

<b>2300 Targeting of Services/Identification of Needs</b>	
<b>2301</b>	<b>Overview</b>
	<p>The Area Agency on Aging shall provide assurances that in their service provision, preference will be given to individuals with greatest economic need and greatest social need with particular attention to low-income minority individuals and individuals residing in rural areas, older individuals who are Native Americans, individuals at risk for institutional placement, and older individuals with severe disabilities. The Division of Aging and Adult Services provides for a method of prioritizing the needs of older individuals.</p> <p><b>2301.1</b> This chapter provides an outline of the Division of Aging and Adult Services operational principles and procedures for Area Agencies on Aging targeting the provision of services to individuals with greatest economic and social need; giving priority to low-income minority individuals and older individuals residing in rural areas. This chapter also provides an outline for the Division of Aging and Adult Services operational principles and procedures on the process for Area Agencies on Aging to carry out an identification of needs process as part of their Area Plan on Aging. This policy chapter is subject to change as additional information and/or regulations are received from the U.S. Department of Health and Human Services, Administration on Aging.</p>

<b>2300 Targeting of Services/Identification of Needs</b>	
<b>2301</b>	<b>Authority</b>
	The information in this section is authorized and governed by the following statutes and regulations:
	<p><b>A</b> Reference: Older Americans Act of 1965, as Amended in 2006, P.L. 109-365, §306, and §307;  <a href="http://www.aoa.gov/AoARoot/AoA_Programs/OAA/oa_full.asp">http://www.aoa.gov/AoARoot/AoA_Programs/OAA/oa_full.asp</a></p> <p><b>B</b> Code of Federal Regulations, Title 45 Public Welfare, C.F.R. §1321.17 and §1321.53, §1321.57, and §1321.61  <a href="http://ecfr.gpoaccess.gov/cgi/t/text/text-idx?c=ecfr&amp;tpl=/ecfrbrowse/Title45/45cfr1321_main_02.tpl">http://ecfr.gpoaccess.gov/cgi/t/text/text-idx?c=ecfr&amp;tpl=/ecfrbrowse/Title45/45cfr1321_main_02.tpl</a>.</p>

<b>2300</b>		<b>Targeting of Services/Identification of Needs</b>
<b>2302</b>	<b>Operational Principles for Targeting of Services</b>	
	<b>2302.1</b>	The concentration of programs, and distribution of funds provided under the Older Americans Act, will be directed to assisting older individuals who are in the greatest economic or social need, with particular attention to low-income minority individuals and individuals residing in rural areas, older individuals who are Native Americans, individuals at risk for institutional placement, and older individuals with severe disabilities.

<b>2300</b>		<b>Targeting of Services/Identification of Needs</b>
<b>2303</b>	<b>Operational Procedures for Targeting of Services</b>	
	<b>2303.1</b>	The Area Agency on Aging shall target services with preference to assisting older individuals who are in the greatest economic or social need, with particular attention to low-income minority individuals and individuals residing in rural areas, older individuals who are Native Americans, individuals at risk for institutional placement, and older individuals with severe disabilities.
	<b>2303.2</b>	The Area Agency on Aging shall include in each Request for Proposal package and contract entered into with providers for the provision of services funded under the Older Americans Act, a requirement that the providers will specify how the provider intends to satisfy the service needs of older low-income minority individuals and individuals residing in rural areas, in the area served by the provider and attempt to provide service to low-income minority individuals and older individuals residing in rural areas in the area served by the provider.
	<b>2303.3</b>	Annually, the Area Agency on Aging shall compare by service the proportion of low-income minorities and older individuals residing in rural areas served to the total elderly population composition in the Planning and Service Area, to determine if the preference was provided.

<b>2300</b>		<b>Targeting of Services/Identification of Needs</b>	
<b>2304</b>	<b>Operational Principles for Identification of Needs</b>		
	<b>2304.1</b>	The Area Agency on Aging shall develop and implement procedures for an identification of needs process as part of its Area Plan on Aging development.	
	<b>2304.2</b>	The Area Agency on Aging shall include the following in the identification of needs process:	
		<b>A</b>	An analysis of demographic data.
		<b>B</b>	An analysis of service utilization and unmet needs.
		<b>C</b>	Group process and/or interviews and/or surveys of clients.
		<b>D</b>	Information and suggestions from the general public and key informants.
<b>E</b>	Other data sources such as private service delivery systems and public agencies.		

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	<b>2305.7</b>	The Area Plan on Aging shall identify the gaps or deficiencies in the local service systems, the type and anticipated volume of clients needing the services, and the funds that will be used to address the unmet needs.
<b>2305</b>	<b>2305.8</b>	The Area Agency on Aging shall coordinate with community organizations and service providers in developing, expanding, or maintaining a community-based system of services that meet the needs of the older persons within its Planning and Service Area. Through the coordinated effort, the Area Agency on Aging ensures the efficient utilization of available funds to achieve established service levels and program objectives.