



1190 W. Camelback Road, Suite 200
Phoenix, Arizona 85015
602-771-9036

Notice of Regular Meetings
of the
Appeals Board

TO: THE MEMBERS OF THE APPEALS BOARD
THE CITIZENS OF ARIZONA

Pursuant to A.R.S. § 38-431.02(F), the Appeals Board holds regular meetings, open to the public. Members of the Appeals Board may attend either in person or by telephone conferencing. The Appeals Board regularly meets on Tuesdays and Thursdays at 9:30 a.m. and again at 1:30 p.m. of each month during the year 2024, if there are matters to discuss. Meetings are held remotely by telephone. For more information, a list of cases which may be discussed at any meeting, or if you wish to attend any meeting, please contact the Appeals Board at 602-771-9036.

The agenda for each meeting is as follows:

- I. Call to order (Chairperson)
- II. Announcement of Attendees
- III. Unemployment Insurance Appeals

(A.R.S. §§ 23-671, 23-672, 23-724 and 23-733)

- A. Consideration and decision of jurisdictional sufficiency of petitions for review submitted to Appeals Board, or of appeals referred to or removed by Appeals Board - timeliness, interested party status, proper representation, and legal sufficiency of petitions. The Appeals Board may defer a decision in some matters to a later date.
- B. Consideration and decision on the merits of properly filed and timely petitions for review or appeals. The Appeals Board may defer a decision in some matters to a later date.

- C. Specifically, the Appeals Board may discuss any of the cases shown on the list posted at 1990 W Camelback, Suite 200, Phoenix, AZ 85015 and available for review on the DES ASA Appeals Board website.

IV. Appeals Other Than Unemployment Insurance Appeals

- A. Consideration and decision of jurisdictional sufficiency of petitions for review and requests for review on all programs other than unemployment insurance submitted to the Appeals Board pursuant to A.R.S. § 41-1992 - timeliness, interested party status, proper representation, legal sufficiency of requests and legal memoranda. The Appeals Board may defer a decision in some matters to a later date.
- B. Consideration and decision on the merits of properly filed and timely petitions for review. The Appeals Board may defer a decision in some matters to a later date.
- C. Specifically the Appeals Board may discuss any of the cases shown on the list posted at 1990 W Camelback, Suite 200, Phoenix, Arizona 85015 and available for review on the DES ASA Appeals Board website.

V. Summary of Current Events

- A. The chairperson or a member of the Appeals Board may present a brief summary of current events pursuant to A.R.S. § 38-431.02(K). The Appeals Board will not discuss or take action on any current event summary.

VI. Future Meeting Dates and Items for Future Agendas

- A. The Appeals Board may discuss future dates for meetings and direct staff to place matters on future agendas.

The Appeals Board may recess and resume due to workload conditions. Notices of same will be publicly given at the meeting pursuant to A.R.S. § 38-431.02(E).

Materials to be considered are available for public inspection at the Appeals Board office at least twenty-four (24) hours in advance of the meeting. Case files will not be made available to any person except an interested party, or to counsel or duly authorized representative of such party. Minutes will be taken in the form of a digital recording and will be available for public inspection within three (3) working days after each meeting.

Dated this 1st day of January, 2024.

APPEALS BOARD

This document is available in alternative formats by contacting the Appeals Board at voice telephone number 1-602-771-9036. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting the Appeals Board at voice telephone number 1-602-771-9036. Requests should be made as soon as possible to allow time to arrange the accommodation.
