

ACCEPTABLE PROOF OF GOOD CAUSE

You are required to fulfill certain work requirements in order to receive Supplemental Nutrition Assistance Program (SNAP) benefits for more than three (3) months. If you fail to meet the work requirement, without good cause or good reason, your SNAP benefits will be denied, reduced, or stopped. Acceptable good cause reasons include, but are not limited to:

- Your own illness
- Appointments that cannot be rescheduled (i.e. job interviews or jury duty)
- Family emergencies, this may include:
 - o The loss of your home due to a fire, flood or other natural disaster
 - o The death of an immediate family member
- Lack of transportation
- Extreme weather conditions that prevent you and others where you live from traveling
- Inability to perform the work you were assigned to perform, due to unsafe working conditions, a physical limitation or lack of needed skills and/or knowledge
- You are a victim of violence
- Any situation or circumstance beyond your control that prevented you from meeting the work requirement

You must provide written **PROOF** that shows why you were unable to participate in scheduled work activities to avoid the loss of benefits. Some examples of written proof that you can give include, but are not limited to the following:

- Physician statement
- Court order, jury summons etc.
- Citations from organizations such as the Occupational Safety and Health Administration (OSHA) or the Department of Health Services (DHS).
- Death certificate
- Mechanics bill, or bus service termination notice
- Newspaper article
- Police report, witness or crisis center statement

For further information please contact:

SNA E&T Specialist _____,

Equal Opportunity Employer/Program • Under Titles VI and VII of the Civil Rights Act of 1964 (Title VI & VII), and the Americans with Disabilities Act of 1990 (ADA), Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and Title II of the Genetic Information Nondiscrimination Act (GINA) of 2008; the Department prohibits discrimination in admissions, programs, services, activities, or employment based on race, color, religion, sex, national origin, age, disability, genetics and retaliation. The Department must make a reasonable accommodation to allow a person with a disability to take part in a program, service, or activity. Auxiliary aids and services are available upon request to individuals with disabilities. To request this document in alternative format or for further information about this policy, Contact your local office; TTY/TDD Services: 7-1-1. • Free language assistance for DES services is available upon request. • Disponible en español en línea o en la oficina local.