

## **ARIZONA DEPARTMENT OF ECONOMIC SECURITY**

**Program Name:** Vocational Rehabilitation (VR)

**Policy Number:** VR-8.8-v2

**Effective Date:** July 1, 2008

**Last Revision:** September 30, 2021

**CHAPTER 8:** Assessment Services

**Section 8.8:** Assessments: Vision

### **I. Policy Statement**

This policy provides the guidelines regarding the provision of eye exams and clinical low vision assessments for applicants/clients whose existing documentation is insufficient for determining eligibility, functional limitations, or scope of VR services.

### **II. Authority**

Authority for policies contained in this document includes the following:

- Workforce Innovation and Opportunity Act (WIOA), 29 U.S.C. § 3101 et seq.
- Title IV Amendments to the Rehabilitation Act of 1973, 29 U.S.C. § 701 et seq.
- State Vocational Rehabilitation Services Program, 34 C.F.R. §§:
  - Scope of vocational rehabilitation services for individuals with disabilities 361.48 (b)(1-2)
  - Comparable services and benefits 361.53 (b)(1)
  - Participation of individuals in cost of services based on financial need 361.54 (b)(3)(i)(A-B)
- A.R.S. §§ 23-502 and 503
- Arizona Administrative Code, Title 6, Chapter 4:
  - General considerations R6-4-201 (A)(1)(a)
  - Diagnostic Study R6-4-203
  - Service and provider standards, service authorizations equipment purchasing, Workers' Compensation R6-4-402 (A)(1)(d)
  - Economic need and similar benefits R6-4-403 (A)(1)(b)(i-ii); and (B)(2)(b)(iv)

### **III. Applicability**

This applies to circumstances when there is no documentation regarding a client's current vision condition that prevents participation in the VR program.

#### **IV. Standards**

- A. The VR Counselor must provide the service provider with the following referral information:
  - 1. Pertinent background information regarding the applicant/client's disability and vocational objectives, and
  - 2. A specific list of questions regarding the implications of the applicant/client's disability in terms of employment.
- B. Economic need does not apply.
- C. Comparable benefits do not apply.
- D. VR must refer clients for the following types of exams/evaluations in order to determine the applicant/client's visual impairment and obtain recommendations for treatment:
  - 1. Basic eye exam,
  - 2. Comprehensive eye exam, and
  - 3. Comprehensive clinical low vision evaluation.
- E. Referrals and attendance to basic eye exams must be completed to obtain prescriptive lenses and/or for clinical low vision evaluations.
- F. A basic eye exam includes examination of the eye and ocular function.
- G. Clinical low vision evaluations must be utilized to assess the applicant/client's residual vision with emphasis on addressing functional problems of daily living and recommendation for low vision aids and adapted devices.
- H. A clinical low vision evaluation is utilized for applicants/clients whose vision:
  - 1. Is best corrected vision to 20/60 or worse but no worse than 20/800,
  - 2. Has extensive field loss that interferes with tasks of daily living such as travel,
  - 3. Has double vision, vertigo, or glare sufficient to interfere with tasks of daily living such as reading or traveling.
- I. The clinical low vision evaluation must address the applicant/client's:
  - 1. Exterior eye function,
  - 2. Interior eye function,
  - 3. Visual acuities including refraction with contrast or glare,
  - 4. Eye coordination and muscle function,
  - 5. Contrast sensitivity and color vision,

6. Test for glaucoma,
  7. Functional history,
  8. Reading and near vision,
  9. Intermediate activities,
  10. A visual needs assessment and task analysis including activities of daily living such as use of computer, cell phones and PDAs, recreation, mobility, driving, educational and vocational needs
- J. The clinical low vision evaluation or must provide recommendations for:
1. Vision aids and training in the use of the recommended aids including head mounted optical devices and systems.
  2. Non-prescriptive aids and devices, computer software, task lightening, glare control and recommendations for additional training.
- K. Functional low vision evaluations are provided to clients with best-corrected vision of 20/60 or worse but not worse than 20/800.
- L. Clinical and functional low vision evaluations must at a minimum include:
1. Review of clinical information accompanying the referral,
  2. Client interview,
  3. Clinical exam to assess current visual function and the potential need for adaptive devices.
- M. In instances when a subsequent assessment is needed, an explanation pertaining to the circumstances must be clearly outlined in the IPE Amendment Justification.
- N. Refer to Section 9.3 Treatments-Vision regarding corresponding treatment services.

**V. Procedure**

- A. Refer to IV.A (1) and (2) above.
- B. Refer to Standard Work, if available.
- C. Refer to the RSA Allowable Services Spreadsheet, Vision Services Service Specifications (MSP contract), and Section 16.1 Provider Requirements.
- D. For the provision of eye exams under Vision Services, the VR Counselor must complete the "MSP New Client Referral Form" (located on the MSP AZVRS State Portal via the Links tab in Libera) to submit the referral to Managed Service Provider (MSP) for service provider selection.

- E. Upon confirmation of service provider selection for Vision Services, the agency Referral for Services form may be completed with additional pertinent information relating to the client and service provision to be provided directly to the service provider.
- F. The VR Counselor must task the Purchasing Technician to create RSA Purchase Authorization(s) for the service(s) listed in V. D.
- G. The Purchasing Technician must submit the RSA Purchase Authorization for each service listed in V. D along with the referral information to the provider(s).
- H. Upon receipt of the provider's assessment report, the VR Counselor must review the report for completeness, approve the provider's invoice and process for payment after confirming that the reporting documentation is complete.

## **VI. Documentation Requirements**

The client's electronic case file must include the following:

- A. Referral information,
- B. RSA Purchase Authorization(s),
- C. Vision Services Basic Eye Evaluation Approval Request for basic eye exams,
- D. Vision Services Comprehensive Eye Evaluation Approval Request for comprehensive eye exams,
- E. Vision Services Comprehensive Clinical Low Vision Evaluation Approval Request for clinical low vision exams.