

**ARIZONA
DEPARTMENT
OF ECONOMIC
SECURITY
Rehabilitation
Services
Administration
Vocational
Rehabilitation**



**READY FOR
WORK?**

**VR can help
with your
school-to-work
transition!**



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WHAT IS VOCATIONAL REHABILITATION (VR)?

The Vocational Rehabilitation program provides a variety of services to persons with disabilities, with the ultimate goal to prepare for, enter into, or retain employment.

If you have a disability, regardless of whether or not you are in Special Education, the VR program may be an important step as you begin planning your transition from school. Services may begin while you are still in school or after you exit school.

Step

1

Referral

Your high school or another agency may refer you to VR, or you may refer yourself. Referral may occur at any point during your high school experience when you are ready to plan for your future career. The VR Counselor will work with the school to make sure all necessary paperwork has been provided to VR.

Step

2

Application and Intake Interview

You will be contacted by the VR counselor to meet, complete an application, and participate in an intake interview. The interview will allow the counselor to get to know you and collect information to determine your eligibility for the VR program and your Order of Selection (OOS) Priority Category.

Step

3

Eligibility Determination and Order of Selection (OOS)

Within 60 days of your application date, you will know if you are eligible for the VR program and if you are able to start receiving services. When resources are limited, the VR program may institute a waitlist for services called an Order of Selection. The law requires that individuals with the most significant disabilities be served first. Individuals on the waitlist are served as funds become available.

Step

4

Planning and Development of Individualized Plan for Employment (IPE)

Planning an employment goal usually starts while you are still in school and is part of the school IEP. Your VR counselor and school will help you explore your career options and develop a plan with VR called an IPE.

The IPE will state your employment goal and the VR services you might need in order to obtain your employment goal.

Step 5 Participation in Services that lead to Successful Employment

Your active participation in the services identified on your IPE is critical to your success.

Step 6 Obtain and Maintain Employment

The goal of the VR program is to help you obtain and maintain employment.



**Successful
Closure from
VR**

**Obtain and
Maintain
Employment**

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Referral

1

**Application
and Intake
Interview**

2

**Eligibility
and OOS
Determination**

3

**Planning and
Development
of IPE**

4

**Participation
in Services
that lead to
Employment**

5

Visit the AZRSA website at
[https://des.az.gov/services/employment/
arizona-rehabilitation-services](https://des.az.gov/services/employment/arizona-rehabilitation-services)

to find a VR office near you,
or call 1-800-563-1221.



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• Auxiliary aids and services are available upon request to individuals with disabilities • To request this document in alternative format or for further information about this policy, contact your local office; TTY/TDD Services: 7-1-1 • Disponible en español en línea o en la oficina local