

HOW CAN THE DIVISION OF CHILD SUPPORT SERVICES HELP YOU?

Child Care Administration (CCA) and the Division of Child Support Services (DCSS) are working together to provide you with better customer service. The goal of DCSS is to help families become independent and self-sufficient by obtaining child support and medical support services for all children.

DCSS would like to take this opportunity to make Child Care clients aware of the many benefits of applying for child support services.

What is the mission of DCSS?

DCSS is committed to ensuring that parents provide financial, medical, and emotional support to their children.

What services may I receive through Child Support Services?

When a child does not receive financial support from one or both parents, DCSS can help by:

- Establishing legal paternity
- Establishing a legal child support or medical support order
- Enforcing a current child support or medical support order
- Collecting child support payments

What else should I know about Child Support Services?

- If child support is received, the full amount will be counted when determining Child Care eligibility and may affect your current fee level.
- The receipt of child support does not guarantee visitation to the non-custodial parent; visitation and custody arrangements can be pursued through the courts.
- All information received by DCSS will be held completely confidential from the non-custodial parent.
- Although there is no Child Care Assistance penalty if clients choose not to pursue services through DCSS, CCA strongly encourages parents to take full advantage of child support services.



Who can obtain Child Support services?

Any person with custody of a child who needs help to establish a child support or medical support order or any parent who already has a support order or who needs help to collect support payments. Non-custodial parents can also apply for child support services to establish paternity or establish an order for child support or medical support.

NOTE: If you are receiving Cash Assistance (CA), AHCCCS medical services, or federally-funded foster care programs, you have already been referred to DCSS for services. Please contact DCSS at **1-800-882-4151** if you have questions about the status of your case.

How can I apply for Child Support Services?

To apply for child support services, the first step you will need to make is to obtain an application.

There are three ways to obtain an application: you may phone DCSS at **1-800-882-4151** and request an application (which will be sent to you through the mail), you may request the nearest local office and pick up the application in person, or you may log on to the DCSS website at **www.azdes.gov/dcss** and print out the child support services application to mail in.

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