

**DES CHILD CARE OFFICES STATEWIDE**

**Mohave County**

**Kingman** - 2400 Airway Ave.  
TEL 928-753-6621 - FAX 928-753-9806  
CCADistrict4@azdes.gov

**Bullhead City** - 2601 Hwy. 95  
TEL 928-704-7776 - FAX 928-704-7079  
CCADistrict4@azdes.gov

**Lake Havasu City** - 2031 Spawr Circle  
TEL 928-854-0372 - FAX 928-854-0390  
CCADistrict4@azdes.gov

**Navajo County**

**Winslow** - 319 E. 3rd St.  
TEL 928-289-3807 - FAX 928-289-1183  
CCADistrict3@azdes.gov

**\*Showlow** - 2500 E. Cooley St., Ste. 410  
TEL 928-532-4381 - FAX 928-289-1183  
CCADistrict3@azdes.gov

**Pima County**

**Tucson** - 316 W. Fort Lowell  
TEL 520-638-2255 - FAX 520-408-5053  
CCAFortLowell@azdes.gov

**Tucson** - 195 W. Irvington  
TEL 520-638-2368 - FAX 520-295-3142  
CCAIrvington@azdes.gov

**Tucson** - 1455 S. Alvernon Way, Ste. 129  
TEL 520-872-9127 - FAX 520-495-4335  
CCAAIvernon@azdes.gov

**Pinal County**

**Casa Grande** - 555 W. Main Ave.  
TEL 520-858-8870 - FAX 520-316-7681  
CCADistrict5@azdes.gov

**Apache Junction** - 11518 E. Apache Trail, Ste. 115  
TEL 480-373-2199 - FAX 480-380-4591  
CCADistrict5@azdes.gov

**Santa Cruz County**

**Nogales** - 1843 N. State Drive  
TEL 520-377-5907 - FAX 520-281-3413

**Yavapai County**

**\*Cottonwood** - 1500 E. Cherry, Ste. D  
TEL 928-639-8404 - FAX 928-774-1398  
CCADistrict3@azdes.gov

**Prescott Valley** - 3262 Bob Dr., Ste. 4  
TEL 928-759-1690 - FAX 928-759-1683  
CCADistrict3@azdes.gov

**Yuma County**

**Yuma** - 1800 E Palo Verde St.  
TEL 928-247-8625 - FAX 928-373-9238  
CCADistrict4@azdes.gov

*\* Itinerant sites – Services are offered on a part time basis only. Call ahead for days and hours of service.*

**CHILD CARE ASSISTANCE GROSS MONTHLY INCOME ELIGIBILITY CHART AND FEE SCHEDULE**

A family's gross monthly income must be at or below 165% of the Federal Poverty Level (FPL) to be eligible for child care upon initial application.

Effective October 1, 2020

FAMILY SIZE ↓	MAXIMUM INCOME EQUAL TO OR LESS THAN 85% FPL*	MAXIMUM INCOME EQUAL TO OR LESS THAN 100% FPL*	MAXIMUM INCOME EQUAL TO OR LESS THAN 165% FPL*
1	0-905	906-1,064	1,065-1,756
2	0-1,222	1,223-1,437	1,438-2,372
3	0-1,539	1,540-1,810	1,811-2,987
4	0-1,857	1,858-2,184	2,185-3,604
5	0- 2,174	2,175-2,557	2,558-4,220
6	0-2,491	2,492-2,930	2,931-4,835
7	0-2,809	2,810-3,304	3,305-5,452
8	0-3,126	3,127-3,677	3,678-6,068
9	0-3,443	3,444-4,050	4,051-6,683
10	0-3,761	3,762-4,424	4,425-7,300
11	0-4,078	4,079-4,797	4,798-7,916
12	0-4,395	4,396-5,170	5,171-8,425**

MINIMUM REQUIRED COPAY PER CHILD	FULL DAY-\$1.00 PART DAY-\$0.50	FULL DAY-\$2.00 PART DAY-\$1.00	FULL DAY-\$3.00 PART DAY-\$1.50
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Full day= Six or more hours; Part day= Less than 6 hours but more than 15 minutes

**Annual Renewal/Redetermination:** All families are required to re-apply every 12 months. The gross monthly income for the family is assessed at redetermination. If the gross monthly income for the family is equal to or less than 85% of the State Median Income (SMI), the family meets the income eligibility requirements.

\*Federal Poverty Level (FPL) = US DHHS 2020 poverty guidelines. The Arizona state statutory limit for child care assistance is 165% of the Federal Poverty Level.

\*\*Federal Child Care & Development Fund (CCDF) statutory limit is 85% of the Federal Fiscal Year 2021 State Median Income (SMI).



DEPARTMENT OF ECONOMIC SECURITY

Your Partner For A Stronger Arizona

ARIZONA DEPARTMENT OF  
ECONOMIC SECURITY  
Child Care Administration

**Child Care Programs**



*The mission of the Child Care Administration is to support the well-being and economic independence of Arizona families by providing Child Care Assistance and developing quality child care services.*



CCA-0519A PAMNA (8-20)  
FFY 2021

The Department of Economic Security (DES) administers child care programs that are funded with state and federal monies. These programs help eligible families with the cost of child care to enable parents to participate in employment and specific education and training activities related to employment. Please contact any DES Child Care office listed in this pamphlet for specific eligibility information.

## DES CHILD CARE PROGRAMS

DES Child Care may provide assistance for the following eligible activities or needs:

- Full or part-time employment including self-employment.
- Participation in the DES Jobs Program or Tribal TANF Employment Program.
- Certain education and training activities related to employment when you work at least an average of 20 hours per week.
- High school, GED or remedial education classes for parents under 20 years old.
- Inability or unavailability to care for your children due to a physical, mental or emotional condition; participation in a drug treatment or rehabilitation program; or a court-ordered community service program.
- Certain activities if residing in a homeless or domestic violence shelter.
- As determined by a Department of Child Safety/Foster Care case plan.

Child care is provided for a portion of a 24-hour day when neither parent is available to provide care due to one of the above-listed eligible activities or needs.

DES Child Care eligibility requirements vary with each program. Some programs have income eligibility requirements based on family size and gross income, and may require the family to pay a portion of the child care costs.

Some families who have been determined eligible may be placed on a waiting list due to limited funding.

Equal Opportunity Employer / Program • Auxiliary aids and services are available upon request to individuals with disabilities • To request this document in alternative format or for further information about this policy, contact 602-542-4248; TTY/TDD Services: 7-1-1 • Disponible en español en línea o en la oficina local.

## TO RECEIVE CHILD CARE ASSISTANCE

### You must:

- Contact your local DES Child Care office;
- Meet the eligibility requirements;
- Provide verification as requested by the Child Care Specialist;
- Provide information to the Child Care Specialist to arrange and maintain Child Care Assistance;
- Inform your Child Care Specialist of your DES-contracted provider choice; and
- Report changes within five working days regarding child care needs, changes in provider, family size, employment, income, address, etc.

### DES Web Page

The application for Child Care Assistance may be downloaded from the DES Web Site for your convenience.

To access Child Care Administration forms, go to the DES Web Site at <https://des.az.gov>. Once there, go to **Child Care** and select Apply for Child Care Assistance.

## TYPES OF CHILD CARE PROVIDERS

Based upon your child care eligibility, you may select from the following types of child care providers who contract with DES:

- DES-certified child care homes and in-home providers;
- Arizona Department of Health Services (DHS)-licensed child care centers;
- DHS-certified group homes; or
- Certain relatives.

Child care providers contract with DES for payment and are not DES employees. Parents are required to sign children in and out of care to ensure accurate DES reimbursement.

## ASSISTANCE IN FINDING CHILD CARE

You may also contact Child Care Resource and Referral (CCR&R) for assistance in finding child care. CCR&R will search for providers that meet your needs, based on your situation. You'll receive referrals to providers and information on what to look for when selecting a child care provider.

There is no cost for these services. Contact CCR&R at the toll-free number listed below or at their website for on-line child care referrals:

**1-800-308-9000**

**[www.azccrr.com](http://www.azccrr.com)**

## COST OF CHILD CARE

- Child care charges are determined by each provider.
- Child care charges may vary depending on the age of your child and the type of provider you select.
- DES may pay a portion or all of the cost of child care depending on the program you are eligible for and the actual provider charges. In addition, DES may require you to pay a specific co-payment.
- The Gross Monthly Income Eligibility Chart and Fee Schedule will be used to determine your copayment. Please refer to the Child Care Assistance Gross Monthly Income Eligibility Chart and Fee Schedule on the back of this brochure to see how much your daily DES-required co-payment will be for each child.
- Child care charges may include registration, transportation, meals and other costs. DES does not pay for these charges.
- DES strongly recommends that you request information about child care charges from providers before selecting a provider.
- You will be responsible for charges that exceed the DES payment and are responsible for paying these to the provider.
- The DES required co-payment is collected by your child care provider(s).
- If you fail to pay your DES-required co-payment to your provider, you may lose Child Care Assistance.

## DES CHILD CARE OFFICES STATEWIDE

### [Cochise County](#)

**\*Benson** - 595 S. Dragon St.  
TEL 520-586-8351 - FAX 520-586-8317  
CCADistrict6@azdes.gov

**\*Bisbee** - 207 Bisbee Rd.  
TEL 520-432-5313 - FAX 520-432-5644  
CCADistrict6@azdes.gov

**Douglas** - 615 Second St.  
TEL 520-364-7806 - FAX 520-364-1239  
CCADistrict6@azdes.gov

**Sierra Vista** - 820 E. Fry Blvd.  
TEL 520-459-7128 - FAX 520-459-0783  
CCADistrict6@azdes.gov

**Willcox** - 101 S. Railroad Ave. Ste. 2  
TEL 520-384-4616 - FAX 520-384-6014  
CCADistrict6@azdes.gov

### [Coconino County](#)

**Flagstaff** - 1701 N. 4th Street  
TEL 928-774-5055 - FAX 928-774-1398  
CCADistrict3@azdes.gov

### [Gila County](#)

**Globe** - 605 S. 7th Street  
TEL 928-425-3101 - FAX 928-402-9003  
CCADistrict5@azdes.gov

### [Graham County](#)

**Safford** - 333 N. 8th Ave.  
TEL 928-428-3002 - FAX 928-428-3010  
CCADistrict6@azdes.gov

### [La Paz County](#)

**\*Parker** - 1032 Hopi Ave.  
928-669-9293 - FAX 928-669-8627  
CCADistrict4@azdes.gov

### [Maricopa County](#)

**Avondale** - 290 E. La Canada Blvd.  
TEL 623-925-0095 - FAX 623-925-8265  
CCAAvondale@azdes.gov

**Mesa** - 120 W. 1st Ave.  
TEL 602-771-6425 - FAX 480-890-7101  
CCAMesa@azdes.gov

**Glendale** - 6010 N. 57th Dr.  
TEL 602-771-0014 - FAX 623-334-6309  
CCAGlendale@azdes.gov

**Phoenix** - 4635 S. Central Ave.  
TEL 602-771-0730 - FAX 602-304-5210  
CCASouthCentral@azdes.gov

**Phoenix** - 3150 E. Union Hills Dr.  
TEL 602-569-4719 - FAX 602-569-6149  
CCAUnionHills@azdes.gov

**Phoenix Certification Office** - 515 N. 51st Ave. 2nd Fl.  
TEL 602-771-9228 - FAX 602-771-9118