



DEPARTMENT OF ECONOMIC SECURITY

Your Partner For A Stronger Arizona

Katie Hobbs
Governor

Vacant
Director

RE: Notification of Complaint to Employer

Dear

The Arizona Department of Economic Security (DES) has received a complaint against

on . The complaint was filed at the Employment

Service (ES) office located at . The complaint alleges

I will contact you personally within the next few days. This call will give you the opportunity to address the issues and to resolve this complaint informally. This office will conduct a formal investigation if we cannot reach an informal resolution within days from the date the complaint was filed.

If you have any questions, you may contact me at or by email at .

Sincerely,

cc:

Complaint file