



DEPARTMENT OF ECONOMIC SECURITY

Your Partner For A Stronger Arizona

DIVISION OF DEVELOPMENTAL DISABILITIES

Sent on Behalf of DES / DDD Business Operations

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TRANSMITTAL DATE: April 27, 2015

TOPIC: Accounting System Update/Payment Delays

The State of Arizona is in the final stages of replacing the State's current accounting system (AFIS) along with a number of agency financial systems, including the accounting system used by DES/DDD. This initiative will modernize the State's central accounting system and set the course for how the State will do business for the next 20-30 years.

Due to this change, **there will be a black-out period estimated to take effect from June 24, 2015 to approximately July 10, 2015.** During this time, the new accounting system will **not** be available to process payments. Please notify your accounting and billing departments regarding this change.

In order to minimize the impact to your operations, **we recommend submitting June 2015 billing for services delivered by June 15, 2015.** This includes current and prior fiscal year dates of service. **Based on standard terms & conditions, payments section (6.4.1.1), DES/DDD has up to 30 days to pay clean claims.** We are committed to offering assistance and support regarding this change and will send additional updates as we receive more information.

If you have any questions regarding this matter, please contact the claims unit at DDD-Claims@azdes.gov.