

ARIZONA DEPARTMENT OF ECONOMIC SECURITY
Rehabilitation Services Administration

SECURE EMAIL WAIVER

The Arizona Department of Economic Security (DES) is committed to safeguarding the protected information in its stewardship regarding clients and employees by securely storing, transporting, disposing of, and transmitting this information.

It is DES policy to send all protected client information through secure/encrypted email. Protected client information includes any information that can be used to uniquely identify, contact, or locate a single individual or that can be used with other sources to uniquely identify a single individual. Protected client information may also include medical records, tax records, and other sensitive and personal information.

By signing this form, I acknowledge the information contained in this document and request the DES Rehabilitation Services Administration to send my protected client information through unsecure/unencrypted email to the email address below. I understand the internet is unsecure. I assume responsibility for any risk that accompanies having my information sent through unsecure/unencrypted email. I understand that I may revoke this waiver at any time by notifying DES in writing.

Client Name (print): _____ Date of Birth: _____

Client Signature: _____ Date: _____

Client email address: _____

Witness Name (print): _____

Witness Signature: _____ Date: _____