 2 – December 5th to December 9th - ✓

Week 3 – December 12th to December 16th - In Progress

Week 4 – December 19th to December 23rd

Week 5 – December 27th to December 30th

Week 6 – January 3rd to January 6th

Enrollment Instructions – DES Employees

1. Log into **Your Employee Services – YES** (www.yes.az.gov).
2. Click **Employee Training** on the menu at the left (if it does not immediately appear, click the Your Employee Services link on the menu to display it)
3. Click **Registration by Category**. A list of categories will appear to the right.
4. Click **DES Courses**. A list of DES courses will appear in the box at the upper right.
5. Scroll to find **the course name or number** that corresponds to the course that you would like to enroll in.
6. Click the course number to enroll. (Clicking the Course Name will not enroll you, so be sure to click the course number.) The session will appear in the box at the lower right.
7. Click the **Session number** to enroll. You will be prompted to confirm your registration.
8. Click **OK**. You will receive a message that you successfully registered for the course.

You are now enrolled. You should receive an email with information pertinent to your course including time, date, and location.

AIC System Access and Usage questions/issues

During training, userid creation/userid and password lookup and usage questions will be handled where possible by training staff. Trainers should be the first point of contact for trainees in class. Trainers will contact EASU Training Manager Brian Korzec at bkorzec@azdes.gov for routing to the appropriate subject matter expert where additional help is required.

Enrollment Instructions for Non–State Employees

Request a Training Schedule via e–mail from EATraining@azdes.gov. Reply with the selected date(s) and include the following information:

- Course Name and Module (See Page 3)
- Course Date
- Course Location
- Learner Name (Last, First)
- Learner E–mail
- Learner's Supervisor

EATS will send a confirmation of enrollment with information pertinent to your course including time, date and location. Training is on a first come first scheduled basis.

Room Locations (Available Seats)

- Flagstaff – 2 locations
 - – Aspen Room (10)
 - – Birch Room (14)
- Kingman – 2 locations
 - – Barrel Room (9)
 - – Skills Center (12)
- Mesa – 2 locations
 - East Resource Room (15)
 - Training Room (18)
- Nogales – 1 location
 - TBD (12)
- Phoenix – 5 locations
 - 51st Street (14)
 - Ste 1110 (12)
 - 95th Room 4 (19)
 - Ste. 1820 (16)
 - White Tanks Conference Room (10)
- Tucson – 4 locations
 - Fort Lowell (21)
 - Las Artes (15)
 - Rio Lab 1 (15)
 - Suite 150 (19)
- Tucson – 1 location
 - Arbor Office (11)
- Yuma – 1 location
 - 16th Street (9)