

**DES CHILD CARE OFFICES STATEWIDE**

**Mohave County**

**Kingman** - 2400 Airway Ave.  
TEL 928-753-6621 - FAX 928-753-9806  
CCADistrict4@azdes.gov

**Bullhead City** - 2601 Hwy. 95  
TEL 928-704-7776 - FAX 928-704-7079  
CCADistrict4@azdes.gov

**Lake Havasu City** - 2031 Spawr Circle  
TEL 928-854-0372 - FAX 928-854-0390  
CCADistrict4@azdes.gov

**Navajo County**

**Winslow** - 319 E. 3rd St.  
TEL 928-289-3807 - FAX 928-289-1183  
CCADistrict3@azdes.gov

**Lakeside** - 20 E White Mountain Blvd. Ste C3,  
TEL 928-532-4381 - FAX 928-289-1183  
CCADistrict3@azdes.gov

**Pima County**

**Tucson** - 316 W. Fort Lowell  
TEL 520-638-2255 - FAX 520-408-5053  
CCAFortLowell@azdes.gov

**Tucson** - 4760 S Park Ave.  
TEL 520-638-2368 - FAX 520-295-3142  
CCAlrvington@azdes.gov

**Tucson** - 1455 S. Alvernon Way, Ste. 129  
TEL 520-872-9127 - FAX 520-495-4335  
CCAAlvernon@azdes.gov

**Pinal County**

**Casa Grande** - 555 W. Main Ave.  
TEL 520-858-8870 - FAX 520-316-7681  
CCADistrict5@azdes.gov

**Apache Junction** - 11518 E. Apache Trail, Ste. 115  
TEL 480-373-2199 - FAX 480-380-4591  
CCADistrict5@azdes.gov

**Santa Cruz County**

**Nogales** - 1843 N. State Drive  
TEL 520-377-5907 - FAX 520-281-3413

**Yavapai County**

**\*Cottonwood** - 1500 E. Cherry, Ste. D  
TEL 928-639-8404 - FAX 928-774-1398  
CCADistrict3@azdes.gov

**Prescott Valley** - 3262 Bob Dr., Ste. 4  
TEL 928-759-1690 - FAX 928-759-1683  
CCADistrict3@azdes.gov

**Yuma County**

**Yuma** - 1800 E Palo Verde St.  
TEL 928-247-8625 - FAX 928-373-9238  
CCADistrict4@azdes.gov

\* Services are offered on a part-time basis only at these locations. Call ahead for days and hours of service.

**CHILD CARE ASSISTANCE GROSS MONTHLY INCOME ELIGIBILITY CHART AND FEE SCHEDULE**

A family's gross monthly income must be at or below 165% of the Federal Poverty Level (FPL) to be eligible for child care upon initial application.

Effective November 1, 2022

FAMILY SIZE	MAXIMUM INCOME EQUAL TO OR LESS THAN 165% FPL*	FAMILY SIZE	MAXIMUM INCOME EQUAL TO OR LESS THAN 165% FPL*
1	1,870	7	5,764
2	2,518	8	6,412
3	3,168	9	7,062
4	3,817	10	7,711
5	4,465	11	8,359
6	5,115	12	9,009

**MINIMUM REQUIRED DAILY COPAY RATE PER CHILD IS BETWEEN \$0.50 TO \$2.50**

**Daily Rate = 15** minutes or more.

**Annual Renewal/Redetermination:** All families are required to re-apply every 12 months. The gross monthly income for the family is assessed at redetermination. When the gross monthly income for the family is equal to or less than 85% of the State Median Income (SMI), the family meets the income eligibility requirements.

\*Federal Poverty Level (FPL) = US DHHS 2022 poverty guidelines. The Arizona state statutory limit for child care assistance is 165% of the Federal Poverty Level.

The Department of Economic Security (DES) administers child care programs that are funded with state and federal monies. These programs help eligible families with the cost of child care to enable parents to participate in employment and specific education and training activities related to employment. Please contact any DES Child Care office listed in this pamphlet for specific eligibility information.

Equal Opportunity Employer / Program • Auxiliary aids and services are available upon request to individuals with disabilities • To request this document in alternative format or for further information about this policy, contact 602-542-4248; TTY/TDD Services: 7-1-1 • Disponible en español en línea o en la oficina local.



DEPARTMENT OF ECONOMIC SECURITY

Your Partner For A Stronger Arizona

ARIZONA DEPARTMENT OF ECONOMIC SECURITY

Division of Child Care

**Child Care Programs**



*Ensuring that Arizona's children and families have equitable access to affordable high quality early childhood education and care that promotes the healthy growth and development, well-being and economic independence of Arizona's families in partnership with local communities.*



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FFY 2023

## DES CHILD CARE PROGRAMS

The Division of Child Care offers child care assistance for a portion of a 24-hour day when neither parent can provide care due to one of the below-listed eligible activities or needs.

- Low-income working families
- Teen parents enrolled in high school, GED, ESOL, or remedial education programs
- Specific education and training activities related to employment when working at least an average of 20 hours per week
- Participation in or residents of homeless or domestic violence shelters
- Individuals who are unable to care for their children due to a physical, mental, or emotional condition
- Individuals who are unavailable to care for their children due to participation in court-ordered community service or participation in a drug treatment program
- Individuals who are currently receiving full-time DES child care assistance who enroll in a full-time education or employment training program.

Child care assistance is also available for grandparents and guardians:

- When the parent of the child is not living in the same home, or
- When the parent is living in the same house, the non-parent applicant must establish legal guardianship
- When the grandparent or legal guardian is engaged in an eligible activity
- A legal guardian's income, received on behalf of the guardianship child, is the only income considered for child care assistance unless applying for their children and guardianship child.

Child care assistance is available without regard to income for the following:

- DES Cash Assistance recipients
- Grant Diversion program for job search
- TANF recipients who are employed
- Referrals from a DES Jobs Program
- Referrals from the Arizona Department of Child Safety or Tribal Child Welfare program

The eligibility requirements for the Child Care Assistance program vary. Eligibility requirements are based on family size and gross income and may require the family to pay a portion of the child care costs. Some eligible families may be placed on a waiting list in cases of limited funding.

## TO RECEIVE CHILD CARE ASSISTANCE

You must:

- Contact your local DES Child Care office;
- Meet the eligibility requirements;
- Provide verification as requested by the Child Care Specialist;
- Provide information to the Child Care Specialist to arrange and maintain Child Care Assistance;
- Inform your Child Care Specialist of your DES-contracted provider choice; and
- Report changes within five working days regarding child care needs, changes in provider, family size, employment, income, address, etc.

## DES Web Page

The application for Child Care Assistance may be downloaded from the DES Web Site for your convenience.

To access Child Care Administration forms, go to the DES Web Site at <https://des.az.gov>. Once there, go to Services, then select **Child Care** and select Apply for Child Care Assistance.

## TYPES OF CHILD CARE PROVIDERS

Based upon your child care eligibility, you may select from the following types of child care providers who contract with DES:

- DES-certified child care homes and in-home providers;
- Arizona Department of Health Services (DHS)-licensed child care centers;
- DHS-certified group homes; or
- Certain relatives.

Child care providers contract with DES for payment and are not DES employees. Parents are required to sign children in and out of care to ensure accurate DES reimbursement.

## ASSISTANCE IN FINDING CHILD CARE

You may also contact Child Care Resource and Referral (CCR&R) for assistance in finding child care. CCR&R will search for providers that meet your needs, based on your situation. You'll receive referrals to providers and information on what to look for when selecting a child care provider.

There is no cost for these services. Contact CCR&R at the toll-free number listed below or at their website for on-line child care referrals:

**1-800-308-9000**

**[www.azccrr.com](http://www.azccrr.com)**

## COST OF CHILD CARE

- Child care charges are determined by each provider.
- Child care charges may vary depending on the age of your child and the type of provider you select.
- DES may pay a portion or all of the cost of child care depending on the program you are eligible for and the actual provider charges. In addition, DES may require you to pay a specific copayment.
- The Gross Monthly Income Eligibility Chart and Fee Schedule will be used to determine your copayment. Please refer to the Child Care Assistance Gross Monthly Income Eligibility Chart and Fee Schedule on the back of this brochure to see how much your daily DES-required copayment will be for each child.
- Child care charges may include registration, transportation, meals and other costs. DES does not pay for these charges.
- DES strongly recommends that you request information about child care charges from providers before selecting a provider.
- You will be responsible for charges that exceed the DES payment and are responsible for paying these to the provider.
- The DES required copayment is collected by your child care provider(s).
- If you fail to pay your DES-required copayment to your provider, you may lose Child Care Assistance.

## DES CHILD CARE OFFICES STATEWIDE

### Cochise County

**\*Benson** - 595 S. Dagoon St.  
TEL 520-384-4616 - FAX 520-586-8317  
CCADistrict6@azdes.gov

**\*Bisbee** - 207 Bisbee Rd.  
TEL 520-432-5608 - FAX 520-432-5644  
CCADistrict6@azdes.gov

**Douglas** - 615 Second St.  
TEL 520-364-7806 - FAX 520-364-1239  
CCADistrict6@azdes.gov

**Sierra Vista** - 820 E. Fry Blvd.  
TEL 520-459-7128 - FAX 520-459-0783  
CCADistrict6@azdes.gov

**Flagstaff** - 1701 N. 4th Street  
TEL 928-774-5055 - FAX 928-774-1398  
CCADistrict3@azdes.gov

### Gila County

**Globe** - 605 S. 7th Street  
TEL 928-425-3101 - FAX 928-402-9003  
CCADistrict5@azdes.gov

### Graham County

**Safford** - 333 N. 8th Ave.  
TEL 928-428-3002 - FAX 928-428-3010  
CCADistrict6@azdes.gov

### La Paz County

**\*Parker** - 1032 Hopi Ave.  
928-669-9293 - FAX 928-669-8627  
CCADistrict4@azdes.gov

### Maricopa County

**Avondale** - 290 E. La Canada Blvd.  
TEL 623-925-0095 - FAX 623-925-8265  
CCAAvondale@azdes.gov

**Chandler** - 125 E. Elliot Rd.  
TEL 602-771-6425 - FAX 480-890-7101  
CCAMesa@azdes.gov

**Glendale** - 6010 N. 57th Dr.  
TEL 602-771-0014 - FAX 623-334-6309  
CCAGlendale@azdes.gov

**Phoenix** - 4635 S. Central Ave.  
TEL 602-771-0730 - FAX 602-304-5210  
CCASouthCentral@azdes.gov

**Phoenix** - 3150 E. Union Hills Dr.  
TEL 602-569-4719 - FAX 602-569-6149  
CCAUnionHills@azdes.gov