

RFQVA DDD-2024 ATTESTATION OF POLICY DEVELOPMENT TOOL

This tool provides a summary of the minimum acceptable content for the required Qualified Vendor policies. Qualified Vendors are expected to use the tool to develop, maintain and update their policies in accordance with Division requirements. In order to ensure that their current policies align with new contract requirements, the Qualified Vendors must review their policy against the tool and make any necessary updates. Qualified Vendors shall maintain a record of their completed Policy Development Tool in their records and shall make it available to the Division upon request. I attest that the agency/business has all required policies including policies relevant to the services on my Qualified Vendor Agreement (QVA) and that these policies are compliant with the Policy Development Tool.

-OR-

I attest that the agency/business has all required policies including policies relevant to the services on my QVA and that these policies will be compliant with the Policy Development Tool no later than 3/1/2024.

Business Name as it appears on the QVA: _____

Contract #: _____

Date: _____ Owner/Signatory Printed Name: _____

Owner/Signatory Signature: _____