

| | Transition Planning Meeting | PEA and SEA Notification | Transition Conference |
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| Is this mandatory or Optional? | <p>Mandatory for all eligible children with an IFSP</p> <p>The Transition Planning Meeting occurs for all eligible children and must meet the requirements of an IFSP meeting. Transition Steps must be listed on the IFSP.</p> | <p>Parent May opt-Out of Notification</p> <p>SC Sends the PEA Notification to the PEA no later than the next business day and updates I-TEAMS with the parent’s decision regarding the PEA Notification.</p> <p><i>AzEIP notifies the SEA of all children eligible by 2 years 9 months of age for whom PEA notification was sent to the PEA</i></p> | <p>Parents may choose not to meet with the local school district</p> <p>When parents agree to have a Transition Conference, the local school district must be invited to attend. If they are not invited, it is not considered a Transition Conference.</p> |
| Child is Eligible before 2 years 6 months old | <p>Completed no later than the end of the calendar month the child reaches 2 years 6 months of age. May be held as early as 2years 3 months, when all parties agree</p> | <p>Parent can opt-out of notification until end of the TPM.</p> | <p>Completed <i>no later than</i> the day the child is 2yrs 9months.</p> |
| Child is Eligible between 2years 6 months and 2 years 9 months old | <p>Completed as part of Initial IFSP Meeting</p> | <p>Parent can opt out of notification until the end of the meeting in which the Eligibility Determination was made</p> | <p>Completed <i>no later than</i> the day the child is 2yrs 9months. May be combined with Initial IFSP/TPM.</p> |
| Child is Eligible between 2years 9 months and 2 years 10½ months old | <p>Completed as part of Initial IFSP Meeting</p> | <p>Parent can opt out of notification until the end of the meeting in which the Eligibility Determination was made. When parents do not opt out of the notification, the SC must send to notification to both the PEA and SEA</p> | <p>Completed at the Initial IFSP/TPM.</p> |
| Child is referred to AzEIP after 2 years 10½ months old | <p>No AzEIP eligibility, IFSP or transition activities are required. The recipient of the referral assists the family in contacting the local school district for possible Part B eligibility. A Child Find Referral Form can be completed with written parental consent and provided to the school district.</p> | | |