Child Care Administration

Non-Certified Relative Child Care Provider

Community Resources & Programs

Child and Adult Care Food Program (CACFP)
Department of Education
1-800-352-4558
Receive information on reimbursements for the food served at child care homes.

Child Care Resource and Referral (CCR&R)
1-800-308-9000
Receive information on child care provider trainings, free child care referrals, and more.

DES Child Care Home Certification
Learn how to become a DES Certified Family Child Care Provider to earn higher reimbursement rates.
AZFamilyChildCare.com

Equal Opportunity Employer / Program
• Auxiliary aids and services are available upon request to individuals with disabilities
• To request this document in alternative format or for further information about this policy, contact your local office; TTY/TDD Services: 7-1-1 • Disponible en español en línea o en la oficina local

AZFamilyChildCare.com
What is a Non-Certified Relative Provider?
The Non-Certified Relative Provider (NCRP) is an adult who is related to the eligible child in one of the following ways and is willing to care for the child when parents are not available.
- Grandparent
- Great-grandparent
- Aunt
- Great-Aunt
- Uncle
- Great-Uncle
- Sibling not residing in the same household

What types of Relative Child Care Services are available for DES Eligible Families?
Parents who are eligible for DES child care assistance may choose among two types of relative child care services:
- Non-Certified Relative Home Provider
- Non-Certified Relative In-Home Provider

What is the difference between an NCRP Home and In-Home Provider?
The Home Provider is an NCRP who cares for children in the NCRP’s home.
The In-Home Provider is an NCRP who cares for children in the children’s home.

What are the requirements of becoming an Non-Certified Relative Provider?
- Be at least 18 years of age
- Meet the relative provider definition
- Attend an orientation
- Obtain a valid Level 1 Fingerprint Clearance Card
- Pass a Department of Child Safety background check
- Follow the DES child care discipline policy
- Follow the requirements on DES Child Care Provider Agreement
- Maintain the required records

What are the benefits of using an NCRP?
Parents know their relatives, and in return, their relatives know the children. Flexible schedules, peace of mind and personalized care in a familiar home environment are just a few of many benefits parents can gain from having a relative as a child care provider.

The DES Child Care Administration recognizes the importance of family values; therefore, we strive to allow eligible parents the option to select a relative as a child care provider to meet the needs of the family.

Note: Clients and children who are referred from DCS are not eligible to use an NCRP, in accordance with ARS § 46-806.