

**ROOM AND BOARD, VENDOR SUPPORTED DEVELOPMENTAL HOME
(CHILD AND ADULT)**

Service Description

H004-AV

A 24-hour day service that provides for a safe and healthy living environment that meets the physical needs of an individual.

Service Requirements and Limitations

This service is provided in a family based home which is licensed as developmental home (child or adult).

Service Goals and Objectives

Service Goal

To provide a residential environment that is dignified and in a “family based” setting, which ensures a safe and healthy living arrangement, and meets the physical and emotional needs of the consumer.

Service Objectives

The Qualified Vendor shall:

1. Ensure involvement of the consumer and/or his/her family in the furnishings/decor of the consumer’s personal space within the family household. Support necessary modifications to optimize independence and personal preferences of the consumer.
2. Ensure a safe and healthy living environment, which meets the physical and emotional needs of the consumer, is culturally appropriate and is available on a 24-hour basis.
3. Provide for the nutritional maintenance of consumers by ensuring that three (3) nutritious meals per day and appropriate snacks are planned, prepared and served that meet the consumer’s needs and in conjunction with the consumer’s preference in accordance with USDA dietary guidelines at <http://www.cnpp.usda.gov/dietaryguidelines.htm>
4. Ensure that the developmental home subcontractor is paid for the room and board service with the following exceptions:
 - 4.1 When consumers are Native American for whom their Tribe or Bureau of Indian Affairs has agreed to pay for the room and board services.

- 4.2 When cost share agreements are made by the Division with a behavioral health entity to pay for room and board services as part of “wrap around” services for a consumer.
5. Prior to service delivery, ensure that the responsibilities of the consumer and the subcontractor licensee are identified as applicable to developmental home living and that the consumer’s responsibilities are explained in writing to the consumer.
6. Ensure that household and personal hygiene supplies are available for the consumer’s use.

Service Utilization Information

This service is provided to individuals who have been authorized to receive habilitation services provided in a licensed developmental home.

Rate Basis

Published. The published rate is based on one (1) day of the average cost of room and board.

Throughout the term of the contract, the appropriate billing codes, billing units, and associated billing rules are subject to change. All billing codes and billing units, and associated billing rules will be included in the Division’s Policies and Procedures Manual, Billing Manual, RateBook, and/or other provider resources made available by the Division.

Direct Service Staff Qualifications

Direct service staff (both the subcontracted licensee and the Qualified Vendor’s direct care staff) shall have the ability to carry out staff responsibilities on behalf of the Qualified Vendor.

Recordkeeping and Reporting Requirements

The Qualified Vendor shall maintain data that demonstrates full compliance with all programmatic and contractual requirements of the Department and the Division.