

Arizona Department of Economic Security
Unemployment Insurance Tax

Report of Changes Form

Arizona employers and employers out-of-state are required by law to report any changes in Ownership, Legal Form, Operation, Payroll Method, or Address to the Arizona Department of Economic Security (ADES) Unemployment Insurance (UI) Tax office. Employers shall use the Report of Changes Form to report these changes. Failure to do so may result in additional cost to employers.

Report changes to your business:

- Electronically through the Tax and Wage system, TWS, at uitws.azdes.gov. To register to use TWS, you must have your Federal Employer Identification Number and 8-digit UI Tax account number. Once signed in select File Reports of Change. *Or*
- Submit your completed Report of Changes form by email to uitstatus@azdes.gov.

Questions about completing the Report of Changes form or how modifications to your business may affect your UI tax account should be emailed to uitstatus@azdes.gov. Please include your specific questions, business name, and UI Tax account number.

